



Procurement Services

Weekly Information Newsletter

04/23/04

Volume 144



2003 NASPO
Cronin Club Gold
Winner

(You can go directly to the DAS Procurement web page by clicking on the DAS logo above!)

TABLE OF CONTENTS

NOTEWORTHY NEWS2

Vaccine Orders Due for 2004/2005 Flu Season!2

Important: Recall Notice for Rabies Vaccine!.....2

DAS Assists “Suitcases for Kids” Initiative.....3

ePartners3

Library Furniture Contract is Now Available!3

April 29 Deadline for Video Recording Tape Needs.....4

CT Environmentally Preferred Purchasing4

Janis Nome Donor Education Day is April 29, 2004!5

CONTRACT INFORMATION:6

DAS Contracts.....6

Contracts Expiring.....6

BID NOTICE POSTINGS6

CORE-CT INFORMATION7

Year-End Instructions Issued.....7

Looking for Catalog Items in Core-CT/PeopleSoft?.....7

Getting Help Quickly And Easily.....7

“CERTIFICATION CENTRAL”7

VENDOR SPOTLIGHT???7

PEPPY’S POINTS TO PONDER.....8

Peppy’s Toolbox8

Ask Peppy!8

TECH TALK WITH MS. BITS N’ BYTES8

Finding & Interpreting Versions Numbers 1.0.18

DEPARTMENT OF INFORMATION TECHNOLOGY9

Contracts & Purchasing Division Information.....10

DOIT Bid/ Proposals10

DOIT Contract Awards.....10

CONTACT US10

Noteworthy News

Vaccine Orders Due for 2004/2005 Flu Season!



CT Using State Agencies, Political Sub-Divisions and Qualified Not For Profit Organizations (with committed requirements) should immediately start to order their anticipated requirements for the fall 2004 flu/pneumonia clinics. The **Influenza Virus Vaccine and Pneumococcal Vaccine Polyvalent (Flu and Pneumonia Vaccines - 2004/2005 Season)** contract [03PSX0016](#) has been extended

through May 31, 2005 for flu, pneumonia and other miscellaneous vaccines. Refer to Contract Award Supplement #4 for details.

Flu vaccine orders must be placed directly with the contractor, **General Injectables & Vaccines, Inc.**, absolutely **no later than June 15, 2004** for guaranteed product delivery for fall 2004. Contract extension includes Fluvirin(R) in ten (10) dose vials and prefilled syringes (Non-Tubex Type) in packages of ten (10). Keep in mind that flu vaccine is NON-RETURNABLE!

Pneumonia Vaccine - Order Early and Save Money!

Pneumonia vaccine orders **must** be placed directly with the contractor, **Merck & Co., Inc. - Merck Vaccine Division**, with expectation to **take immediate delivery** in order to avoid a cost increase. By *placing and receiving orders* no later than **May 31, 2004** the cost for a five (5)-dose vial of Pneumovax(R) 23 (NDC 0006-4739-00) is \$65.32/Per Vial.

After May 31, 2004, cost will increase to \$97.98/Per Vial.

- To ensure the quality of the vaccines, it is imperative to always store all vaccines at the proper and required temperature.
- Following the above guidelines will help to ensure a healthy 2004/2005 flu season and avoid costly waste of product.

Questions and/or concerns may be directed to susan.thomas@po.state.ct.us or call (860) 713-5091.

Important: Recall Notice for Rabies Vaccine!

Aventis Pasteur, Inc. has sent notice regarding a **Voluntary Recall of Imovax(R) Rabies, Rabies Vaccine (Human Diploid Cell) Lot Numbers X0667-2 and X0667-3 (Expiration Date 6/24/06); W1419-2 and W1419-3 (Expiration Date 12/04/05)**. Refer to contract number [03PSX0016](#). All customers who received one of the lots mentioned above should have already been verbally contacted by Aventis Pasteur with instructions, however, anyone with questions should refer to Aventis Pasteur's website at

www.vaccineshoppe.com or contact Tami M. Binder, Manager, Public Sector Contracting at (570) 839-4445.



DAS Assists “Suitcases for Kids” Initiative

"Suitcases for Kids" was born in November 1995 and has spread around the country. Recently, "Suitcases for Kids" made headlines as local and state officials kicked off the program earlier this month in East Hartford Mayor Tim Larson's office. The intent of this national initiative is to collect suitcases for the state's 6,000 children in foster care who have only plastic garbage bags in which to pack all their possessions when they change homes.



