



Lots New on the DAS Website

SmART, Print, Mail, Courier Debut, Fleet and PreQual Enhanced

By John McKay

SmART Start

DAS' Small Agency Resource Team (SmART) now has a presence on the DAS website. The SmART unit provides personnel, payroll, and affirmative action functions for 22 state agencies.

"It's a great resource for our customers," said SmART Director Steve Caliendo. "It's a concentrated spot on our website for all the administrative info and policies that all our customer agencies use."

And thanks to MIS' Dan Sears, the website is set up to be self-maintained by SmART employees. "If we have a change that needs to be disseminated to all our customers, we can make it, then email everyone keeping them informed," said Caliendo. "We've already had some positive feedback from our customers."

The New Look of Prequal

The DAS Prequalification Unit has been working on Phase II of their online application. Ease of use, less redundancy, and responding to customer feedback have been the three cornerstones of the new application.

"There are a few things we're really excited about," said Lynn Peccerillo. "First is the ease in use and ease of navigation. The online application has been redesigned in response to customer feedback, improving both accuracy of input and ease in navigation of each page," she added.

Another enhancement is less redundancy. The information entered goes into one procurement database that is also linked to Supplier



Diversity and DAS Procurement. So if an approved Prequal customer wants to become a Set-Aside customer, all their information is already in the database, making application to the program faster and easier. This is especially true regarding subcontractors who now need to be prequalified through DAS. The Prequal Unit is also in discussions with DOT and the eventual goal of data sharing between the two agencies' prequalification programs.

"We're also looking to make hard copy paperwork electronic," said Peter Hunter. We currently have a lot of hard copy that goes along with the application process, however, we're slowly encouraging our customers to scan in documents and email the necessary information to us. It streamlines our process flow for administration and there is less paperwork and less chance of losing information," he said.

Both Hunter and Peccerillo wanted to express their thanks and appreciation to MIS' Matt Shea who was the architect behind the revamped application and data management for Prequal.

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DAS at Climate Change Awards

By Donna Micklus

As a member of the Governor's Steering Committee on Climate Change, DAS was pleased to take part in the 2008 Connecticut Climate Change Leadership Awards, recognizing exemplary actions to reduce greenhouse gas emissions in the state.

DEP Commissioner Gina McCarthy chaired the May 27 event held at the ING offices in Windsor. Awards were presented to the City of Stamford, City Seed in New Haven, Curtis Packaging in Sandy Hook, Green Council at Whitney Center in Hamden, ING, Little People Big Changes in Wilton and the Ridgefield Action Committee for the Environment.

Pitching in for Commissioner Brenda Sisco was Deputy Commissioner Martin Anderson who made the presentation to Stamford Mayor Dannel Malloy.

Joined by Malloy at the podium, Anderson said, "Since 1998, the City of Stamford has reduced energy use by over seven million kilowatt-hours annually through energy efficiency projects in city buildings, saving over \$2 million."

He explained that the energy and economic savings come from installation of solar panels; establishing a \$6.1 million energy performance contract in more than 20 schools; reducing street lighting and piloting highly efficient Light Emitting Diode (LED) street lights; replacing downtown decorative lighting to achieve a 62 percent energy savings; and replacing all traffic signals with LED lights.

"The city has committed to using 20 percent clean energy by 2010 and to



Deputy Commissioner Martin Anderson with Stamford Mayor Malloy and DEP Commissioner McCarthy

reducing its greenhouse gasses by 20 percent by 2018. To continue building on these accomplishments, the city plans to increase the number of Leadership in Energy and Environmental Design buildings, focus on greater use of clean energy, develop a green procurement program and look for opportunities to foster transit oriented development."

Anderson credited Malloy for demonstrating that sustainability and economic growth go hand in hand.

Now, It's Anderson the Recipient

By Peggy Zabawar

Deputy Commissioner Martin Anderson attended the Connecticut Training and Development Network's (CTDN) annual conference on Friday, June 13.

This year's conference marked the graduation of the first class of the *Train the Trainer Certificate* program offered as a joint collaboration between the Network and DAS.

