



**UNIVERSITY OF CONNECTICUT, SCHOOL OF NURSING
JOB OPPORTUNITY
RESEARCH ASSISTANT I/ II/ III or RESEARCH ASSOCIATE I/ II
HEALTHCARE ANALYTICS, TECHNOLOGY TRANSFER, RESEARCH AND EVALUATION**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public

Location: The University of Connecticut, Hartford Campus
(Constitution Plaza in Downtown Hartford)

Job Posting No: 2016660

Hours: 8:00am to 5:00pm

Salary: Salary and position title will be commensurate on successful candidate's background and experience.

Closing Date: July 10, 2016

Duties and Responsibilities:

Manages day-to-day operational aspects of a project and scope. Completes or coordinates the completion of all federally required reports; supports the management of the grant budget and maintains grant files and records for the purpose of auditing, including contracts, invoices and other financial records. Responsible for written documentation including project overviews, reports, briefs, educational materials for print and digital publication. Promotes flow of information through written and oral communication. Conducts rapid and short-term qualitative and quantitative research to support project objectives. Routinely communicates with external stakeholders and staff on an ongoing basis regarding the status of various projects and efforts on the implementation of Health IT initiatives. Liaises with state agencies and external stakeholders on related implementation issues. Provides education, outreach and trainings as required by grant award. Organizes, schedules and facilitates meetings, presentations and stakeholder engagement activities. Monitors federal and state updates and changes to the program to facilitate timely adoption. Conducts systematic literature reviews and develops briefings. Researches and analyzes data and assists in grant and report writing. Performs other related duties as assigned.

Knowledge, Skills and Abilities:

Bachelor's degree from an accredited college or university or equivalent specialized training and experience for the Research Assistant 1 level. The Research Assistant 2 requires a Bachelor's plus 2-3 years of related experience or a Master's plus 0-1 year of related experience, and the Research Assistant 3 requires a Bachelor's plus 4-5 years of related experience or a Master's plus 2-4 years of related post-degree experience. The Research Associate 1 requires either a PhD or a Master's with 8-10 years of post-degree experience, and the Research Associate 2 requires a PhD with 5 or more years of post-degree experience. Proficient in Microsoft Office Suite including MS Project. Demonstrated skills in effective communications, presentation, critical thinking, teamwork and change management. Must be flexible to meet with stakeholders outside standard business hours as needed. An understanding of current healthcare quality reporting programs and health information technology domain.

Preferred Skills and Abilities:

Master's or PhD degree in public administration, public health, information technology, biomedical informatics, health information management or related field. Proficiency with statistical software such as SAS, SPSS, Stata or R. Proficiency with scripting, SQL, or a current programming language for data management, data integrity, and detection of trends. Knowledge of CMS regulations and requirements for participation in programs. Skills in interpretation of CMS guidelines and/or research for clarification. Must possess energy and drive to coordinate multiple projects simultaneously with an ability to prioritize tasks. Ability to maintain confidentiality and professionally handle confidential information.

Preferred Experience:

Two (2) to four (4) years of professional experience in a healthcare environment. Experience with claims and clinical quality measures computation. Experience in or knowledge of Medicaid EHR Incentive program, Personal Health Records, Health Information Exchange and Health Information Technology platforms and solutions.

Application Instructions:

Please submit an online application that includes a **cover letter**, a **curriculum vitae or resume**, a **writing sample**, and contact information for **three (3) professional references** to www.jobs.uconn.edu, (click on Staff Positions). Evaluation of applications will begin immediately. Employment of the successful candidate is contingent upon the successful completion of a pre-employment criminal background check. (Search # 2016660)

**UCONN DEPARTMENT OF HUMAN RESOURCES
9 WALTERS AVENUE
UNIT 5075
STORRS, CT 06269
www.hr.uconn.edu**

For more information regarding the School of Nursing, please visit the school's website at <http://nursing.uconn.edu> and to learn more about the CT HIT initiatives, please visit <http://www.ct.gov/dss/cwp/view.asp?a=3922&q=554932>.

All employees are subject to adherence to the State Code of Ethics which may be found at <http://www.ct.gov/ethics/site/default.asp>.

The University of Connecticut is committed to building and supporting a multicultural and diverse community of students, faculty and staff. The diversity of students, faculty and staff continues to increase, as does the number of honors students, valedictorians and salutatorians who consistently make UConn their top choice. More than 100 research centers and institutes serve the University's teaching, research, diversity, and outreach missions, leading to UConn's ranking as one of the nation's top research universities. UConn's faculty and staff are the critical link to fostering and expanding our vibrant, multicultural and diverse University community. As an Affirmative Action/Equal Employment Opportunity employer, UConn encourages applications from women, veterans, people with disabilities and members of traditionally underrepresented populations.