



STATE OF CONNECTICUT

PERSONNEL DIVISION

DEPARTMENT OF ADMINISTRATIVE SERVICES
STATE OFFICE BUILDING HARTFORD, CONNECTICUT 06106

April 29, 1983

MANAGEMENT PERSONNEL POLICY NO. 82-4

TO: All Agency Heads

SUBJECT: Benefit Changes for Managers and Confidentials

In accordance with Section 200(r) of the General Statutes the Commissioner of Administrative Services with the approval of the Secretary of the Office of Policy and Management has established the following policies for all Managerial and Confidential employees in the MP Pay Plan effective May 1, 1983.

1. Meal Reimbursement

A Manager or Confidential employee whose basic rate of pay is in excess of the cut off rate for overtime pay and who is required to work continuously past 7:00 p.m. will be eligible for reimbursement of the cost for the dinner meal up to the maximum allowable under the existing policy if:

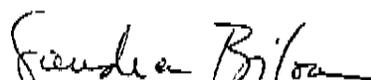
1. The work assignment has been authorized by the Agency Head.
2. The work does not fall within a normally assigned work schedule.

2. Sick Leave Accrual

No sick leave will accrue for any calendar month in which an employee is on a leave of absence without pay an aggregate of more than five(5) working days. The previous policy provided for no sick leave accrual for leave without pay an aggregate of more than three(3) working days.

3. Use of Vacation/Personal leave while on Leave of Absence without Pay

In those cases wherein an employee is placed on a leave of absence without pay pending administrative investigation, the employee may draw upon accrued vacation/personal leave.


Sandra Biloon
Director of Personnel and
Labor Relations