

INSURANCE DEPARTMENT
JOB OPPORTUNITY

ACCOUNTING CAREERS TRAINEE
(P#100165)
Target Class: Insurance Examiner (EX&MK)
Foreign Financial Unit

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 153 Market Street, Hartford, CT 06103
Hours: Full-time (80 hours biweekly)
Salary: \$\$45,126 annually*
Closing Date: November 21, 2011

The Connecticut Insurance Department is anticipating an Accounting Careers Trainee vacancy in the Foreign Financial Unit of the Financial Regulation Division. We are seeking a candidate with a Bachelor or Master's degree in Accounting and excellent analytical and written communication skills.

General Knowledge: Knowledge of accounting and auditing principles and practices; knowledge of business mathematics and statistics; some knowledge of business uses of data processing; some knowledge of effective report writing; ability to read and understand written materials.

Description of Duties: Candidate selected will receive on-the-job training for advancement into a professional level position after two-year training program. Review applications from insurers looking to write new lines of business in CT, as well as Insurers seeking licensure in CT for the first time.

General Experience: Possession of a Bachelor's degree in accounting or in a closely related business field with at least 15 semester hours in accounting.

*** Salary shown is for minimum of 15 semester hours in Accounting; higher starting salary available for 30 or more semester hours in Accounting and/or Master's degree in Accounting.**

Term of Appointment: This trainee position is for a period not to exceed twenty-four (24) months. Successful completion of the training program will result in promotion to the position of Insurance Examiner (Examination and Market Conduct).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions:

Please mail a cover letter, resume, college transcripts, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf. **Please indicate position# 100165 on your application package and send it to the address below by close of business on * Monday, November 21, 2011 to:**

Connecticut Insurance Department
Human Resources – Attn: Carmen Hernandez
P.O. Box 816
Hartford, CT 06142-0816
FAX: (860) 297-3836
E-MAIL: carmen.b.hernandez@ct.gov

*Incomplete or late application packages will not be considered.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.