

JOB POSTING
Connecticut Mental Health Center
Supervising Clinician – CM26417

PLEASE NOTE: The location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

Location: One Long Wharf Drive, New Haven, CT 06519

Program/Unit: S.A.T.U. – Substance Abuse Treatment Unit

Shift/Schedule/Hours: 1st Shift / Monday – Friday / 8:30 AM to 4:00 PM

Salary: \$67,586.00

Posting Date: September 6, 2012

Closing Date: September 12, 2012

Duties may include but not limited to: The Supervising Clinician for the Substance Abuse Treatment Unit (SATU) works collaboratively with the Program Director and the Medical Director to ensure the efficient, effective day-to-day operation of the clinical treatment team. The Supervising Clinician is responsible to supervise the delivery of clinical care, case management, rehabilitative, and other services to clients in a manner consistent with the mission of the Connecticut Mental Health Center. More specifically, the Supervising Clinician performs the following duties: Works with the Program Director and Medical Director to ensure proper screening, triage, and admission of individuals seeking services; Assigns clinical work to social workers, nurses, mental health workers, peer counselors, and professional trainees; Provides supervision of direct services rendered by clinic staff, students, and fellows; Leads treatment team meetings; Leads a weekly group supervision meeting; Provides direct clinical care in the form of individual and group psychotherapy to clients and their families; Assists with the management of emergency and crisis situations occurring within the clinic and in the community; Oversees the clinic safety plan and trainings; Reviews and monitors assessment and treatment planning to document clinical necessity, quality of care, and clinical outcomes; Works collaboratively with the Program Director and Medical Director to review, maintain, and revise goals, objectives, structures, policies, procedures, and standards of practice; Works collaboratively with the Program Director and Medical Director on strategic planning for the clinic, policy formulation, and program development; Works closely with the Program Director, Medical Director, and other administrative staff to ensure that service delivery complies with regulatory requirements, accreditation standards, and center-wide policy and procedures as they evolve over time; Collaborates with the Program Director on the selection, orientation, and development of clinic staff and professional trainees; Conducts performance evaluations; Functions as a liaison to other units within the center, functions as a liaison to other providers, and represents the clinic in the community; Documents service delivery and administrative matters in the medical record; Prepares clinical and administrative reports; Serves as a member of the Medical and Professional Staff and serves on center-wide liaison committees and planning groups; May serve as the Program Director in his/her absence; Performs other tasks relevant to the supervision and administration of the Adult Treatment Team as agreed with the Program Director.

General Experience and Training: Seven (7) years of professional health care experience in a psychiatric setting.

Special Experience and Training: Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. **Note:** For State Employees the lead level is interpreted at the level of a Clinical Social Worker Associate for social work discipline, Head Nurse for the nursing discipline, an Associate Professional Counselor and an Associate Marriage and Family Therapist.

Substitutions Allowed: 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

SPECIAL REQUIREMENTS: Incumbents in this class must possess and retain a current license as a Clinical Social Worker, or as a Registered Professional Nurse in the State of Connecticut. Must possess and retain a valid motor vehicle operator's license.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

DMHAS – Connecticut Mental Health Center ATTN: Robert Paolitto, Human Resource Specialist, (203) 974-7634 Fax : (203) 974-7637
34 Park Street, New Haven, CT 06519
Email : Robert.Paolitto@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities persons with disabilities and in recovery are encouraged to apply. **(P-1)**