

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
PART-TIME LABORATORY ASSISTANT 2

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Forensic Laboratory, Meriden
Job Posting No: 105010
Hours: 19.50 (no benefits)
Salary: \$19.70 - \$26.77 (New hires to state employment start at the minimum hourly rate)
Closing Date: **Tuesday, July 8, 2014**

In a state diagnostic laboratory, this class is accountable for performing routine technical laboratory work with an emphasis on the preparation of simple as well as moderately complex solutions, stains, culture media and/or reagents, specimens/samples for analysis using simple as well as more advanced techniques and performance of routine technical examinations according to prescribed procedures.

The ideal candidate should possess the ability to prioritize, organize and work efficiently to meet deadlines; ability to organize information for verbal and written presentation/documentation; proficient in Microsoft Office, LIMS systems and databases; understand of the forensic laboratory as it relates to the criminal justice system.

Eligibility Requirement:

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Examples of Duties:

Prepares simple as well as moderately complex solutions, stains, culture media and/or reagents; prepares specimens/samples for analysis using simple as well as slightly more advanced techniques; assists in or performs routine technical tests and examinations according to prescribed procedures; prepares reports and maintains records of laboratory findings; may assist in training lower level laboratory employees in preparatory techniques and checking work for conformity with required procedures; performs related duties as required.

General Experience:

Two (2) years' experience in related laboratory work.

Special Experience:

One (1) year of the General Experience must have been at the level of Laboratory Assistant 1 or above.

Physical Requirement:

Incumbents in this class must be willing to undergo periodic tests or immunizations for communicable diseases as necessary.

Working Conditions:

Incumbents in this class may occasionally be required to lift standard laboratory equipment, supplies and/or bodies; may be exposed to some risk of injury from such elements as toxic vapors and toxic and/or disease carrying substances; may be exposed to moderately disagreeable conditions.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, resume, two (2) letters of professional references from current and/or previous supervisors and a [CT-HR/12](#) (State Application) & [CT-HR/13](#) (addendum). State employees must submit their two most recent performance appraisals in lieu of references by ***Tuesday, July 8, 2014, close of business** to:

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
1111 Country Club Road, Middletown, CT 06457
Attn: Marisa Pulito, Human Resources Specialist
Fax: (860) 685-8356

***Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer