



Procurement Services

Weekly Information Newsletter

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2003 NASPO Cronin Club Gold Winner

(You can go directly to the DAS Procurement web page by clicking on the DAS logo above!)

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Noteworthy News

ePartners



Materials Exchanges - A Cost-Effective Alternative For Schools And Municipalities

Are you struggling with trying to make your budget fit your school or municipality's needs? Are you having a tough time coming up with cost-effective strategies for purchasing materials or getting rid of surplus property? If your answer is yes to these questions, Materials Exchanges may be the key to helping you out. Materials Exchanges facilitate the exchange of surplus materials at no or low cost. Materials Exchanges exist throughout the region and handle a variety of materials.

The Northeast Recycling Council, Inc. www.nerc.org, a regional non-profit organization, is presently involved with a project to help New England schools and municipalities to save money by becoming better acquainted with Materials Exchanges. As a first step in this process, we'd like to better understand your purchasing habits and process for getting rid of surplus property.

Please take a few minutes to fill out our survey. Municipalities can download the survey from http://www.nerc.org/adobe/Survey2004-03/FinalEnvEdu_munis_survey.pdf, and schools can download it from http://www.nerc.org/adobe/Survey2004-03/FinalEnvEdu_teachers_survey.pdf. Survey responses may be emailed to Mary Ann Remolador maryann@nerc.org, faxed (Fax#: 802-254-5870), or mailed to the Northeast Recycling Council, Inc., 139 Main Street, Suite 401, Brattleboro, VT 05301.



As a way of expressing their thanks to you, NERC will enter all survey respondent's names into a raffle to win one of two \$50 Staples Gift Cards.

PIR Due for Video Recording Tape Needs



Calling all using CT State Agencies, Political Sub-Divisions and Qualified Not for Profit Organizations! Help us to help you! Are you in need of video recording tape? Please complete the attached PIR and return to Janet DelGreco no later than April 29, 2004. Feel free to make additions, deletions and/or changes to this pre-itemized requisition that will meet your organizations needs.

[Video Tape PIR](#)

Questions and/or concerns may be directed to janet.delgreco@po.state.ct.us or call her at 860-713-5079. Thanks in advance for taking a few minutes to complete and submit the information.

Pssst...

Want to Know a Secret?



If you want to access a previous issue of WIN here is a little trick that many people do not know about. Look at the web address that we send to you via email each week. WIN subscribers get a link to the current WIN issue in their email message. Let's say you know you read about ways to eliminate junk mail and you know it was within the past few weeks. All you need to do is change the address. For example, in this weeks email, the link address to WIN looks like this:

<http://www.das.state.ct.us/Purchase/Newsletters/Win2004/WIN041604.pdf>

Notice how it is labeled **WINmm/dd/yy**. We always date WIN with a Friday date. You know that you read the article on junk mail within the past month so let's try the March 19 issue. All you need to do is simply change the date of the link in your email to:

<http://www.das.state.ct.us/Purchase/Newsletters/Win2004/WIN031904.pdf>

If your article doesn't appear in that issue, just try another date. Now, how easy is that?

Of course, you can still access past issues by going on to our webpage. If you don't remember how to access past issues of WIN (or any DAS Newsletters for that matter,) follow the easy steps that are enclosed in the following link.

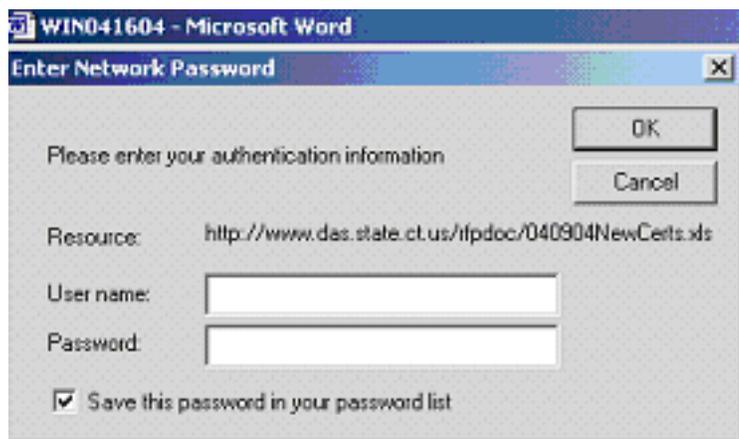
[WIN Archive Directory](#)

Enter Network Password

Did you ever click on a link and get the following message?

As intimidating as it looks, all you need to do is click on "Cancel" and the link you are trying to access will appear. That's it! No need to enter a User Name or Password.

Just a friendly little tip that we hope you will find helpful.



CT Environmentally Preferred Purchasing

Happy “Earth Day” to All!

What is Earth Day? Senator Gaylord Nelson of Wisconsin initiated Earth Day. He said he was determined to “forcibly thrust the issue of environmental quality and resources conservation into the political dialogue of the nation.” He manifested the nation’s environmental cause through what started as a ‘teach-in’ to protest the government’s environmental ignorance. On **April 22, 1970, people across the country united to validate the importance of the environment and take action.** His accomplishment in the environmental arena eventually led to fundamental legislation, including the Environmental Policy Act (1969), the Clean Air Act (1970), the Clean Water Act (1977) and fuel efficiency standards for automobiles.



For over 30 years, on April 22nd, millions of people have united to heed this urgent call to action and celebrate the environment. **Want to get involved and see how you can participate and celebrate Earth Day right here in Connecticut?**

Check out **CT Department of Environmental Protection** web site for **Earth Day Events**.

<http://www.dep.state.ct.us/earthday/events.htm>



CT DAS state contracts offer a number of environmentally preferable products and services, many of which can save you money by using less energy. For more information on how you can purchase or use environmentally preferable products and services where you live and work, contact CT EPP at Barbara.moser@po.state.ct.us or call at (860) 713-5081.



Reminder: Janis Nome Donor Education Day is April 29!

Are you curious to know how organ donations work? Do you have questions that you would like answers to? Have you ever thought about donating an organ? Make plans to attend Janis Nome Donor Education Day on April 20 to learn more on organ donations and *more!* Use the following link to see some of the events that are planned to that day:

Janis Nome Donor Education Day Information

In the meantime, here some interesting statistics on organ donation that will give you something to think about:



Did you know?

- More than 80,000 Americans are on the waiting list to receive a transplant of a vital organ (more than 50,000 are waiting for kidneys).
- Seventeen people die each day while waiting for transplants.
- Of those eligible for a transplant, only one in three will ever get the opportunity due to the critical shortage of organ donors in this country.
- Of those eligible to donate upon death, only 50% choose to do so.
- One organ and tissue donor can save or enhance the lives of as many as 50 people.
- All major religions support organ and tissue donation.
- There is no cost to the donor's family or estate.
- Donation will not disfigure the body.
- The quality of hospital treatment and efforts to save a person's life will never be lessened or compromised for donation.
- In many jurisdictions, including Virginia, Maryland, and DC, designating your intent to be a donor on your license or donor card is a valid and legal document. Share your decision with your family so they are aware and can help carry out your wishes. Many family members find comfort in knowing ahead of time what their loved one's wishes are regarding organ and tissue donation.
- Any healthy person ages 18 to 65 can be a living kidney donor.
- Due to advances in surgical techniques and organ preservation, the patient survival rate for a kidney transplant was over 94 percent in 2001. This success rate has allowed organ recipients to go on to lead long and healthy lives

For more information about the Janis Nome Donor Education Day contact either Jeanne Gray at jeanne.gray@po.state.ct.us or 860/713-5227, Ray Bailey at ray.bailey@po.state.ct.us or 860/713-5212 and Adam Liegeot adam.liegeot@po.state.ct.us or (860) 713-5199.

