



AGENCY PROMOTIONAL EXAMINATION
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION GENERAL SUPERVISOR (MAINTENANCE)

ANNUAL \$59,746 SALARY **SALARY** **APPLICATION CLOSING** **EXAM**
SALARY: \$78,012 **GROUP: TC 24** **DATE: MARCH 30, 2012** **NO: 120540APMB**

PURPOSE OF CLASS: In the Department of Transportation this class is accountable for supervising Department of Transportation Maintenance Crew Leaders and Department of Transportation Supervisors and their crews in the maintenance and betterment of highways.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY CURRENT EMPLOYEE OF THE DEPARTMENT OF TRANSPORTATION WHO BY **MARCH 30, 2012** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE, SIX MONTHS SERVICE AT THE DEPARTMENT OF TRANSPORTATION, AND THE FOLLOWING EXPERIENCE AND TRAINING*:

GENERAL EXPERIENCE: Six years of experience in highway maintenance.

SPECIAL EXPERIENCE: Three years of the General Experience must have been in a supervisory capacity. [Note: For State employees the Special Experience will be interpreted at the level of Transportation Maintenance Crew Leader (Highway Maintenance) or Transportation Maintenance Crew Leader (Tree Maintenance)].

SPECIAL REQUIREMENT: Incumbents in this class may be required by the appointing authority to possess appropriate current licenses or permits.

PHYSICAL REQUIREMENT: Incumbents in this class must have adequate strength, stamina and physical agility and visual and auditory acuity, and must maintain such physical fitness necessary for effective performance of the duties. A physical examination may be required.

WORKING CONDITIONS: Incumbents in this class may be exposed to extremes of weather conditions, to lifting of heavy weights, to highly dangerous road and traffic conditions, to exposure to heights when working on bridges, to poison ivy, insect bites and allergy irritants during summer months, and to loud and potentially dangerous machinery.

KNOWLEDGE, SKILLS AND ABILITIES (KSA's): Considerable knowledge of approved methods of maintaining and improving roads including winter road maintenance and related drainage structures; considerable knowledge of materials and equipment used in road maintenance and construction; ability to lay out, supervise and inspect highway maintenance work; considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant State and Federal laws, statutes and regulations; basic knowledge of first aid; considerable interpersonal skills; considerable oral and written communications skills; supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF: **PART** **WEIGHT**
(Exam questions will cover KSA's listed above.) **WRITTEN** **100%**

THE EXAMINATION WILL BE HELD ON TUESDAY, MAY 8, 2012.

(Reserve the day as the exam may be scheduled in the morning or afternoon.)

APPLICATION PROCEDURE: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **Mail applications to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 (Secure Fax #860-622-2910).** If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Applications must be date stamped by DAS/Human Resources or postmarked by March 30, 2012. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Department of Transportation.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.