

INSURANCE DEPARTMENT
JOB OPPORTUNITY

ACCOUNTING CAREERS TRAINEE
(P# 100163, 100164)
Target Class: Insurance Examiner (EX&MK)
Field Financial Examination Unit

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: various (field assignments)
Hours: Full-time (40 hours per week)
Salary: \$45,126 annually*
Closing Date: November 21, 2011

The Connecticut Insurance Department is anticipating two (2) Accounting Careers Trainee vacancies in the Field Financial Examination Unit of the Financial Regulation Division. We are seeking candidates with a Bachelor or Master's degree in Accounting and excellent analytical and written communication skills. This position will require 25-35% overnight travel within Connecticut and out-of-state.

General Knowledge: Knowledge of accounting and auditing principles and practices; knowledge of business mathematics and statistics; some knowledge of business uses of data processing; some knowledge of effective report writing; ability to read and understand written materials.

Description of Duties: Candidates selected will receive on-the-job training for advancement into a professional level position after two-year training program and perform increasingly difficult tasks in examining the financial records of insurance companies to assess financial condition. Tasks include: trace items on financial statements to original sources; verify assets and determine liabilities; interpret statutes and accounting guidance; and verifying accounting controls over the financial reporting process.

General Experience: Possession of a Bachelor's degree in accounting or in a closely related business field with at least 15 semester hours in accounting.

* Salary shown is for minimum of 15 semester hours in Accounting; higher starting salary available for 30 or more semester hours in Accounting and/or Master's degree in Accounting.

Term of Appointment: This trainee position is for a period not to exceed twenty-four (24) months. Successful completion of the training program will result in promotion to the position of Insurance Examiner (Examination and Market Conduct).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Please mail a cover letter, resume, college transcripts, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf). Please indicate position# 100163 and 100164 on your application package and send it to the address below by close of business on * Monday, November 21, 2011 to:

Connecticut Insurance Department
Human Resources – Attn: Carmen Hernandez
P.O. Box 816
Hartford, CT 06142-0816
FAX: (860) 297-3836
E-MAIL: carmen.b.hernandez@ct.gov

*Incomplete or late application packages will not be considered.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.