

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CONNECTICUT VALLEY HOSPITAL
VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT)

Open to: The Public
Location: CONNECTICUT VALLEY HOSPITAL
Job Posting No: CV23955
Program/Unit: ADMINISTRATIVE & SUPPORT SERVICES DIVISION – Patient Central Services
Shift/Schedule/Hours: Monday – Friday, 8:00 a.m. to 4:30 p.m. 40 hours
Salary: \$58,318.00 annually
Closing Date: April 19, 2012

Eligibility: This is a competitive classification. State employees currently holding the above title or those who have previously attained permanent status or candidates who have applied for and passed the Vocational Rehabilitation Counselor (Client/Patient) examination, and therefore; on the current certification list promulgated by the Department of Administrative Services for this classification may apply.

Duties may include but not limited to: Under the supervision of a Vocational Rehabilitation Counselor Coordinator; evaluates and assesses patients for vocational rehabilitation services; establishes community contacts; provides patient work site training and retraining; works with treatment teams to assist individual patients with achieving social, emotional and vocational stability; participates in interdisciplinary treatment team meetings; conducts vocational related core groups that reflect the needs of pre and current vocational patient workers; may perform vocational testing; develops and establishes worksites to accommodate patients' needs and preferences; maintains case records and other pertinent material; establishes individual goal and objective and documents service delivery in progress notes; effectively teaches job seeking skills such as resume writing and interviewing skills; assists patients with preparing vocational plans upon discharge; works with criminal justice system as necessary; prepares state and federal reports concerning rehabilitation services rendered; administers and interprets psychological tests pertaining to vocational abilities; refers clients to in-hospital rehabilitation modalities such as pre-vocational evaluation, industrial and recreational work sites; follows up on placements made in institution or community; carries an on-going case load; writes and completes concise case reports; gathers, analyzes and evaluates significant case information pertinent to rehabilitation of an individual; may supervise employees of a lower class; performs related duties as required.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

To be considered for this position as a successful exam list candidate: All applicants must complete a State Employment Application for Employment (CT-HR-12) with the position number listed at the bottom of the first page of the application. Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. **We request that your application for this position be sent as directed on or before the posting close date.**

PLEASE SEND APPLICATIONS TO:

Deb Robinson, Human Resource Associate
Connecticut Valley Hospital, Human Resources
P. O. Box 351, Middletown, CT 06457

Fax: (860) 262-5055 Phone: (860) 262-5819

Email: Deborah.A.Robinson@ct.gov

The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P2**