

JOB OPPORTUNITY

Maintenance Supervisor 2 (Electrical)
Facilities Operations Electrical Shop
University of Connecticut

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Storrs, CT
Job Posting No: 2014418
Hours: Monday – Friday, 7:00 AM to 3:00 PM
Closing Date: June 3, 2014

The University of Connecticut, Facilities Operations & Building Services Department is seeking a Maintenance Supervisor 2 (Electrical) for the Facilities Operations Electrical Shop whose duties will include the following:

- Coordinates the daily function of the electrical shop. Oversee, purchase of tool and materials for all jobs and projects. Works with Supervisor 1 to maintain work schedules, job assignments and time records.
- Oversees the high voltage electrical system on campus. Work with Power Plant to ensure power systems, both distribution and internal systems, are operating appropriately.
- Brings in and oversees high voltage contractors when needed to upgrade and install new high voltage electrical systems.
- Works with CL&P and others to maintain and update maps and man holes.
- Works with engineering groups to plan upgrades and expansion of system to accommodate growth of campus.
- Work with EH&S and Public Safety to maintain a safe and code compliant electrical system and work program.
- Oversees the estimating of projects by the shop and helps to set up assistance from other trade shops as needed. Works with customers to determine work schedules when work can be done most efficiently, utilizing contractors when needed.
- Assists management team in setting up budgets and long range goal planning.
- Maintains employee records and handles disciplinary issues as required.
- Attends project meetings and makes recommendations as to what standards for materials should be. Helps determine the best method to carry out projects.
- Handles cost tracking of projects to meet estimated cost.
- Sets up and coordinates electrical shop and all UCONN electricians training which includes: Continuing Ed, Code, CPR, High Voltage TD 800, Convex, and Electrical Policy.
- Oversees Power Logic metering system.
- Monitors and ensures that emergency lighting and generator systems are properly maintained and that proper documentation is kept and sent to the Fire Marshal's office and to the DEEP.
- Must have ability to read and interpret blueprints.
- Inspects jobs for quality, as an "expert" in electrical code requirements.
- May also be asked to perform more technical tasks as required and other related work as needed.

Applicants must possess expertise in the technical aspect of complicated electrical systems. This includes a working knowledge of the modern methods and equipment involved in installation and monitoring electrical systems. Job responsibilities include, but are not limited to, delegating work, setting job priorities, scheduling daily work, inspection of work for quality, and handling necessary disciplinary action.

Eligibility Requirement: To be considered, applicants must possess a current passing State of Connecticut Maintenance Supervisor 2 (Electrical) exam score, or must hold or have held status as a Maintenance Supervisor 2 (Electrical) for the State of Connecticut. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Additional Minimum Qualifications: Considerable knowledge of modern methods and equipment involved in the trade indicated by the sub-title of the class; considerable knowledge of relevant state and national codes and regulations; considerable interpersonal skills; considerable oral and written communication skills; skill in performing technical duties of the class; considerable ability to read and interpret specifications, blueprints, and sketches; ability to supervise a large crew and provide leadership to the group of employees supervised.

Preferred Qualifications: Current Electrical Unlimited Journeyman License; high voltage experience; knowledge of high voltage distribution maps and equipment operation; high voltage safety training and practices 4100 and up; TD800 training and convex knowledge; emergency power systems operation and maintenance experience; and experience in overseeing the work of outside contractors.

General Experience: Six (6) years of experience in the trade area indicated by the parenthetical title.

Special Experience: Three (3) years of the General Experience must have included performing highly skilled duties in the trade area indicated by the parenthetical title. **Note:** For State Employees this is interpreted at or above the level of Qualified Craft Worker.

Special Requirement:

1. Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications including possession and retention of a license as a Unlimited Journeyperson in the trade area indicated by the parenthetical title.
2. Incumbents in this class may be required to travel

Physical Requirement:

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. A physical examination may be required.

Working Conditions:

1. Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment.
2. The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbents may be required to use protective equipment such as respirators and safety goggles.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To Apply: All qualified applicants should apply online through Husky Hire at www.jobs.uconn.edu fully detailing your qualifications for the position and including the names and contact information for three work related references. Applicants will be evaluated based on the information provided on their application or attached resume. Please ensure that all relevant experience and qualifications for the position are clearly stated. Application deadline is Tuesday, June 3rd, 2014. Once the position has closed, there will not be an opportunity to submit additional information.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.