

Department of Children and Families  
Unified School District #2  
Albert J. Solnit Center – South Campus  
State School Principal 2

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Albert J. Solnit Center, South Campus, Middletown, CT  
**Job Posting No:** ES44048S  
**Salary:** \$95,728.00 - \$122,791.00 yearly  
**Closing Date:** April 23, 2012

The Unified School District #2 of the Department of Children and Families currently has a vacancy for a State School Principal 2 at the Albert J. Solnit Center, South Campus, in Middletown, CT (formerly Riverview Hospital). This is a full-time (80 hours biweekly), position.

This is an outstanding opportunity for an educational leader to provide for the education of children and youth within a psychiatric hospital and a residential treatment setting.

**Knowledge, Skills and Abilities:**

This Principal will plan, organize, direct and control the operations and activities of the educational program at this site. In carrying out this responsibility the Principal will: coordinate all educational services; supervise and evaluate educational staff; appropriately allocate resources; assure program compliance; administer special education and pupil services; develop staff schedules; recommend policies and procedures; provide instructional and curriculum leadership; evaluate the effectiveness of existing educational programs; develop, and implement new programs; oversee extra-curricular activities; direct the maintenance of educational records; prepare written and oral reports; assist in the preparation and administration of allocated budget; assist in the recruitment, screening and selection of professional staff; perform related work as required. Please click on the class code for a detailed job specification.

**General Experience :** a Master's degree in education or related field plus eighteen (18) semester hours of graduate credit and completion of fifty (50) school months of successful teaching or service employment as identified in State of Connecticut, Regulation of State Board of Education, Sec. 10-145d-574 (a - f) is required.

**Special Requirements:** Connecticut State Board of Education certification as an Intermediate Administrator/Supervisor and certification in either special education or in a pupil services area, e.g., school psychology.

**Note:** The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations. Include the specified posting number on all application materials.

**Application Instructions:** To apply please submit a CT-HR-12 (employment application), resume, letter of intent, three (3) letters of professional reference. Current state employees must submit their two most recent performance appraisals in lieu of references. Please mail all application materials to the address indicated.

Department of Children & Families  
Human Resources  
Attn: Victoria Brothers  
915 River Road  
Middletown, CT 06457

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.