The certificate program was offered as a pilot, consisting of seven modules taught by subject matter experts from CTDN, and hosted by the DAS Learning Center.

Anderson first presented awards to two founding members of the certificate program, and was then surprised when CTDN Co-Chairs, Cheryl Malerba of DOT and Deana Giordano of DOL presented him with an award as well.

CTDN expressed its sincere appreciation for the sponsorship that Anderson lent to launch their website this year on the state portal, and to implement the *Train the Trainer Certificate* program.

The partnership continues to grow and meet state needs as the next cohort for the certificate program will begin in the fall, and CTDN has begun a new collaboration with DAS to offer training for state managers.



Anderson receives his surprise award from Deana Giordano (L) and Cheryl Malerba.

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M. Jodi Rell Governor

Brenda L. Sisco Commissioner

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Visit our website at www.das.state.ct.us

Kudos to **Brian Halloran** of the MIS Help Desk from Rosemary Woods “who was able to recover a detailed document with pages and pages of information being put into an excel document, with formulas and names in it and the remaining work that had to be done on it was kept to a minimum. Many thanks to you, you don’t know how much I appreciate it, everyone should be so lucky. Thanks Brian!”

Human Resources Specialist Daimar Ramos from the Department of Developmental Services sends a “big fat THANK YOU” to **Steve Soklow** “for all your recent help with the queries for my project. The data you helped me get and you provided was of great benefit! It really helped make the point. Thanks again!”

hats off

By *Cindy Rusczyk*

Carlos Kebe commended **Nina Ritson** “for the excellent article about the Taste of DAS event! You always have a way with words. Thanks for the coverage and the great pictures!”

Stephen Caliendo received correspondence from Commissioner Raeanne Curtis from the Department of Public Works (DPW) regarding **Susie Carlson** “for the superior job that you have been doing for DPW. Commissioner Curtis is very appreciative of all the work you have dedicated to DPW, citing your ‘efficiency and ambition’, which allowed DPW to reach its goals and to accomplish everything needed for the agency. It’s truly a pleasure to hear that Commissioner Curtis is appreciative of your work. Your SmART colleagues and I share the Commissioner’s sentiments. We

very much appreciate everything that you do. Thank you.”

Laura Guilmartin thanked **John McKay** “for the great job he did on enlarging the brochures for my presentation at BESB. Not only did he do a great job, but he did it with such short notice. John has always been fantastic to work with! Thanks again!”

Johnette Toliver from the SmART Unit sent words of praise to Rick Miarecki regarding the great service she received from **Jose Baez**. She attempted to print information from the jump drive but the file would not open up. “Mr. Baez assisted me and informed me that the jump drive was faulty. He took the jump drive home and worked on it and found the text for me. He saved me a lot of time by doing this and went above and beyond the call of his duties. Mr. Baez returned the jump drive and fixed the problem. He saved the unit some money because the drive does not have to be replaced. He’s a savior!”

Kathleen Anderson commended “**Jim Gotta** who was pro-active and provided Catalog Management the names of the vendors for the new Beauty Supply Contract in February that expired on May 31, 2008. This gave **Mike Owsianko** plenty of time to work with vendors on the data files. **Julie Bernosky** jumped in during Mike’s absence to complete and load the files. The contracted items were available to users in ePro on Monday, June 2, 2008. This is a fine example of teamwork where the end result provided the most current and accurate data to our customer agencies without any lapses. They should all be commended for a job really well done!”

Gary Dennis from Stylex praised **Susanne Hawkins** and sent her the following message: “For what

it’s worth, every state should have people in their procurement offices that should emulate your business acumen. You have been incredibly helpful, knowledgeable, and downright caring in your pursuit of completing the furniture RFP evaluation/contract awards. I can honestly say, that without even having met you personally, you have been wonderful to work with. I look forward to continuing the trend...and perhaps even meeting you face to face during a future visit into Hartford. I’ll be the 6’3” guy in the suit with a smile on his face!”

Tina Costanzo thanked **Ann Simone** “for attending an HVAC walk-through. At a moment’s notice you dropped everything and were then seen literally walking on the roof of the State Office Building with the DPW crew. Your dedication, professionalism, and flexibility to help others is truly appreciated. Thank you again.”

