

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
STATE POLICE IDENTIFICATION TECHNICIAN TRAINEE

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: **The Public**
Location: Middletown
Job Posting No's: 105428, 105429, 106391
Salary: *\$33,295 - \$44,829 (New hires to state employment start at the minimum salary).
Closing Date: **Monday, December 23, 2013**

In the Division of State Police, Bureau of Identification this class is accountable for receiving on the job training in the classification and filing of fingerprints.

Eligibility Requirement:

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities:

Knowledge of methods and procedures used in fingerprint classification; ability to accurately compare fingerprint data; ability to maintain criminal and non-criminal fingerprint filing systems; ability to follow written and oral instructions.

EXPERIENCE AND TRAINING:

General Experience:

One (1) year of experience in the processing or classification of fingerprints.

Substitution Allowed:

Completion of a course in fingerprint classification from a school recognized by the International Association for Identification may be substituted for the General Experience.

Character Requirement:

In addition to checking of references and of facts stated in the application a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

Physical Requirement:

Applicants may be required to take a physical examination for appointment to this class. Applicants must have and retain sufficient visual acuity to perform the duties of the class.

Restrictions:

This class is established to permit the agency to recruit and train employees for the class of State Police Identification Technician. An employee may be appointed to this class for a period not to exceed one (1) year. At such time during that period that an incumbent achieves the minimum experience requirements and passes an appropriate examination, the incumbent may be appointed to the State Police Identification Technician class. The incumbent may not remain as a State Police Identification Trainee for more than one (1) year from the date of original appointment. No exceptions or extensions beyond the one (1) year will be granted.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer and promotion rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by ***Monday, December 23, 2013, close of business** to:

The Department of Emergency Services & Public Protection
1111 Country Club Road, Middletown, CT 06457
Attn: Marisa Pulito, Human Resources Specialist
Fax: (860) 685 – 8356

***Incomplete or late application packages will not be considered**

If faxing your packet; original to be mailed. Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

The State of Connecticut is an Affirmative Action/ Equal Employment Opportunity Employer