

OFFICE OF THE HEALTHCARE ADVOCATE

JOB OPPORTUNITY

NURSE CONSULTANT (HEALTHCARE ADVOCATE) - *DURATIONAL

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public
Location: 153 Market Street, Hartford, CT
Job Posting No: 102962
Hours: Full-time, 35 hours per week Monday - Friday
Salary: \$2,589.51 biweekly (HC 28- step 1)
Closing Date: November 6, 2012

***This is a durational position that is funded by a federal grant. The grant expires on August 23, 2013.**

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer

Duties include but not limited to: Perform health insurance consumer education, case management; lead case review; review medical records; coordinate internal and external consumer appeals; liaison with health plans, providers, consumers, families, government agencies; lead consumer presentation at appeal hearings; assist in the design of, and participate in, agency quality improvement activities; and, outreach.

General Experience: Four (4) years of experience as a professional nurse in a position involving medical/surgical or mental health practices.

Special Experience: Two (2) years of the General Experience must have been a utilization review nurse or as a nurse working in the health insurance or healthcare industry on insurance coverage activities.

Substitution Allowed: 1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. 2. A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a current license as a registered professional nurse in Connecticut. Incumbents in this class may be required to travel

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf.) by close of business on ***Friday, November 2, 2012 to:**

**Carmen Hernandez, Human Resources Assistant
Insurance Department
P.O. Box 816
Hartford, CT 06142-0816**

OR

E-MAIL: CID.HR@CT.GOV

Overnight mail address: 153 Market Street, 7th Floor, Hartford, CT 06103

***Incomplete or late application packages will not be considered.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.