Contract Information:

DAS Contracts

The following is a listing of contracts issued during the week of 04/12/04

Contract #	Contract Name	For:	Contract Term
03PSX0424	Square Yard Pavement Milling/Full Depth Restoration Units, Including the Rental of Equipment, Operators, Traffic Control and Other Items as Detailed in Award	The Department of Transportation All Using State Agencies and Political Subdivisions of the State	April 8, 2004 through February 28, 2005
04PSX0062	OEM Repair Parts for Viking Snow Plows & Material Spreaders	The Department of Transportation All Using State Agencies and Political Subdivisions of the State	May 1, 2004 through April 30, 2006
04PSX0074	Gasoline Dispenser Calibration Trailer	Department of Consumer Protection	10-12 Weeks After Receipt of Order
04PSX0109	Custodial Services for the CT DMR, Southbury Training School Facility located in Southbury, CT	DMR / Southbury Training School	April 15, 2004 through April 30, 2005

Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract

[Contract Search](#)

Click on the list of “Contracts Issued/**Expiring** In Last/Next 30/60/90/120 Days”. Choose the radio button marked “**Expiring** Contracts” and select the time frame. Then click “Get Contracts”. That’s all there is to it!



Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)

Core-CT Information



Looking for Catalog Items in Core-CT/PeopleSoft?

Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)



Getting Help Quickly And Easily

Click on the “help” link to access all the **Core-CT** help links and phone numbers that are available to you.

[Help](#)

“Certification Central”



The link below lists the name, contact information, product description and certification type of all the Connecticut small businesses that were certified during the **previous** week. Contact Meg Yetishefsky with any comments or suggestions at meg.yetishefsky@po.state.ct.us or (860) 713-5228.

Newly Certified! – [04/05/04 through 04/09/04](#)

Vendor Spotlight???



Who would you like to see in the “spotlight?” We want to give our vendors an opportunity to “shine” and “broadcast” the products and services they provide. Let us know what contracted vendors/businesses you would like to see featured in this new addition to our newsletter. Vendors, here is a great opportunity to be on center stage and let your products and services be known! Contact Teresa Dupont at teresa.dupont@po.state.ct.us with your requests and suggestions.

Peppy’s Points to Ponder



Failure is an event, never a person.

Thanks to all my loyal WINners for submitting all these great quotes. Keep them coming! Don’t be shy! Please take a minute to send them to me at peppy.procurement@po.state.ct.us and watch for them to appear in future issues of WIN.

Peppy's Toolbox



Click on the "toolbox link" at the right to help yourself to any of the helpful "tools" (electronic forms) that are available to you.



Ask Peppy!

Do you have a purchasing question and you can't seem to find the answer? Send it to me at peppy.procurement@po.state.ct.us and I will do my best to find the answer for you and post it in a future issue of WIN.



Tech Talk with Ms. Bits n' Bytes

Term of the Week...SERP

Short for *Search Engine Results Page*, the Web page that a [search engine](#) returns with the results of its search. The major search engines typically display three kinds of listings on their SERPs.

- Listings that have been indexed by the search engine's [spider](#)
- Listings that have been indexed into the search engine's directory by a human
- Listings that have paid to be listed by the search engine.



Thanks to [Webopedia](#) for this Information!

Website Of The Week



Please remember many state agencies have policies for Internet usage, do not click on links at work. Jot the address down and enjoy it from home.

[FirstGov](#)

Official website for searching the U.S. Government. Find anything here concerning Government or Government programs or departments.

<http://www.firstgov.gov>

Please write to me and let me know if you have a computer question, problem or perhaps just something you would be interested in learning about. You can email me at: maureen.blackburn@po.state.ct.us



Keep up to speed with what's happening in the

Department of Information Technology



Contracts & Purchasing Division Information



Need to contact someone at **DOIT**? Click here to link to the [DOIT Contact Information](#) page of their web site.

DOIT Bid/ Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

Contact Us

If you know someone who may be interested in receiving this newsletter, have him or her send an email with the following information:



- Name:**
- Job Title:**
- Agency/Organization Name:**
- Mailing Address:**
- City/State/Zip:**
- Phone:**
- Fax:**
- Email:**

Send it to Teresa Dupont at teresa.dupont@po.state.ct.us or fax it to her at 860-622-2940. Once she gets the information, they will be added to the "WINner" list!

Likewise, if you do not wish to receive **WIN**, send us a note and your name will be removed.

Questions? Call Teresa at 860-713-5073.