

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
EMERGENCY MANAGEMENT AREA COORDINATOR
DURATIONAL

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: **Candidates on a Current Examination List & Transfers**

Location: Division of Emergency Management and Homeland Security, Hartford

Job Posting No: 105774

Salary: *\$68,607- \$88,427 (New hires to state employment start at the minimum salary).

Closing Date: **Monday, December 30, 2013**

End Date: **February 15, 2015**

The Emergency Management Area Coordinator durational position primary focus will be on School Safety & Security, which are the required responsibilities of DEMHS by Public Act (PA) 13-3. The Emergency Management Area Coordinator will work in conjunction with two (2) specifically assigned Emergency Management Program Specialists as it relates to the critical time sensitive work assigned.

Eligibility Requirement: **Candidates must have applied for and passed the EMERGENCY MANAGEMENT AREA COORDINATOR exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the EMERGENCY MANAGEMENT AREA COORDINATOR or those who have previously attained permanent status in this class may apply for a lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Special Requirement: Incumbents in this class may be required to travel.

Working Conditions: Incumbents in this class may be exposed to moderately disagreeable conditions, particularly in times of disasters.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by ***Monday, December 30, 2013, close of business** to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457-9294
Attn: Denise Shelton, Human Resources Associate
Fax: (860) 685 – 8356

***Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer