

JOB POSTING

Capitol Region Mental Health Center

VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT) – CR 101522

PLEASE NOTE: the location, fax number and e-mail information to send responses to postings has changed. Responses to postings must be sent to the facility where the vacancy exists; therefore, it is important to follow the specific application instructions at the bottom of this posting.

Location: 500 Vine Street, Hartford, CT 06112
Program/Unit: Young Adult Services - Outpatient
Shift/Schedule/Hours: 1st Shift/8:00 a.m. to 4:30; Monday through Friday, every 4th weekend and some holidays; 40 hrs
Salary: \$58,318.00

Posting Date: April 23, 2012

Closing Date: April 29, 2012

Eligibility Requirement: This is a competitive classification. State employees currently holding the above title or those who have previously attained permanent status or candidates who have applied for and passed the **Vocational Rehabilitation Counselor (Client/Patient)** examination, and therefore; on the current certification list promulgated by the Department of Administrative Services for this classification may apply. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Duties may include but not limited to: Functions as a member of a YAS Outpatient case management team that offer services to young adults with behavioral health problems and high risk behaviors, who are transitioning to more independent community living. Evaluates young adults for vocational rehabilitation services including education and employment utilizing evidenced based practices, such as IPS etc.; identifies and establishes community contacts; facilitates vocational training and retraining ; works with treatment teams to assist individual in achieving social , emotional and vocational stability; assist young adults in achieving educational and employment goals by connecting them to resources in the community and providing the necessary support and coaching; participates in rehabilitative interventions to meet clients needs; documents in the medical records and prepares reports concerning rehabilitation services rendered; administers and interprets tests pertaining to vocational abilities, and other duties as required.

Special Requirements: Incumbents in this class must **possess and retain** a valid motor vehicle operator's license.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Ramona Sablón, HR Director, 860-297-0905

PLEASE SEND APPLICATIONS TO:

1) Postal Mail: Capitol Region Mental Health Center/HR
500 Vine Street, Hartford, CT 06112

OR

2) Fax: (860) 297-0931

OR

3) Email: jellena.jones@ ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **SH-23**