



State of Connecticut
EXAM ANNOUNCEMENT

AGENCY PROMOTIONAL EXAMINATION

DEPARTMENT OF ADMINISTRATIVE SERVICES

VISUAL MEDIA DESIGNER 3

ANNUAL SALARY: \$56,263	SALARY GROUP: ES 22	APPLICATION CLOSING DATE: AUGUST 16, 2016	EXAM NO: 160610APAM
SALARY: \$77,655			

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In a state agency this class is accountable for performing as an independent visual media consultant and/or project coordinator, for acting as a working lead and/or for performing the most complex tasks in the design and preparation of hardcopy and electronic print formats for use on websites and printed materials.

MINIMUM QUALIFICATIONS REQUIRED

THIS **AGENCY PROMOTIONAL EXAMINATION** IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF ADMINISTRATIVE SERVICES** WHO BY **AUGUST 16, 2016** HAS PERMANENT STATE STATUS*, SIX MONTHS SERVICE IN THE **DEPARTMENT OF ADMINISTRATIVE SERVICES**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Six years of experience in commercial or illustrative art or engineering drafting.

SPECIAL EXPERIENCE: Two years of the General Experience must have been in planning, designing and preparing scale models and/or exhibits for public events, displays and publications.

SUBSTITUTION ALLOWED: College training in fine arts or commercial art may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of most effective techniques and methods used in graphic art including freehand drawing, media materials such as water colors and oils, photographic art and three-dimensional presentation; knowledge of basic engineering principles and practices; knowledge of and ability to utilize computer software including publishing and graphic design packages; interpersonal skills; oral and written communication skills; considerable ability to comprehend and interpret plans and cross-section and contour data; ability to perform highly creative work; some supervisory ability.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS.** Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by **AUGUST 16, 2016**. Mail your application to DAS/Human Resources, Room 404, State Office Building, 165 Capitol Avenue, Hartford, CT 06106-1658 (**Secure Fax #860-622-2910**). **If faxing materials, keep a copy of your completed application form and exam materials and the fax transmittal receipt for your records. Make certain that your application form and exam materials are complete and transmitted correctly and without error. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted.** Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by SEPTEMBER 21, 2016. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms ([CT-HR-12](#)) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Department of Administrative Services.

**For employees in the classified service, permanent status is obtained after successful completion of a working test period. For employees in the unclassified service, permanent status is obtained after serving in a position for at least six months (full time or full time equivalent).*

7365

August 2, 2016

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.