

STATE OF CONNECTICUT

Office of State Treasurer Denise L. Nappier

ANNOUNCEMENT:

2015 SUMMER INTERNSHIP PROGRAM

The Office of the State Treasurer (OTT) is accepting applications from highly motivated and qualified college students for its 2015 Summer Internship Program.

College credit may be arranged through an individual's college or university.

Positions are based on a 40-hour work week unless otherwise arranged in advance of start date.

Applicants should submit a cover letter and resume as soon as possible.

Placements are limited and the selection process is highly competitive.

General Overview:

The Treasury is responsible for the safe custody of the property and money belonging to the State, and manages, borrows, and invests all funds on its behalf. The Treasury oversees the investment of the State's pension and trust fund assets; a local government investment pool; unclaimed property; and the assets of Connecticut's college savings program, the Connecticut Higher Education Trust.

The OTT provides selected summer interns with a unique opportunity to acquire specialized experience within one or more of its divisions and units, including: Pension Funds, Debt and Cash Management; Second Injury Fund; Unclaimed Property, Policy, Legal and Business/Management, Communications, External Relations and Information Technology.

Working closely with OTT staff and under supervision of managers or senior division personnel, interns will acquire valuable knowledge concerning the primary functions and business operations of each core area.

General Requirements:

Participation is open to matriculating undergraduate or graduate students enrolled at accredited colleges and/or universities where degrees are conferred.

Applicants must be in good academic standing as demonstrated by submission of a certified college transcript which is required.

Applicants should possess excellent analytical, verbal and writing skills.

The ability to work independently and in multi or cross subject areas is highly preferred.

Preference is given to college students who are state residents with proof of identification such as a CT driver's license or U.S.A. passport.

Educational Degree, Field or Course Requirements:

Preferred fields of Study and/Concentration include, but are not limited to: Accounting, Business, Communications/Media, Computer Science/InformationTechnology, Finance, Government, Liberal Arts, Planning, Political Science, Pre-law/Law, Public Policy and Sociology/Social Sciences.

Application Deadline:

A cover letter of interest and resume are REQUIRED and serve as the application.

Applicant information must be submitted by 5PM, close of business, Friday, April 10, 2015.

Professional and Personal Letters of Reference are accepted.

Submission Procedures:

Applications may be mailed, emailed or faxed to:

Gail M. Crockett
External Relations Director-Senior Executive Assistant
Office of the State Treasurer
55 Elm Street 7th Floor
Hartford, CT 06106
email: gail.crockett@ct.gov
PH: 860.702.3282
FAX: 860 728.3003

A personal interview is required of applicants who become final candidates prior to a final decision to hire.