

DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
Qualified Craft Worker (HCVACR)  
Bureau of Finance and Administration

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Location:** Trumbull, CT  
**Job Posting No:** 101386  
**Hours:** 8:00 am to 4 pm  
**Salary:** TC18: \$46,054 to \$59,384 annual  
**Closing Date:** July 31, 2012

**General Eligibility Requirement:** This position is full time, 37.5 hours per week and open to eligible candidates. The candidates selected will work under the direction of an employee of higher grade. This class is accountable for performing the full range of highly skilled duties in heating, ventilation and refrigeration throughout assigned territory in the western third of the State. The work consists of boiler repairs and cleaning, split system work, air handlers and compressor replacements.

**Special Requirements:** It is strongly preferred that the candidate have documented experience in small repairs and field service tasks in the HVAC trade, and documented TRANE Building Automation Systems experience is a plus and possession of an S-1 License if preferred.

**Knowledge, Skills and Abilities:** Considerable knowledge of and ability to apply standard tools, materials, methods and practices of HVAC trade; interpersonal skills; oral and written communication skills; basic computer skills; ability to prepare estimates and keep shop records.

**General Experience:** Four (4) years' experience in the particular trade area.

**Special Experience:** Two (2) years of the General Experience must have been performing skilled trade functions in the specific trade area.

**Note:** For state employees the Special Experience will be interpreted at the level of Skilled Maintainer or Department of Transportation Maintainer 2.

**Special Requirement:**

1. Incumbents in this class may be required to possess and retain an Unlimited Journeyman's license in the trade area indicated by the parenthetical title.
2. Incumbents in this class may be required to possess and retain specific education and/or experience to meet various certification requirements.
3. Incumbents in this class may be required to complete an asbestos removal program consistent with the Environmental Protection Agency's operational guidelines.

**Substitution Allowed:** Graduation from a vocational or technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for two (2) years of the General Experience.

**Physical Requirement:** Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

**Working Conditions:** Incumbents in this class may be required to lift moderate to heavy weights and to use protective equipment such as respirators and safety goggles; and may be exposed to risk of injury from equipment, extreme weather conditions and/or environmental condition.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applicants who do not submit all the requested documents will not be considered. The candidate pool resulting from these interviews may be used to fill future Qualified Craft Worker (HVACR) positions in the Bureau of Finance and Administration within twelve months.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment documenting the experience listed above under "**Special Requirements**" by July 31, 2012 to:

Connecticut Department of Transportation  
Bureau of Finance and Administration  
Office of Properties and Facilities  
Kathy Christensen  
Secretary 2  
P.O. Box 317546  
Newington, CT 06131-7546  
Fax: 860-594-2255  
Email: [Kathy.Christensen@ct.gov](mailto:Kathy.Christensen@ct.gov)

**State employees must include copies of their last two (2) service ratings.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