Mike Schuberth thanked **Ada Rivera** “for the invitation to be part of this RFP review committee” for Linen and Laundry Services. “The time that you have invested in insuring that this contract is not only fiscally responsible, but has the best use of product and patient care as important parameters for evaluation. Also, thanks to **Joe Giliberto** for the design and application of client costs per usage and loss spreadsheet – a best cost option for each state agency. This is a very innovative and fiscally responsible tool. On behalf of DMHAS and Connecticut Valley Hospital, kudos to **DAS Procurement** for asking for agency participation, advocating best product for the best price, and incorporating concerns of patient direct care staff. Best regards.”

Tina Costanzo “wanted to recognize **Pam Anderson’s** work on the Media and Marketing Contract. She

continued on next page

incorporated needs from several highly visible agencies that include Public Health, Social Services, Bradley International Airport, DOT and Culture and Tourism. This is an industry that generates several million dollars of advertising for the State of Connecticut and the agencies are very demanding that their needs be met. Pam coordinated several discussions in order to achieve a successful contract. Congratulations to Pam on a successful con-

month, we have been pursuing this with each of the teams. Considering what it looked like before, they've truly done a terrific job in keeping this current. Nice job, Arlene, for taking the lead on this initiative – it's a positive perception for the whole department!"

week they installed the rest of the paddle fans here. If not for those fans, surely the less sturdy employees would have fainted here yesterday. It made it bearable. Thanks so much for helping us with this. We are grateful!!

MORE!!!

tract for our customers." Pam Anderson "really really wanted to thank **Celeste Cashman, Cindy Mi-lardo, Arlene Watson and Maureen Blackburn** who helped me big time! And of course **Tina Costanzo**, too. She is always a big support to me."

President Jeré C. Eaton from the Multicultural Chamber of Commerce in Stamford thanked **Meg Yetishefsky** "for participating in the recent 'Getting Certified and Doing Business with the Government' business forum. The information and insights that you provided were extremely helpful to the attendees. Based on the positive feedback, we plan to duplicate the same type of opportunity for small and minority businesses at least annually, if not semi-annually. I look forward to working with you on future projects that will provide much needed resources to small and minority businesses. Best regards!"

Tina Costanzo sent Carol Wilson the following message regarding **Arlene Watson**: "When we assigned a PA per team, we included this effort (RFP's under evaluation) as part of their functions. At the end of each

Commissioner James M. Thomas from the Department of Emergency Management and Homeland Security (DEMHS) sent the following message to Commissioner Sisco applauding "the outstanding efforts of **Alicia Nunez** and **Timothy Geary** who have worked very closely with our staff on the DEMHS Affirmative Action Plan that was unanimously approved in May with CHRO. I can assure you that both Ms. Nunez and Mr. Geary have been meeting and working with our staff throughout the entire year to make this plan a living document for our agency. As a relatively new agency, there was certainly a considerable amount of time and effort that went into our recruitments, selections, promotions and other related personnel matters that could not have been addressed without their support. I thank you and your staff for your continued assistance to our agency."

Probate Court Administrator Judge James J. Lawlor commended **Nina Ritson** "for your work on the 2007 Annual Report. You did a great job. I believe I have finally established the standard for quality as a benchmark for the future. Thank you for your assistance, your guidance, and your advice."

Cindy Butterfield from the Department of Correction (DOC) thanked **Bill Donnelly** "and just wanted to let you know what a positive difference you have made in the lives of 120 fiscal employees at DOC. Last

Steve Caliendo sent the following message to **Dana Soderlund, Dan Sears** and **John McKay** regarding the new SmART website: "On behalf of SmART, I want to express our sincere appreciation for all the work that was done over the past few months to develop and place in production the SmART link on the DAS website. The time each of you devoted to working with us and the creativity that you brought to the process was truly remarkable. Thank you very much for your efforts and great work."

