

State of Connecticut
The Department of Social Services
Job Opportunities

Social Worker

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Posting Date: May 18, 2012

Closing Date: May 28, 2012

The Department of Social Services is currently accepting applications for three (3) Social Worker positions within the Division of Social Work Services, located in our Bridgeport Office.

Open To: Candidates on a current examination list

Position: Social Worker (SH-24)

Position Numbers: 34187, 32626, 33973

Bargaining Unit: Social and Human Services (P-2)

Salary Range: \$61,124.00 - \$77,795.00 Annually

Location: 925 Housatonic Avenue, Bridgeport, CT 06606

DUTIES/RESPONSIBILITIES: Performs a variety of highly skilled case work services; obtains medical, physical & social histories of clients in order to provide maximum services to individual(s); confers with clients, relatives, professional associates & other social welfare agencies regarding case problems; provides counseling services to an assigned caseload; provides services to aged & disabled clients in boarding or convalescent homes; conducts & interprets results of investigations, professionally evaluating their significance; seeks employment, housing, financial assistance & other services for an assigned caseload; independently prepares case histories, forms & reports; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED(KSA): Considerable knowledge of principles, techniques & methods of professional social work; considerable knowledge of various economic, emotional, medical, psychological & social factors influencing attitudes & behavior of individuals and families; knowledge of community resources available to individuals and families; considerable interpersonal skills; considerable oral & written communication skills; considerable ability to interpret & apply social work policies; considerable ability to prepare clear and concise reports and case histories.

Substitution Allowed: For state employees successful completion of the Social Worker Trainee program may be substituted for the General Experience.

Special Requirements:

- 1) Candidates cannot be appointed until all degree requirements are completed.
- 2) Incumbents in this class may be required to speak a foreign language.
- 3) Incumbents in this class may be required to travel.

Note: This position may be filled by mandatory candidates from Re-employment and SEBAC Lists, which we are obligated to use. Applications will be accepted from candidates who have taken the current Social Worker Examination Number 052230 and have received a passing score or from state employees who have attained permanent status in the class.

APPLICATION PROCEDURE: Candidates who meet the above requirements should complete a State of Connecticut Application for Examination or Employment (CT-HR-12). The application Form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Website at: www.das.state.ct.us/exam/default.asp#APPLICATION FORMS. When faxing materials, keep a copy of your completed application and the fax transmittal receipt for your records, and **do not mail a copy of your application form if you have faxed the materials**. Due to the large number of applications received, we cannot confirm receipt of applications.

Kristina Grodzicki, Human Resources Specialist
Department of Social Services
25 Sigourney Street – 12th Floor
Hartford, CT 06106

Fax: (860) 951-2979

APPLICATIONS MUST BE RECEIVED ON OR BEFORE MONDAY, MAY 28, 2012, CLOSE OF BUSINESS

An Equal Opportunity / Affirmative Action Employer

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.