



AGENCY PROMOTIONAL EXAMINATION

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION EQUIPMENT GENERAL SUPERVISOR

ANNUAL \$62,604
SALARY: \$81,595

SALARY
GROUP: TC 25

APPLICATION CLOSING
DATE: AUGUST 29, 2012

EXAM
NO: 121390APMC

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Transportation, this class is accountable for supervising the operation of repair garages in an assigned area and for inspecting the condition of and coordinating maintenance and repair work performed on highway construction and maintenance equipment and buildings.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY CURRENT EMPLOYEE OF THE DEPARTMENT OF TRANSPORTATION WHO BY **AUGUST 29, 2012** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE*, SIX MONTHS SERVICE AT THE DEPARTMENT OF TRANSPORTATION, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Seven years' experience in the repair, maintenance, inspection and testing of automotive and highway maintenance equipment.

SPECIAL EXPERIENCE: Three years of the General Experience must have been in a lead or supervisory capacity. [Note: For State Employees, the Special Experience will be interpreted at or above the level of Department of Transportation Crew Leader (Automotive and Mechanical Equipment).]

SPECIAL REQUIREMENT: The appointing authority may require the possession of appropriate current licenses or permits during employment in this class.

WORKING CONDITIONS: Incumbents may be exposed to some risk of injury when driving in snowstorms.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of the mechanisms and standard methods of repairing and adjusting automotive equipment and highway maintenance equipment; considerable interpersonal skills; considerable oral and written communication skills; ability to inspect and test new and overhauled equipment and shop repair equipment, including welding and cutting equipment, automotive testing equipment, and standard machine tools; supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by August 29, 2012. A separate application form must be submitted for each exam you are applying for. Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2910).** If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by September 28, 2012.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://.das.ct.gov/employment>) and at the Department of Transportation.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.