

Department of Veterans' Affairs
JOB OPPORTUNITY
Buildings and Grounds Supervising Patrol Officer

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list.
Location: 287 West St., Rocky Hill, CT 06067
Job Posting No: 3238
Hours: Monday through Friday, 12:00 noon – 8:00 p.m.
Salary: PS 09 \$45,785 - \$60,701 Annual
Closing Date: December 2, 2013

Eligibility Requirement: Candidates must have applied for and passed the Buildings and Grounds Supervising Patrol Officer exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**MINIMUM QUALIFICATIONS REQUIRED
KNOWLEDGE, SKILL AND ABILITY:**

Knowledge of physical plant security methods and techniques; knowledge of traffic and parking regulations and control techniques; interpersonal skills; oral and written communication skills; ability to follow written and oral instructions; supervisory ability.

EXPERIENCE AND TRAINING:

General Experience:

Three (3) years of experience in the protection of persons or property or in enforcement of security regulations.

Special Experience:

One (1) year of the General Experience must have been as a Buildings and Grounds Lead Patrol Officer or its equivalent.

SPECIAL REQUIREMENTS:

1. Appointments to positions within the Connecticut Marketing Authority must meet the above Experience and Training requirements.
2. Appointment to positions within the Connecticut Marketing Authority will be in accordance with Section 22-63a(d) of the Connecticut General Statutes.
3. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.
4. Incumbents in this class may be required to obtain and maintain a Standard First Aid Certificate and/or CPR certification.

CHARACTER REQUIREMENT:

In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

PHYSICAL REQUIREMENTS:

1. Incumbents in this class must have general good health, be free from any disease or injury, which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity to perform the duties of the class.
2. Applicants may be required to pass a physical examination.

WORKING CONDITIONS:

Incumbents in this class may be exposed to the attendant discomforts of working outdoors, the effort of prolonged periods of walking and standing while on foot patrol and/or guard duty and to some danger of injury.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a CT-HR-12 Application for Employment (State employees should also submit copies of their last two performance appraisals) to:

**Department of Veterans' Affairs
Human Resources
287 West St.
Rocky Hill, CT 06067
860-616-3536**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.