

**JOB POSTING**

**WESTERN CONNECTICUT MENTAL HEALTH NETWORK**

**VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT)**

**Position Number: WC101061**

**PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Location:** TORRINGTON AREA  
**Program/Unit:** Community Support Program / Young Adult Services  
**Salary:** \$58,318  
**Shift/Schedule/Hours:** 1st Shift – Monday-Friday – 8:00 a.m.-4:30 p.m. – 40 Hours Per Week  
**Posting Date:** May 9, 2012                      **Closing Date:** May 15, 2012

**Eligibility Requirement:** This is a competitive classification. 1. State employees currently holding the above title or those who have previously attained permanent status may apply. 2. Candidates who have applied for and passed the **Vocational Rehabilitation Counselor (Client/Patient)** examination, and therefore; are on the current certification exam list promulgated by the Department of Administrative Services for this classification may apply.

**Duties may include but not limited to:** Evaluates young adult clients for vocational rehabilitation services, job development and placement. Establishes community vocational contacts and works collaboratively with community providers to meet rehabilitative needs. Works collaboratively within a multidisciplinary team; participates in treatment planning process and documents client progress. Administers and interprets tests relevant to vocational abilities. Participates in local committees related to employment and educational development. Basic computer skills, provide data entry, knowledge of agency policies and procedures, ability to comply with agency attendance and work rule requirements, ability to perform CPR and first aid, current knowledge of safe work practices, provide recovery oriented practice. Perform other duties as required.

**SPECIAL REQUIREMENTS:** Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator License. Incumbents in this class may be required to travel.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. **Therefore, State employees will generally be considered before** applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (Example: Clinical Social Worker applying to a Clinical Social Worker posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotion/demotion candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **ALL OTHER APPLICANTS** who are on the current certification exam list promulgated by the Department of Administrative Services must complete a State Employment Application for Examination and Employment (**CT-HR-12**). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Angela Baker, Human Resources Associate, 203-805-6411**  
**Western Connecticut Mental Health Network**  
**55 West Main Street, Suite 410, Waterbury, CT 06702**  
**Email: Angela.Baker@ct.gov                      Fax: (203) 805-6432**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (**CT-HR-12**) and postings can be found on the DMHAS website at **www.ct.gov/dmhas/employmentopportunities**.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.