"When we were first contacted and heard about the situation of having kids moving from place to place and having to carry all their belongings in garbage bags, you realize that's a humiliating thing to have to do," said Deputy Commissioner Alan Mazzola who attended the kick-off event.

DAS is now helping the “Suitcases for Kids” project by providing the storage for the suitcases in the Wethersfield Surplus Property location. Anyone wishing to help out by donating a suitcase, duffel bag or back pack, can contact DAS’s Linda Hubeny at linda.hubeny@po.state.ct.us 860/713-5263 or Cindy Rusczyk at cindy.rusczyk@po.state.ct.us 860/713-5196, who are also helping out with the project!

Click on the following link to read the article that appeared in the East Hartford Gazette!

http://www.zwire.com/site/news.cfm?newsid=11272488&BRD=1642&PAG=461&dept_id=10299&rfi=6

ePartners



ePARTNERS

Library Furniture Contract is Now Available!

Sssshhh! We just can't keep quiet on this latest news! **Library Furniture** is now part of the **Furniture Contract, [03PSX0165!](#)** This contract is available to all CT Using State Agencies, Political Subdivisions, and eligible Not for Profit Organizations!

You will find library manufacturers such as ***Buckstaff, *Bretford, *Hale Manufacturing, *Kreuger International Inc., Palmieri Furniture Limited, and *Texwood Furniture, Ltd.** Not only that, but the asterisked manufacturers listed above have dealers who are ***Connecticut Certified Small Businesses Enterprises!***



You will find shelving, instructional carts, circulation desks, bookcases, and any other type of library furniture that will meet your needs. Depending on your choice of furniture and delivery options, you can save anywhere from 20% to 53% off of the manufacturers list price! With opportunities for such substantial savings, we know you won't be able to keep quiet when you see how much money your organization can save by utilizing this contract.

Questions regarding this contract may be directed to Don Casella, don.casella@po.state.ct.us or 860/713-5150.

April 29 Deadline for Video Recording Tape Needs



Reminder to all using CT State Agencies, Political Sub-Divisions and Qualified Not for Profit Organizations! Help us to help you! Are you in need of video recording tape? Please complete the attached PIR and return to Janet DelGreco no later than **April 29, 2004**. Feel free to make additions, deletions and/or changes to this pre-itemized requisition.

[Video Tape PIR](#)

Questions and/or concerns may be directed to janet.delgreco@po.state.ct.us or call her at 860-713-5079. Thanks in advance for taking a few minutes to complete and submit the information.

CT Environmentally Preferred Purchasing



Some Good News for Air Quality in Connecticut

You may have heard that the air quality in Connecticut is not too good for the elderly, very young or those residents with lung ailments. Well, just how bad is it? According to EPA, Connecticut's air quality is rated at the third worst in the nation. California and Texas are first and second, respectively, on the list of states with high levels of pollution.



There are a couple of reasons why Connecticut's air quality is so poor. First, air pollution created in states located in the mid-western part of the country is transported over Connecticut by the prevailing wind pattern, West to East. Second, the emissions associated with air pollution up and down the east coast Megalopolis (the corridor from Washington, D.C. to Boston, MA), also contributes to the problem.

All is not doom and gloom, however! Yesterday, Earth Day, the State of Connecticut made some big strides towards cleaning up Connecticut's air quality. First, Governor Rowland issued an executive order that will move Connecticut towards using renewable energy for the state's electricity needs. Renewable energy is electricity that is produced by a method that does not use fossil fuels. Some examples of renewable energy sources would be windmills and hydropower. The executive order requires state government to purchase 20% of its electricity needs from renewable sources by the year 2010. It should be noted that New Haven is the state's first city to commit to purchasing 20% of its energy needs from renewable energy sources by the end of this decade. Way to go, New Haven!

Also of note, the House of Representatives gave final legislative approval yesterday to a bill that mandates the adoption of the California emissions standard know as LEVII. The new emissions standards will be required on vehicles sold in Connecticut by model year 2008. The bill covers minivans, pick-up trucks, light-duty trucks and passenger vehicles, and is expected to cut vehicle emissions by 33 percent. In addition to California, Connecticut joins Massachusetts, New Jersey, Vermont and New York in the adoption of these standards.

