

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
Job Opportunity
STAFF ATTORNEY 2 (REPOST)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Labor Relations, Middletown
Job Posting No: 100420
Salary: *\$77,057.00 - \$98,612.00
Closing Date: **Friday, July 6, 2012**

***New hires to state employment start at the minimum of the above salary range.**

Eligibility Requirements: Current state employees who hold permanent status in the class of Staff Attorney 2 may apply for a lateral transfer.

Description of Duties: Performs advanced and complex legal work of an agency; researches, interprets, analyzes and applies complex and conflicting laws and regulations, case law and legal principles; acts as hearing officer or represents agency in formal administrative and public proceedings on a full range of cases involving complex legal and technical issues; negotiates and drafts settlement agreements; drafts advisory opinions, rulings, decisions, recommendations, findings, legislation, statutes, regulations, publications and other related legal documents; assists in the preparation and presentation of trials and appeals; consults with the Office of the Attorney General on legal issues; researches complex legal issues; conducts investigations and enforcement proceedings; prepares comprehensive reports for use in administrative and court proceedings; prepares pleadings and other court papers; interprets and applies complex or conflicting laws and regulations, case law and legal principles; participates in the conduct of various educational activities; provides legal guidance when duly authorized; provides input into policy formation; may testify at or monitor legislative proceedings; may represent agency in court when authorized; reviews court decisions, new and proposed laws and regulations to determine impact on agency operations; prepares and maintains precedent manuals; reviews legal and other related documents for legal sufficiency; performs related duties as required.

Preferred Skills:

- Knowledge of collective bargaining and labor relations;
- Experience in contract negotiations;
- Experience in chairing hearings in formal administrative settings;
- Possesses strong oral and written experience as an advocate;
- Familiarization of Human Resources responsibilities to include State Personnel Regulations, Employee Benefits, Payroll, Job Classification, etc.
- The selected candidate must possess strong organizational, analytical, communication and interpersonal skills.

General Experience: Two (2) years of experience in the practice of law. This is a non-examined competitive classification. Please refer to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree or accreditation or certificate is a mandatory requirement for appointment to a class.

Special Requirement: Must be admitted to practice law in the State of Connecticut and may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by ***Friday, July 6, 2012, close of business**, to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457-9294
Attn: Felicia M. Emanuel, PHR Specialist
Fax: (860) 685 – 8356

*Incomplete or late application packages will not be considered.

Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications. If faxing your packet; please do not send the original via mail.

Interested candidates for employment at the Department of Emergency Services and Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/Equal Opportunity Employer