

**DEPARTMENT OF BANKING
JOB OPPORTUNITY
STAFF ATTORNEY 1
SECURITIES DIVISION**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Hartford, CT
Job Posting: 111531
Hours: 1st Shift, 40 hours per week, Monday - Friday
Salary: Starts at \$70,666 annual
Closing Date: Applications must be received by the close of business on **Friday, May 15, 2015.**

General Duties: The State of Connecticut Department of Banking seeks an entry-level Attorney to do legal research, prepare related interpretations, memoranda, briefs and other written documents; participate in investigations, and represent the agency in administrative hearings arising under the Connecticut Uniform Securities Act and the Connecticut Business Opportunity Investment Act.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL, AND ABILITY:

Knowledge of legal principles, practices and procedures in Connecticut; knowledge of legal research techniques and legal analysis; excellent persuasive writing and analytical skills; effective negotiation skills; knowledge of proper case citation methods; knowledge of the Uniform Administrative Procedure Act; knowledge of and the ability to interpret and apply relevant state and federal laws, including the Securities Act of 1933, the Securities Exchange Act of 1934, the Investment Advisers Act of 1940 and the rules thereunder; knowledge of evidentiary rules; considerable interpersonal skills; considerable oral and written communication skills; ability to comprehend, analyze and organize technical data and coordinate elements of legal cases.

GENERAL EXPERIENCE:

A degree from an accredited law school. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must be admitted to practice law in the State of Connecticut within one (1) year of the date of appointment. Pursuant to Section 51-88 of the Connecticut General Statutes, an incumbent who has not been admitted to practice law may not "assume, use or advertise the title of lawyer, attorney and counsel at law, counselor at law, attorney, counselor, attorney and counselor, or an equivalent term, in such a manner as to convey the impression that he is a legal practitioner of law".
2. May be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions:

Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, law school transcript, and a CT-HR-12 (http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf) Application for Employment Application for Employment to:

**Bonnie Schlechtweg
Human Resources Assistant
Department of Banking
260 Constitution Plaza
Hartford, CT 06103**

Incomplete and/or late applications will not be considered. U.S. Mail or Hand Deliver only.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, veterans, and persons with disabilities.