



State of Connecticut
EXAM ANNOUNCEMENT

AGENCY PROMOTIONAL EXAMINATION

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION DISTRICT SERVICES AGENT 1

Employees who would like to apply a previous score to this promotional exam will need to complete the Promotional Examination Score/Application Request [Form CT-HR-26](#) and submit it to the Department of Administrative Services prior to the closing date on the examination announcement. See [General Letter 38](#) for more information.

ANNUAL \$56,755	SALARY	APPLICATION CLOSING	EXAM
SALARY: \$80,596	GROUP: FS 19a	DATE: AUGUST 11, 2016	NO: 160550APKD

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Transportation, Central Office of Maintenance or a District Maintenance Office this class is accountable in an assigned district for independently performing a full range of tasks in the inspection of work performed under permit or of road conditions involving traffic regulatory measures.

MINIMUM QUALIFICATIONS REQUIRED

THIS **AGENCY PROMOTIONAL EXAMINATION** IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF TRANSPORTATION** WHO BY **AUGUST 11, 2016** HAS PERMANENT STATE STATUS*, SIX MONTHS SERVICE IN THE **DEPARTMENT OF TRANSPORTATION**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Five years of field work in highway construction, reconstruction, maintenance and/or drainage projects or traffic control studies.

SPECIAL EXPERIENCE: One year of the General Experience must have been in the inspection of highway construction, reconstruction, maintenance and/or drainage projects or traffic control studies. NOTE: For State Employees this is interpreted at or above the level of Transportation General Supervisor (Maintenance) (Bridge) (Signs and Markings), Transportation District Electrical Supervisor, Transportation Engineer 1, Transportation Maintenance Planner 1, Transportation Maintenance Crew Leader (Highway Maintenance) (Bridge Maintenance) (Electrical Maintenance) (Tree Maintenance) (Signs and Markings), Transportation Supervisor (Bridge Maintenance), Transportation Landscape Designer 1, Qualified Craft Worker (Electrical) or Transportation Maintainer 4.

SUBSTITUTION ALLOWED: College training in engineering may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

SPECIAL REQUIREMENTS: 1) Incumbents in this class may be required to travel. 2) Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of basic principles and practices of highway engineering as applied to construction, reconstruction, maintenance, drainage or traffic; interpersonal skills; oral and written communication skills; ability to read and interpret plans, maps, specifications, regulations and statutes; investigatory ability; ability to prepare charts and graphs; ability to utilize computer software.

THE EXAMINATION WILL BE COMPOSED OF:

<u>PART</u>	<u>WEIGHT</u>
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS.** Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by **AUGUST 11, 2016**. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, CT 06106-1658 (**Secure Fax #860-622-2910**). **If faxing materials, keep a copy of your completed application form and exam materials and the fax transmittal receipt for your records. Make certain that your application form and exam materials are complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by SEPTEMBER 28, 2016.** **A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms ([CT-HR-12](#)) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Department of Transportation.

**For employees in the classified service, permanent status is obtained after successful completion of a working test period. For employees in the unclassified service, permanent status is obtained after serving in a position for at least six months (full time or full time equivalent).*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.