CT DAS state contracts offer a number of environmentally preferable products and services, many of which can save you money by using less energy. For more information on how you can purchase or use environmentally preferable products and services where you live and work, contact CT EPP at Barbara.moser@po.state.ct.us or call at (860) 713-5081.



Janis Nome Donor Education Day is April 29, 2004!



The day is near! Mark your calendar! Make plans to attend the Janis Nome Donor Education Day on **Thursday, April 29, 2004!** If by chance you didn't hear or read about it, the donor education day is named for Janis S. Nome, former Chief Counsel for DAS who passed away on January 19 after a long illness.

The purpose of the program is to educate people about the organ donation program. There are a lot of myths, misinformation and fears surrounding organ donation that may discourage people from choosing to be a donor. Take time to attend and listen to **Barbara Buckalew** as she tells "A Mother's Story," or **Dr. Tom Dempsey** who will share his story; "Liver: One who Lives – An Organ Donation And Transplant Story". Meet with our own DAS employee **Jeanne Gray** and listen as she tells "The Kidney Chronicles: A Donor's Story" which shares her experience along with another DAS employee **Ray Bailey**. The final guest speaker will be **Lt. Governor Jodi Rell**.

Representatives from the **American Red Cross, LifeChoice, CT DMV** and the **National Kidney Foundation** will be there to answer questions, provide handouts and teach you the importance of this vital program. We encourage you to go to one of the program locations to talk to the friendly representatives, ask questions, grab information handouts and learn about the importance of this vital program.

To see the full agenda, just click on the following link: **Donor Education [Program Agenda](#)**

- This event will be held at the State Office Building, Room G-38 from 8:30 to 12:00.
- Ongoing activities are also scheduled at Capitol Community College, 950 Main St., 7th Floor, Student Union, Hartford, CT.

For more information about the Janis Nome Donor Education Day contact Jeanne Gray at jeanne.gray@po.state.ct.us or 860/713-5227, Ray Bailey at ray.bailey@po.state.ct.us or 860/713-5212 and Adam Liegeot adam.liegeot@po.state.ct.us or (860) 713-5199.

Contract Information:

DAS Contracts

The following is a listing of contracts issued during the week of 04/19/04

Contract #	Contract Name	For:	Contract Term
04PSX0012	Liquid Bituminous Material	CT DOT and All Using State Agencies and Subdivisions of the State	April 1, 2004 through March 31, 2005
04PSX0059	Purchase of OEM Racor Replacement and Rebuilding Parts	CT DOT and All Using State Agencies and Subdivisions of the State	May 1, 2004 through April 30, 2006
04PSX0068	Miscellaneous Automotive Repair and Maintenance Services for the Police Officer Standards & Training Council	Police Officer Standards & Training Council	May 1, 2004 through April 30, 2006
04PSX0109	Custodial Services for the CT DMR, Southbury Training School Facility located in Southbury, CT.	DMR / Southbury Training School	April 15, 2004 through April 30, 2005
04PSX0052	Landscaping Services for Greater Bridgeport Community Mental Health Center	Greater Bridgeport Community Mental Health Center	May 15, 2004 through April 30, 2005
04PSX0083	Rental of Portable Toilets at various state locations throughout the State of Connecticut.	DEP, Military, and All Using State Agencies, Political Subdivisions, and Not-for-Profits.	April 1, 2004 through March 31, 2007. Units to be in place by April 15, 2004
04PSX0026	Library Furniture for all using state agencies, political sub-divisions and certain non-profits.	All using state agencies and political subdivisions, as well as certain eligible non-profits.	April 22, 2004 through December 1, 2007

Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract

[Contract Search](#)

Click on the list of "Contracts Issued/**Expiring** In Last/Next 30/60/90/120 Days". Choose the radio button marked "**Expiring** Contracts" and select the time frame. Then click "Get Contracts". That's all there is to it!



Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)



Year-End Instructions Issued

The Office of the State Comptroller has issued its annual fiscal year-end instructions. The document includes all requirements and contains a list of contacts who may be asked questions. It is online at the Core-CT website as a General Ledger job aid, the top link on the page <http://www.core-ct.state.ct.us/user/finjobaids/gl.htm>



Looking for Catalog Items in Core-CT/PeopleSoft?

Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)



Getting Help Quickly And Easily

Click on the “help” link to access all the **Core-CT** help links and phone numbers that are available to you.

