



DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY
SUPERVISING NURSE CONSULTANT

Laboratory – Biological Sciences – Newborn Screening Program

Posting Date: October 14, 2014

Closing Date: October 21, 2014*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Position Control Number: 109857DL **NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION**

Location: 395 West Street, Rocky Hill, CT

Shift/Hours: 1st Shift/35 hours per week

Salary Group/Range: HC 31/\$78,318* - \$106,307 (*New State Employees)

PREFERRED SKILLS:

- Experience applying interpersonal and communication skills to staff supervision, including exercising leadership, team-building, and defining programmatic direction.
- Experience applying organizational and supervisory skills to establish and meet performance goals.
- Experience developing, documenting and applying standardized procedures.
- Experience applying nursing skills to maternal and child health-related programs, including resolving complex problems encountered in the delivery of services.
- Knowledge of and experience with data management, electronic databases, and other information systems, including review of data integrity, design/development of statistical and other reports, program evaluation, and quality improvement.
- Experience communicating with, working collaboratively with, and representing the Laboratory before internal and external partners from a variety of disciplines, such as laboratory programs, quality assurance entities, professional organizations, advisory groups, health care providers, contractors, and funding agencies.

MINIMUM QUALIFICATIONS REQUIRED

Knowledge, Skill, and Ability: Considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care, administration and education; considerable knowledge of standards of care and service delivery in licensed health care facilities or institutions, community based nursing agencies, local health departments, licensed home health agencies and ambulatory care facilities; considerable knowledge of local, state and federal health agencies and programs; considerable knowledge of standards in long term care facilities; considerable knowledge of hospital nursing services; considerable knowledge of skilled nursing facilities and intermediate care facilities organization and operational problems; considerable understanding of provision of medical and nursing care in a variety of settings; considerable interpersonal skills; considerable oral and written communication skills; supervisory ability.

EXPERIENCE AND TRAINING

General Experience:

Five (5) years of experience as a professional nurse in a position of administration, consultation, education or supervision.

Substitution Allowed:

- 1.) A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
- 2.) A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

Special Requirements:

- 1.) Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut. 2.) Incumbents in this class may be required to travel.

Note:

- 1.) Administrative Capacity is interpreted as managerial responsibility in setting and implementing policies, carrying out program planning and evaluation, coordinating special projects, etc. in the area of nursing service delivery.
- 2.) Consultative Capacity is interpreted as provision of professional expert nursing advice to other than subordinate staff on major programmatic issues in the area of nursing service delivery.
- 3.) Educational Capacity is interpreted as experience in a full time professional teaching position instructing professional nurses in a formalized program or students in an undergraduate or graduate nursing program.
- 4.) Supervisory Capacity is interpreted as administrative supervision of registered nurses or other professional staff including accountability for hiring, firing, reviewing and evaluating employee performance in the area of nursing service delivery.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7184(if faxing, only one application is necessary)
EMAIL:dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.