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Wethersfield Repair Facility

60 State Street (rear)
Wethersfield, CT 06109
860-566-7826

Norwich Repair Facility

171 Salem Turnpike
Norwich, CT 06360
860-885-2153

New Haven Repair Facility

140 Pond Lily Avenue
New Haven, CT 06515
203-397-4590

After Hours Emergencies

Call **1-877-454-4204** (toll free). Your call will be answered through the Department of Environmental Protection Dispatch Office, which will assist you.

Online

Go to www.das.state.ct.us and click on **FLEET OPERATIONS** for additional information on fueling locations, accident forms and mileage reports.

Welcome to issue number one of our DAS Fleet newsletter *Inroads*. Our goal is to communicate pertinent fleet related happenings to agencies for the purpose of informing and educating. Hopefully, you will find that the information provided is useful, and as a result, makes your role in helping to manage our fleet easier.

If you have questions, comments, or a story idea, please contact us.

Governors Executive Order

On January 9, 2009, Governor Rell issued Executive Order No. 22, which directs DAS to achieve a 20% reduction in the State fleet by July 1, 2009. Additionally, it calls for a number of other actions to be taken – all with the goal of ensuring that the State's fleet of vehicles is being purchased, utilized and maintained in the most cost-effective method possible. A key measure to justify purchasing a fleet vehicle over using a personal car and reimbursing for mileage is achieving an average of at least 700 miles per month.

This executive order applies to all agencies that use vehicles in the process of carrying out their mission. Over the coming weeks and months Fleet Operations will be in touch with agencies to review vehicle utilization, authorization, assignment and home garaging. We ask for your cooperation throughout this process.

NEW INSURANCE INFORMATION

Please note that we have changed our insurance carrier effective January 1st.

Everest National Insurance Company
Policy No. 71P000004-081
12/31/08 - 12/31/09

As in the past, insurance cards are not required for our vehicles and will not be provided. We do suggest that you hang on to this information, as it will be required in the event of an accident.

Clear snow and ice!

It's that time of the year... snow and ice. Remember that it is each driver's responsibility to clear their vehicle before starting a trip. For anyone who may be wondering, DAS does not provide snowbrushes or ice scrapers.

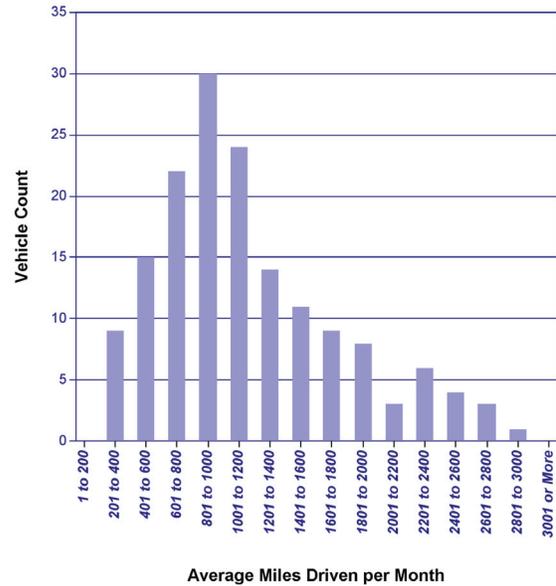
Fleet Utilization

We recently forwarded information to all ATA's on how to check what your fleet's utilization has been. This should be especially helpful based on the Executive Order issued by Governor Rell, as knowing the average monthly mileage of the vehicles in your fleet will be very helpful in revealing where fleet utilization is out of balance with the expense involved.

Just go to the page for mileage data entry, find "select a report," choose "average utilization" and click on "go." That should do it. If any questions please give Carol Biernacki a call at 713-5151.

Miles Driven Histogram

4122 DDS NORTH REGION
January 2008 to December 2008



Busy times

The combination of the number of cars based in the southwest section of the state and the size and capacity of our New Haven garage is making it difficult for us to accomplish all that we need to do within our regular work week. We are pursuing several long-term options to alleviate this situation (more in the next issue), but in the interim we will have to manage the best we can.

For any agencies that have cars based in areas that would allow them to go to Norwich or Wethersfield, without significant impact, it would be appreciated if you can direct them to either of those locations.

In the event of an accident

Our primary insurance company contact, Michael Heneghan recently retired. Unfortunately, with his exit we did not stop having accidents. Until a replacement is hired, Joe Holloway and Beverly Powers have stepped forward to help.

Until further notice, our instructions are - whenever a driver has an accident, have him/her complete the appropriate accident report. It should be faxed to Joe's attention at 860-571-7444, and the original forwarded to Beverly at **Fleet Operations, Room 483, 165 Capitol Ave. Hartford 06106**. Beverly will also handle any communication from third parties or insurance companies. Her number is **860-713-5152**.

We thank Beverly and Joe for their efforts in ensuring a seamless transition.