[Help](#)

“Certification Central”



The link below lists the name, contact information, product description and certification type of all the Connecticut small businesses that were certified during the **previous** week. Contact Meg Yetishefsky with any comments or suggestions at meg.yetishefsky@po.state.ct.us or (860) 713-5228.

Newly Certified! – [04/12/04 through 04/16/04](#)

Vendor Spotlight???



Who would you like to see in the “spotlight?” We want to give our vendors an opportunity to “shine” and “broadcast” the products and services they provide. Let us know what contracted vendors/businesses you would like to see featured in this new addition to our newsletter. Vendors, here is a great opportunity to be on center stage and let your products and services be known! Contact Teresa Dupont at teresa.dupont@po.state.ct.us with your requests and suggestions.

Peppy's Points to Ponder



**“Treat the earth well:
It was not given to you by your
parents; it was loaned to you by
your children.”**

-Ancient proverb

Happy Belated Earth Day! (April 28th)

Thanks to all my loyal WINners for submitting all these great quotes. Keep them coming! Don't be shy! Please take a minute to send them to me at peppy.procurement@po.state.ct.us and watch for them to appear in future issues of WIN.

Peppy's Toolbox

Click on the “toolbox link” at the right to help yourself to any of the helpful “tools” (electronic forms) that are available to you.



Ask Peppy!

Do you have a purchasing question and you can't seem to find the answer? Send it to me at peppy.procurement@po.state.ct.us and I will do my best to find the answer for you and post it in a future issue of WIN.

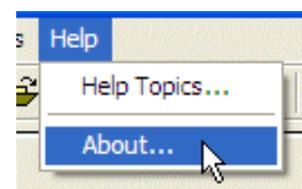


Tech Talk with Ms. Bits n' Bytes

Finding & Interpreting Versions Numbers 1.0.1

Most programs hide their version number in their **About** Box. Not all programs have an About box, but most do. Just click the **Help** menu and see if there is an “**About...**” item.

Click that puppy and you should get all kinds of information about the program - including the version number.



As an added bonus, some **About** boxes have a little button that says "**System**" or "**System info**". Click that to get all sorts of information on your computer. See, those **About** boxes aren't worthless after all.

Have you ever wondered what a program's version numbers meant? Well, your questions will be addressed today :-)

OK, let's say we have program with a version number of **2.1.3**. What does it mean?

- The first number (2) represents the "major" version number. Normally these are only updated if there have been lots of major changes to a program.
- The next number (1) represents a minor update. Maybe a feature or two was added to the program, but the overall program remained the same.
- The third number (3) represents a bug fix. Our example shows that version 2.1 has had 3 bug fixes so far.
-

To see what version a program is, hit the Help menu, **About**.. Here's a sample:

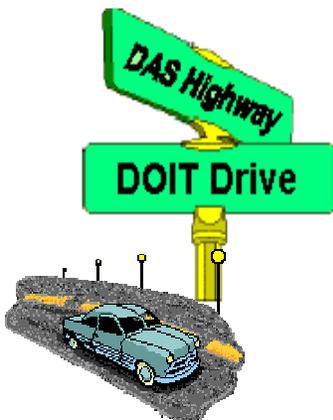
In the example shown, we can tell that this is the 2nd major version of the program. It's had 1 minor update and 0 bug fixes.

That's the gist of it. Some programs use letters rather than numbers, especially for minor update and bug fixes.

Additionally, it's open to interpretation by the programmer as to whether the current update constitutes a major version change or just a minor enhancement.



Don't forget to write to me and let me know if you have a computer question, problem or perhaps just something you would be interested in learning about. You can email me at: maureen.blackburn@po.state.ct.us



Keep up to speed with what's happening in the

Department of Information Technology



Contracts & Purchasing Division Information



Need to contact someone at **DOIT**? Click here to link to the [DOIT Contact Information](#) page of their web site.

DOIT Bid/ Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

Contact Us

If you know someone who may be interested in receiving this newsletter, have him or her send an email with the following information:



Name:
Job Title:
Agency/Organization Name:
Mailing Address:
City/State/Zip:
Phone:
Fax:
Email:

Send it to Teresa Dupont at teresa.dupont@po.state.ct.us or fax it to her at 860-622-2940. Once she gets the information, they will be added to the "WINner" list!

Likewise, if you do not wish to receive **WIN**, send us a note and your name will be removed.

Questions? Call Teresa at 860-713-5073.