Laurence Eiden from the Connecticut Technical High School System applauded **David Tufano** "for helping with the procurement of test vehicles for the Technical High School System National Occupational Competency Testing Institute automotive evaluations. Our non-destructive tests were performed without issue and made a significant difference in our first time ever centralized test format. It is very encouraging to work with someone such as you who has the best interests of the students at heart. Truly without your help and support this event would have not been possible. Please accept my most sincere thanks and gratitude for all your help."

Shaun Jones sent the following message to Deputy Commissioner Martin Anderson and Peggy Zabawar: "I just attended the Disability Law 101 class today. I am writing to impart to you that I found **Erin O'Brien Choquette's** presentation of the above referenced class exceptional. The information also was

Continued on next page

presented in an exceedingly well-organized fashion. I thought you would like to know about her incomparable professionalism. Thank you."

Steve Caliendo wanted **Peggy Zabawar** "to know that I heard today from a number of the Consumer Protection managers on the great job you did yesterday. Deputy Commissioner Mandyck also expressed to me how pleased she was with your presentation and the valuable information that the managers received. I know the short time frame in which you pulled this together and personally want to thank you for all of your hard work and assistance. It has been appreciated."

Commissioner Jerry Farrell from the Department of Consumer Protection commended **Deputy Commissioner Martin Anderson** and **Peggy Zabawar** "for the in-service training which you conducted for DCP managers. I think it was very helpful as a starting point for a lot of discussions which need to occur to make DCP a better agency. We will certainly be getting back to you as we get feedback from the managers on directions that they think we should pursue. Again, thank you for the time and effort that you put into this."

Cathy Daly congratulated the **DAS Core-CT Human Resources** and **Time & Labor** teams for successfully resolving over 6,500 help desk tickets between June 1, 2007 and June 1, 2008. Team members include: **Ed Burke, Juanita Woolfolk, Sue Cavanaugh, Cheryl Catania, David Pellet, Nick Visone, Karen Angell, Belinda Thibedeau** and **Don Kruk**. The team is led by **Lina Simonu**. Also on the team for most of the year were **Patti Maneggia** (now at DDS)

and **Gail Robbins** (now retired). The service these folks provide to the users of Core-CT is invaluable in ensuring successful processing of human resources and time and labor transactions for all State of Connecticut employees."

Ann Simeone appreciates "that whenever there are changes in Hot-Docs or other computer problems or 'meltdowns'" **John Pacholski** "is very clear on what is happening, how it will be rectified and an approximate date on when that will happen. This also affects inclusion of new procedures as well. I feel very much in the loop. Kudos and thank you to John!"

Moira W. Chubb from Metro Realty "wanted to pass on a big thank you to

Meg Yetishefsky, the **Supplier Diversity Staff** and especially **Marisol Rivera** for the assistance given over the last few months to a number of our contractors. We appreciate the time and courtesy given the few who struggled to complete their applications. I am quite sure that they would not have been able to get all their documents completed without Marisol's help. The assistance given to me and to our contractors so that they could get their certifications was outstanding!"

Michael Clark from the Department of Veterans' Affairs thanked **Tina Costanzo** for "your prompt and supportive response to the" standardization transaction issued to Motion Inc. "As you know, working with and being a part of the Governor's tribute to the Faces of Connecticut's Fallen Veterans exhibit is really an honor and a

privilege – so the Department of Veterans' Affairs appreciates your efforts, and we will follow all the enclosed logistics in moving forward."

Lisa Fioretti Stockwell, owner of Express Employment Professionals, commended **Meg Yetishefsky** "for quickly expediting my application for the Supplier Diversity Program. Since my note to you, the process moved along very quickly, and I am pleased about my recent certification. I wanted to thank you and also let you know that **Gregg Nome** was a tremendous help to me with the questions I had. Thank you very much."

Sue Ciccaglione from the Department of Public Health (DPH) "wanted to extend a sincere THANK YOU to **Pam**

Libby and **Staff** for adding an extra administration to the Health Program Associate exam. When we had asked if this could be done, in order to recruit for our specialized position in Oral Health, I did not realize at the time how much additional work it would entail for all of you. However, I just wanted to say how happy we are. With your help, we were successful in meeting our deadline, and the selected candidate began working with our Office of Oral Health today. Thank you again for all of your efforts!" Pam Libby commended **Ann Galbert** "for handling this special exam administration for DPH!"

