



Department of ADMINISTRATIVE SERVICES Job Postings



Central Connecticut State University UNIVERSITY CONTROLLER

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

- Open To:** The Public, State Employees, Agency Employees
- Location:** Central Connecticut State University
- Hours:** TBD
- Closing Date:** August 18, 2017

Central Connecticut State University invites applications for a full-time University Controller in the Fiscal Affairs Department reporting to the Chief Financial Officer (CFO). The successful candidate will direct fiscal affairs, including accounting, grants, budgeting, payroll, financial reporting, and analysis and planning, expenditure monitoring and internal control. Serves as the Chief Fiscal Officer of the University in the absence of the CFO, and as a key liaison to the CCSU System Office, auditors, and regulatory matters pertaining to the finances of the University. Candidates will be required to: exercise exceptional integrity and good judgment; have excellent written and verbal communication skills; and, have the ability to effectively build and manage teams.

Required Qualifications:

- Master's Degree in Business or a related field
- Seven years of experience in fiscal affairs administration, including resource allocation and staff supervision
- Sensitivity and commitment to equal opportunity and diversity in working with both internal and external stakeholders including students, faculty, staff and community.

Preferred Qualifications:

- Proven skills in leadership and management including promoting and managing change
- Proven ability to identify strategic opportunities for change from complex financial data and plans
- Experience with complex budgeting, including the development of multi-year plans
- Strong familiarity with financial and other technology applications including, but not limited to, enterprise systems (e.g., Banner), System Implementations, and proficiency in MS Office including Excel
- Ability to extract and analyze data, identify trends and prepare information for ad-hoc requests
- Financial management experience including, but not limited to budgeting, ability to handle multiple priorities in a fast-paced environment in a state agency or higher education institution
- Ability to interpret and administer state and federal laws and regulations regarding payroll, purchasing, grant administration and contract administration procedures
- Ability to foster a transparent and collaborative environment

Credentials and/or experience substantially comparable may be considered.

For full consideration, applications must be received by **August 18, 2017**. Salary is commensurate with education and experience; salary range is from \$89,003 to \$133,399. Benefits include tuition waiver at any of the four state universities for the employee, their spouse and unmarried dependents under the age of 25. **Incomplete applications will *not* be considered. Emailed or mailed copies will *not* be accepted.**

For more information and application instructions, go to: <https://hrat.ccsu.edu/default.php>.