State of Connecticut
EXAM ANNOUNCEMENT

AGENCY PROMOTIONAL EXAMINATION

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION MAINTENANCE DIRECTOR

ANNUAL SALARY:	$103,539 $132,804	SALARY GROUP:	MP 71	APPLICATION CLOSING DATE:	APRIL 24, 2012	EXAM NO:	120760APFD

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Transportation, Office of Maintenance and Highway Operations this class is accountable for administering programs and directing highway maintenance operations in either the central office or a district.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF TRANSPORTATION** WHO BY **APRIL 24, 2012** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE*, SIX MONTHS SERVICE AT THE **DEPARTMENT OF TRANSPORTATION,** AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: One year of experience in a managerial capacity in highway or bridge maintenance, transportation maintenance planning or transportation special services (oversight of utility and construction permits, traffic, drainage and accident claims investigations, and development of transportation policies and procedures). [Note: For state employees the General Experience will be interpreted at the level of Transportation Manager of Highway Operations, Transportation District Maintenance Special Services Section Manager, Transportation Maintenance Manager, Transportation Equipment Repair Manager, Transportation Manager of Bridge Safety and Evaluation or Transportation Maintenance Planning Manager.]

SPECIAL REQUIREMENT: Incumbents in this class may be required by the appointing authority to possess appropriate current licenses or permits.

WORKING CONDITIONS: Incumbents in this class may be exposed to some risk of injury when driving in snowstorms

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of and ability to apply management principles and techniques; considerable knowledge of relevant state and federal laws, statutes and regulations; considerable knowledge of relevant agency policies and procedures; considerable knowledge of highway maintenance operations and planning; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to manage and coordinate activities of technical maintenance operations.

THE EXAMINATION WILL BE COMPOSED OF:	PART	WEIGHT
	EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by April 24, 2012. A separate application form must be submitted for each exam you are applying for**. **Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2910).** If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by June 11, 2012**.

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (http://www.das.state.ct.us/exam) and at the Department of Transportation.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee.*

6619 April 9, 2012

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.