Nancy Jones expressed her thanks to **Cindy Rusczyk** "for doing the certificates and programs for the New Manager Orientation Program. I have so many other details for graduation, I don't know when I'd get them done. You are the best!!!"

WE ROCK!!!

Tuned In with Jay Yasensky

By Nina Ritson

You might say that he loves the classics. No, not the *Iliad*... more like cars and music.

"I collect and restore classic Volkswagens,"

says Jay Yasensky of the DAS Business Office. "I have been working on a 1969 VW Microbus that I bought from the original owner. I also have a 1964



Karmann Ghia – both are fully restored! Right now I am looking for a 1950's VW Bug with the oval window – they are rare!" exclaims Yasensky.

He loves driving and restoring them and has a hard time parting with them when the work is done.

Yasensky says he does the engine work, but he knows to job out the body repairs.

"The Volkswagen engines are simple – like a lawn mower! The body work is a whole different creature and I know to leave that in the hands of a professional."

Yasensky is not very fond of the Volkswagen enthusiast shows. So he considers himself a day tripper when traveling in one of his cars.

"I thought about driving the Microbus to work. The gas and brake pedals come up from the floor, there is no power steering, and it only goes up to 50 mph. I don't think commuters on I-91 would be too happy!"

"Baby boomers are pulling me over all the time in the Microbus. It still has the original mustard yellow and olive green 1960's blinds, and it came with the 60's living room/sink/refrig/and kitchenette that fold away. The original owner had lined the inside walls and roof with dated photos of nostalgia going back to the year it was new."

When Yasensky is not holding the keys to one of his Volkswagens, his fingers are dancing across the keys of one of his

three pianos.

Classically trained, Yasensky, who graduated from Southern Connecti-

cut State University as a Music and Accounting major, has been playing since the age of six. Rather shy about the subject, he says he played a lot in college and in small ensembles - he plays piano now at family gatherings and in familiar surroundings. He also decided to take up fishing but confessed to me, "I really suck at it!"

Confirming the strong correlation between music and math, Yasensky came to DAS from a highly successful 60-hour per week position as a comptroller with a mortgage banking firm. Now, two years with this agency, he is thrilled to be able to leave work at night and have time to work on his cars or pursue outside activities.

He says, with vigor, "I love it here at DAS - the folks in the Business Office are awesome!!! They made my transition here so easy, everyone really helped a lot. I hope I never have to go back to the private sector!!"

And he's not just playing a tune

CT State Employees Make Top Ten in Saving Miles!

By Nina Ritson

In April 2007, Connecticut Governor M. Jodi Rell kicked off the Tri-State 5,000,000 Mile Rideshare Challenge—an event that challenged companies and commuters to come together to share rides and reduce 5,000,000 miles of driving in Connecticut, New York and New Jersey. Since then, Connecticut commuters answered the call by saving miles, reducing emissions and traffic congestion! Many commuters participated in the Tri-State Challenge by using the NuRide online ridesharing network.

Nuride recently posted the top ten companies whose employees have saved over 5,040,243 miles by not driving between April 2007 and April 2008, and the State of Connecticut (as an employer) was one of the top ten whose employees are taking the lead to save miles. Other companies that produced the greatest results during the challenge were Aetna, Cartus, Travelers. Pfizer, Pitney Bowes, Boehringer Ingelheim, Sikorsky and Health Net. To view the leading companies by region of the 5,000,000 mile challenge, log onto http://www.nuride.com/nuride/public/challenge/ts_race.jsp.

With the cost of gas rising daily, it is never too late to join the thousands of people in Connecticut who are delivering cleaner air and less congested roadways for all of us by ridesharing, vanpooling or taking public transportation. Congratulations to all who participated and thank you!

Comings...



