

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
STAFF ATTORNEY 2

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: Legal Affairs, Middletown
Job Posting No: 98396
Salary: *\$79,369 – 101,571 (New hires to state employment start at the minimum salary range)
Closing Date: **Monday, August 26, 2013**

Eligibility Requirements: Current state employees who hold permanent status in the class of Staff Attorney 2 may apply for a lateral transfer.

The preferable candidate should have litigation experience and familiarity with the Freedom of Information Act. The individual must be comfortable working in a fast paced environment with ever-changing priorities. Experience with the Uniform Administrative Procedure Act would be helpful. Familiarity with common computer programs such as Microsoft Word, Excel, Outlook and Adobe Acrobat required.

Minimum Qualifications Required Knowledge, Skill and Ability:

Considerable knowledge of legal principles, practices and procedures in Connecticut; considerable knowledge of legal research techniques; considerable knowledge of the Uniform Administrative Procedures Act; considerable knowledge of and the ability to interpret and apply relevant state and federal laws, statutes, regulations and legislation; considerable knowledge of relevant agency policies and procedures; knowledge of the rules of evidence; knowledge of criminal and constitutional law and legislative process; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to apply judicial decisions to the interpretation of statutes; considerable ability to comprehend, analyze and organize technical data and coordinate elements of legal cases.

General Experience: Two (2) years of experience in the practice of law. This is a non-examined competitive classification. Please refer to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree or accreditation or certificate is a mandatory requirement for appointment to a class.

Special Requirement: Must be admitted to practice law in the State of Connecticut and may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by * **Monday, August 26, 2013, close of business**, to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457-9294
Attn: Denise Shelton, HR Associate
Fax: (860) 685 – 8356

***Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer.