



State of Connecticut
EXAM ANNOUNCEMENT

EXAMINATION OPEN TO THE PUBLIC
TRANSPORTATION SUPERVISING RAIL OFFICER

ANNUAL: \$ 85,653 SALARY APPLICATION CLOSING EXAM
SALARY: \$119,870 GROUP: FS 28a DATE: **SEPTEMBER 29, 2016** NO: 1608200CMC

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW.

PURPOSE OF CLASS: In the Department of Transportation, Bureau of Public Transportation this class is accountable for supervising an operating unit of professional and support staff responsible for rail transportation programs, projects and activities or major rail transportation programs through railroad operating agents under contract to the State of Connecticut as designated operators of rail passenger and/or freight services.

MINIMUM QUALIFICATIONS REQUIRED

IN ORDER TO BE CONSIDERED FOR ADMITTANCE INTO THIS EXAMINATION, YOU MUST INDICATE ON YOUR APPLICATION THAT YOU HAVE THE FOLLOWING EXPERIENCE AND TRAINING BY **SEPTEMBER 29, 2016**.

GENERAL EXPERIENCE: Eight years of experience in a professional or technical capacity in a railroad or railroad-related organization.

SPECIAL EXPERIENCE: Two years of the General Experience must have included responsibility for the planning and execution of large, complex rail transportation projects and/or programs.

SUBSTITUTION ALLOWED: College training may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of the principles and practices of railroad functions in one or more of the following specialized areas: operations, rail equipment, construction, maintenance, engineering and capital products, finance or administration; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to analyze complex rail problems and recommend solutions; considerable ability to plan, organize and supervise projects and reports; considerable ability to plan and organize budgets; considerable ability to understand, analyze and interpret agreements, rules, laws and regulations; ability to utilize computer software; supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF:	<u>PART</u>	<u>WEIGHT</u>
	EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by SEPTEMBER 29, 2016.** Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, CT 06106-1658 (**Secure Fax #860-622-2875**). **If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by NOVEMBER 9, 2016. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms ([CT-HR-12](#)) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Offices of the Connecticut State Job Centers.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.