Tamara Carroll
Business Office



Michael Saucier
Fleet Operations,
New Haven Garage



Kristina Plyler
Statewide Human
Resources Management



Matthew Costa
Print Shop

...and Goings



Shirley Drost
Statewide Human
Resources Management
Returned to Public Safety



Charlene Lindee
Supplier Diversity
Moved to South Carolina



Natalie Shipman
SmART, Affirmative Action
Transferred to DMV

How's The Fleet?

DAS Fleet Operations has revamped their fleet vehicle online feedback form.

"Instead of simply having a one-way communication with submissions, we're going to start responding more with applicants and do some more behind the scenes tracking of the information that comes into our database," said Fleet Director Frank Sanzo.

When completed the system will have a new compliment/complaint form, automated email responses, and a way for customers to track their comments to see what actions are taken as a result of their input.

To drive customers to the form, DAS Communications is designing a bumper sticker to be placed on all DAS vehicles with the website address.

Enter Print, Mail, Courier

DAS Central Printing and DAS Central Mail and Courier are also online, adding some new features to the DAS website.

Clients will now be able to download the DAS Print Requisition form in a writable pdf format so they can submit it electronically along with the file to be printed. The theory being that everything will be less paper intensive as well as easier to file and keep on record for future printing and billing reference. The new address is www.das.state.ct.us/PRINTSHOP/Print.htm.

Want to know how to save money on postage or what's the fastest way to use the DAS Couriers for your deliveries? Log on to www.das.state.ct.us/PRINTSHOP/Mailcourier.htm to learn how to effectively mail your important documents without any hassle.

And there's much more to come, so stay tuned!

Red Cross Recognizes DAS Generosity to Victims of Norwich Apartment Fire



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Fax: 860.678.5461
www.charteroak.redcross.org

May 30, 3008

Ms. Brenda L. Sisco
Commissioner
Department of Administrative Services
165 Capitol Avenue
Hartford, CT 06106-1658

Dear Ms. Sisco and Staff:

Thank you for collecting money to support the American Red Cross relief efforts for the Peachtree Apartments fire in Norwich on April 26. Compassionate individuals play an essential role in the quality of assistance the American Red Cross is able to continuously provide to victims of disaster. Your vital support is greatly appreciated by our organization, but it means even more to the families who rely upon the Red Cross to help them recover and rebuild their lives.

In the early morning hours of April 26, a fast-moving fire destroyed the 120-unit Peachtree Apartments. In a matter of minutes, more than 150 people were homeless. Volunteers from your local Red Cross were on the scene, establishing a shelter and comforting victims. As the sun rose on the completely demolished building, Red Cross workers began helping families begin their recovery with financial assistance, emotional support, and assistance in finding temporary housing.

We continue to support the needs of people displaced by the fire, linking them to long-term recovery resources and working with new families that continue to step forward for help.

Financial gifts such as yours have enabled us to provide prompt and direct assistance to those in need.

Your gift may be recognized in future Red Cross publications. If you prefer your gift to remain anonymous, or would like to learn more about the services that the Red Cross is committed to providing, please contact the Charter Oak Chapter at (860) 678-2700.

Your heartfelt support ensures that the Red Cross can continue to provide relief to disaster victims, whenever and wherever we are needed. Your gift transforms compassion to action; it is the link between hand and heart.

Gratefully,

Dianne J. Auger
Chief Executive Officer

Choosing and Protecting Passwords

Excerpted from the DOIT Monthly Security Newsletter, June 2008

Passwords are a common form of authentication and are often the only barrier between a user and your personal information. There are several programs attackers can use to help “crack” passwords, but by choosing good passwords and keeping them confidential, you can make it more difficult for an unauthorized person to access your information.

Why do you need a password?

Think about how many PIN numbers, passwords, or passphrases you use every day: getting money from the ATM or using your debit card in a store, logging on to your computer or email, signing on to an online bank account or shopping cart...the list just gets longer. Keeping track of all of the number, letter, and word combinations may be frustrating at times, and maybe you’ve wondered if all of the fuss is worth it. After all, what attacker cares about your personal email account, right? Or why would someone bother with your practically empty bank account when there are others with much more money?

Often, an attack is not specifically about your account, but about using the access to your information to launch a larger attack. And while having someone gain access to your personal email might not seem like much more than an inconvenience and threat to your privacy, think of the implications of an attacker gaining access to your social security number or your medical records.

How do you choose a good password?

Most people use passwords that are based on personal information and are easy to remember. However,

that also makes it easier for an attacker to “crack” them. Consider a four-digit PIN number. Is yours a combination of the month, day, or year of your birthday? Or the last four digits of your social security number? Or your address? Think about how easy it is to find this information out about somebody. What about your email password – is it a word that can be found in the dictionary? If so, it may be susceptible to “dictionary” attacks, which attempt to guess passwords based on words in the dictionary.

Although intentionally misspelling a word (“dayt” instead of “date”) may offer some protection against dictionary attacks, an even better method is to rely on a series of words and use memory techniques to help you remember how to decode it. For example, instead of the password “hoops”, use “!ITpbB” for {I} {l}ike {T}o {p}lay {b}asketball.” Using both lower and uppercase letters adds another layer of obscurity.

Your best defense, though, is to use a combination of numbers, special characters, and both lower and uppercase letters. Change the same example to “!l!2pBb” and see how much more complicated it has become just by adding numbers and special characters.

You should use these techniques to develop unique passwords for **each** of your accounts.

How can you protect your password?

Now that you’ve chosen a password, you have to make sure not to leave it someplace for people to find. Writing it down and leaving it in your desk, next to your computer, or,



worse, taped to your computer, is just making it easy for someone who has physical access to your office. Don’t tell anyone your passwords, and watch for attackers trying to trick you via phone calls or email requesting that you reveal your passwords.

Many programs offer the option of “remembering” your password, but these programs have varying degrees of security protecting that information.

Some programs, such as email clients, store the information in clear text in a file on your computer. This means that anyone with access to your computer can discover all of your passwords. For this reason, always remember to log out when you are using a public computer or even a shared computer at your office.

Other programs, such as Apple’s Keychain and Palm’s Secure Desktop, use strong encryption to protect the information. These types of programs may be viable options for managing your passwords if you find you have too many to remember.

There’s no guarantee that these techniques will prevent an attacker from learning your password, but they will make it more difficult.

Take Me Out to the Ball Game!

By Nina Ritson

It was a classic June evening with the setting sun casting long shadows on the field at Colt Park - and it was time to PLAYYYY BALL!!!

The teams took the field - State of Confusion (DOIT) vs. SAD SOB's (DAS). Although it did not draw the same crowd as a Yankees/Red Sox game, it was an oh-so-memorable game for DAS.

The first inning kicked off with an incredible DAS lead - 12-4 as whispering began in the bleachers....Can you say "mercy game...?"

But the glimmer of an early night shattered when DOIT came back with three strong innings, and DAS players began biting their nails. Entering the fifth with a score of 15-12, DAS began thinking new strategies - this had to be a win!!

The Winners!



DOIT's pitcher - but after a few tries he, too, danced over home plate with a run of his own.

Tim Geary was quick on second base, while Scott Nattinger covered third. Susie Carlson was short field, and Dan Callahan from DOC covered center. Fast as a whip, Jannette Macon-Williams, a free agent, caught a third out in center field.

First base was coached by Martin Anderson and third base coach Kevin Sisco employed hand symbols to guide our runners home. Deb Atkinson and Susie Carlson mastered the score book along with Commissioner Brenda Sisco in the bleachers.

Bottom of the seventh, DOIT threatens with a handful of runs. But suddenly, it's over...victory is ours! This may have been our first win, but it was an awesome win!!!



Thanks to the unbeatable father/son teamwork of Adam Soklow (short) and Steve Soklow (first base), DAS came back with out after out for DOIT. Add that to Kevin Nodwell's high catch in left field, and by the sixth - DAS was leading 19-12. The outfield played tight with the infield -Heather Berte on the mound and catcher Eileen Morin guarding home plate.

There was some memorable batting by Rick Miarecki, who had difficulty finding the strike zone with



More pix on next page

DAS 19
DOIT 16



Way to go
SAD SOB's !

