

Department of Development Services – West Region  
JOB OPPORTUNITY  
Special Investigator (General)

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on current EXAM List

**Position:** Special Investigator (General) (80hrs.)

**Location:** Cheshire Regional Center

**Job Posting No:** 104931

**Hours:** Monday through Friday 8:00am-4:30pm, Regular Days Off: Saturday, Sunday  
**Must be flexible to meet agency and consumer's needs.**

**Salary:** \$2,157.36/bi-weekly

**Closing Date:** June 24, 2013

**Eligibility Requirement:** This is a **competitive position**. Candidates must have applied for and passed the **Special Investigator (General)** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Knowledge, Skills and Abilities:** Duties consistent with the Special Investigator (General) job classification. As a member of the DDS Division of Investigations the Special Investigator is accountable for performing a full range of tasks in conducting detailed investigations related to alleged violations of state laws and regulations and to allegations of various forms of abuse and neglect of intellectually disabled consumers. The Special Investigator will also be required to review investigatory reports and work with various pool investigators from both the DDS public sector and private sector agencies. This class will also be required to appear and testify, intermittently, at state labor and DDS Registry hearings. This position may require the incumbent to utilize personal automobile as necessary throughout the investigatory process. Performs other related duties as assigned.

**General Experience:** Five (5) years of investigatory experience in health care, insurance claims, law enforcement or a regulatory field.

**Special Requirements:** Incumbents in this class will be required to travel and is required to possess and retain a valid Motor Vehicle Operator's License.

**Substitutions Allowed:** College training in consumer protection, health care, law enforcement or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. A Master's degree in a closely related field may be substituted for one (1) additional year of the General Experience.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a CT-HR-.12 Application for Examination and a copy of your last performance appraisal Employment to:

Department of Developmental Services - West Region  
Rowland Government Center  
55 West Main Street, 4<sup>th</sup> Floor  
Waterbury, CT 06702  
Fax: 203-574-8857  
[Belinda weaver@ct.gov](mailto:Belinda.weaver@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.