



**EXAMINATION OPEN TO THE PUBLIC**  
**VIDEO ENGINEERING SPECIALIST**

ANNUAL \$54,624  
SALARY: \$78,884

SALARY  
GROUP: ES 22a

APPLICATION CLOSING  
DATE: AUGUST 14, 2014

EXAM  
NO: 141210OCMC

**SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW**

**PURPOSE OF CLASS:** In a state agency this class is accountable for performing the most complex tasks in the technical operations of a large or complex electronic installation in the areas of television or other telecommunications systems for studio and remote productions.

**MINIMUM QUALIFICATIONS REQUIRED**

IN ORDER TO BE CONSIDERED FOR ADMITTANCE INTO THIS EXAMINATION, YOU MUST INDICATE ON YOUR APPLICATION THAT YOU HAVE THE FOLLOWING EXPERIENCE AND TRAINING BY **AUGUST 14, 2014**.

**GENERAL EXPERIENCE:** Six years of experience in the installation, repair, and maintenance of television and/or other video and related telecommunications electronic equipment.

**SUBSTITUTION ALLOWED:** (1) College training in electronics, including laboratory practical experience, may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree. (2) Completion of a two year training course in an accredited postsecondary school of electronics, including laboratory practical experience, may be substituted for two years of General Experience.

**SPECIAL REQUIREMENTS:** Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications including a certificate issued by a recognized private sector telecommunications organization.

**PHYSICAL REQUIREMENTS:** (1) Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. (2) A physical examination may be required.

**WORKING CONDITIONS:** Incumbents in this class may be exposed to a moderate amount of lifting light to medium weights and a minimal danger from exposure to electrical equipment.

**KNOWLEDGE, SKILLS AND ABILITIES:** Considerable knowledge of methods of installation, operation, and maintenance of video communication and other related telecommunication electronic equipment; considerable knowledge of electronics and circuit theory; knowledge of standards and regulations pertaining to telecommunication equipment and systems; considerable oral communication skills; interpersonal skills; considerable ability to diagnose defects in equipment; considerable ability to supervise the installation, operation, and repair of such equipment; ability to prepare specifications for new equipment; ability to utilize computer software.

**THE EXAMINATION WILL BE COMPOSED OF:**

<b>PART</b>	<b>WEIGHT</b>
<b>EXPERIENCE AND TRAINING</b>	<b>100%</b>

**APPLICATION/EXAMINATION PROCEDURE**

- APPLICANTS MUST SUBMIT:**
- (1) **Completed Application Form (CT-HR-12)**
  - (2) **Supplemental Examination Materials (see instructions below)**

In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above AND complete the required examination materials as detailed below. Applicants who do not submit the required application and supplemental examination materials by the closing date will not be admitted into the examination and will not have the right to appeal this decision. Resumes and/or vitas will not substitute for the required application form or for the required examination materials.

**EXAMINATION INSTRUCTIONS:** **Section 1.** For each job (maximum of three) which you feel has best prepared you for the job of Video Engineering Specialist include a 1-2 page (typed or printed) description detailing your duties and responsibilities. (Applicants serving provisionally or temporarily in the title of Video Engineering Specialist cannot include this as one of the three jobs.) Each job description should begin on a separate page and begin with your job title, company name and location, dates of employment, and number of hours worked per week. This should be followed by a description of your duties and responsibilities organized and formatted around the numbered items that follow. (1) Experience in the installation, operation and maintenance of audio/visual, lighting and sound systems, projection and dimming systems, and theatrical classroom electronic equipment. Be specific in describing the different types of equipment you have installed, operated and maintained or repaired. (2) Detail your experience serving as a consultant and providing technical support to others. Be specific as to the nature and purpose of the contacts/support you provided, to whom it was provided and the intended outcome. (3) Oral communication experience. Detail your experience with others which you feel demonstrates your oral communication and interpersonal skills. Be specific in explaining the nature of those dealings and whom they were with. **Section 2.** On a separate page, include a list of degrees, certifications, licenses and courses that you have completed which have prepared you for the job. **Important Notes:** (1) **Make certain both your application form and your examination materials are complete and separate documents not referencing the other, as your application form and supplemental examination materials may be separated during the scoring process.** (2) Examination materials should be clearly marked as such and each page should contain the examination title, exam number and your social security number (do not include your name). (3) Do not include materials other than those requested above. (4) **Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your CT-HR-12 and supplemental examination materials are date stamped by DAS/Human Resources or postmarked by August 14, 2014.** (5) Mail applications/examination materials to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, Connecticut 06106-1658 (**Secure Fax #860-622-2875**). **If faxing materials, keep a copy of your completed application form and the fax transmittal receipt for your records. Make certain that your application form is complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** (6) Due to the large number of applications received, we cannot confirm receipt of applications. (7) **Examination scores will be mailed by September 23, 2014.** (8) **A separate application/examination package must be submitted for each exam you are applying for.**

**FORMS:** Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) or at the Offices of the Connecticut State Job Centers.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.