

Connecticut General Assembly
JOB OPPORTUNITY
LEGISLATIVE ANALYST
Asian Pacific American Affairs Commission

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Hartford
Hours: 8:30 – 5:00
Salary: 48,920
Closing Date: April 5, 2012

General Knowledge:

The State Asian Pacific American Affairs Commission has an opening for a Legislative Analyst. Responsibilities include researching, reviewing and analyzing legislation including the state budget; researching community organizations serving the Asian Pacific American community in Connecticut; conducting surveys; preparing reports; monitoring legislative meetings and hearings; and other administrative duties.

Preferred Skills and Ability:

This position requires excellent oral and written communication and interpersonal skills.

Special Knowledge:

Cultural competency with respect to Asian Pacific communities required. Fluency or competence in one or more Asian language preferred. Bachelor's degree required. Public policy background and state government knowledge a plus. Must be able to work well under pressure and interact effectively with elected officials, staff and public.

We offer full state fringe benefits, free parking, and a starting salary of \$48,920.

Application Instructions:

Please send resume, cover letter, and salary history to be received no later than April 5, 2012 to: Mui Mui Hin-McCormick, Asian Pacific American Affairs Commission, 18-20 Trinity Street, Hartford, CT 06106 or email to Mui.Mui.Hin-McCormick@cga.ct.gov We are an equal opportunity employer

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.