

(You can go directly to the DAS Procurement web page by clicking on the DAS logo below!)



Procurement Services

Weekly Information Newsletter

12/10/04

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2003 NASPO Cronin Club Gold Winner

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## Noteworthy News

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### Eastern Bag and Paper gives Big Hand to “Small Businesses!”



The Eastern Bag and Paper Company is committed to promoting economic growth and opportunities for small business in Connecticut by partnering with several of them on their state contract. These partnerships not only reflect the commitment of Eastern Bag and Paper Company to the Supplier Diversity program, but also the overall commitment by the State of Connecticut to incorporate certified SBE/MBEs into the procurement process.

Our first example is Eastern Bag’s partnership with **R. J. Parenteau Associates**. This company, a certified small business enterprise, will supply many of the health and beauty products listed on contract number [04PSX0028](#) for **Maintenance, Repair & Operations (MRO) Products**. Currently, 90% of R. J. Parenteau’s business is a direct result of their partnership with Eastern Bag and Paper Company. That translates into significant economic growth.



Located in Watertown, R. J. Parenteau Associates is a wholesale supplier of health and beauty items, janitorial/cleaning supplies & general household items. To contact a representative, you may call 860/274-7360 or email [rjparenteauassoc@aol.com](mailto:rjparenteauassoc@aol.com).

Eastern Bag and Paper Company has also partnered with **Bio Quest Environmental Products LLC**; another certified small business. Located in Old Lyme, Bio Quest will supply a glass and multi-purpose cleaner as well as a neutral cleaner both of which are environmentally friendly. A representative from Bio Quest can be contacted at 860/434-2081 or [bioquest1@juno.com](mailto:bioquest1@juno.com).

Let’s give a **BIG** hand to Meredith Reuben, CEO and Bob Kennedy, Director of Pricing & Policies from The Eastern Bag & Paper Group for giving this opportunity to R.J. Parenteau Associates and Bio Quest Environmental Products LLC! Bob can be reached (800) 972-9622 or emailed at [rkennedy@easternbag.com](mailto:rkennedy@easternbag.com). Any questions you have regarding the MRO contract may be directed to DAS Contract Specialist, Pam Anderson, 860/713-5088 or [pamela.anderson@po.state.ct.us](mailto:pamela.anderson@po.state.ct.us).

For more information about the Supplier Diversity Program, please contact Meg Yetishefsky at 860/713-5228 or email her at [meg.yetishefsky@po.state.ct.us](mailto:meg.yetishefsky@po.state.ct.us).

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## DAS Contractor Prequalification Program:

### Update (Bid) Statement and Prequalification Certificate Requirements

Do you know what constitutes a responsible bid in regards to the Contractor Prequalification Program?

There are actually two documents that you need to require contractors submit to you as part of their bid package.

- The first is the **Update (Bid) Statement**. This form will provide you with information on a contractor since the date of their prequalification. A contractor is required to list all projects that they've completed since the date of prequalification as well as all projects that they currently have under contract along with the completion percentages of these projects. The contractor must also list all supervisory personnel who will have responsibility for the performance of the contract being bid and any changes to the company's financial condition or business organization that would impact the company's ability to successfully complete the contract being bid.



The electronic version of the Update (Bid) Statement will automatically calculate a contractor's remaining Aggregate Work Capacity (AWC), which will make it easier to determine if a contractor has enough remaining AWC to be able to handle the project being bid.

- The second document you need to have is the **Contractor Prequalification Certificate**. The certificate will provide you with information on the company including the issuance and expiration dates of prequalification, the prequalification classification, aggregate work capacity and single limit that they have been approved for and information on any licenses that the company may have.

You can actually view a contractor's Prequalification Certificate right on-line by visiting the DAS Contractor Prequalification Directory. The directory contains a listing of all of the contractors that have been prequalified or are going through the prequalification process. When you find the contractor that you are looking for just click on their name to view their prequalification certificate. You can visit our Contractor Directory by clicking on the following link: <http://www.pdc.state.ct.us/prequal/> and then clicking on the link for the directory.

**Please remember:** If your project requires the use of a DAS prequalified contractor, you will need to incorporate that language into your advertisement for bid.

Feel free to contact the DAS' Contractor Prequalification Unit for assistance at 860-713-5280.

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## Do we have the Correct Contact Information listed on our Contracts?

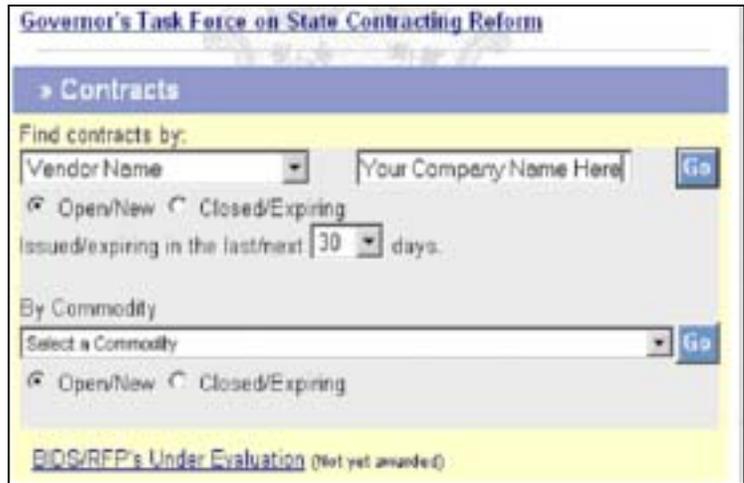


Let's face it. Change is a way of life. Take contract awards for example. When the contract is awarded, a contact name, address, phone number and email is listed. While most times the information is accurate, one little typo in a phone number or email address can lead a prospective customer frustrated and looking for a new vendor. We all know that personnel change positions, get promotions or even leave the company. If Procurement Services is not notified about these changes, vital information on the contract award does not get updated! Don't miss out on opportunities for sales by having the wrong contact information listed. Make it a habit to check your contract information on our website!

It's easy! To check and see if we have all the correct up to date information for a contract:

Go to the Procurement Home page, (you probably have it as a favorite, if not the address is <http://www.das.state.ct.us/busopp.asp>)

Scroll down to Contracts, choose to "Find contracts by" vendor name, enter the company name and hit "go."



You will access a page that lists all the contracts the company has been awarded. Click on a contact number and you will be taken to the following page. There are 3 areas that you need to check.

**1.** Description: Printing: Claim/Check Form UC-610/611  
PDF: [Review The Contract Document](#)

Set Aside	Political Subdivisions	Agencies
No	No	Yes

**2.** Buyer:

Buyer	Telephone	Fax	Email
Linda LoSchiavo	(860) 713-5078	(860) 622-2923	<a href="mailto:linda.loschiavo@po.state.ct.us">linda.loschiavo@po.state.ct.us</a>

**3.**

**Contract Vendor Information**

Vendors: Click on Contract # to link to CoreCT - Valid when Peoplesoft supplies linking details  
Click on Vendor name to obtain Full Vendor Info.

Contract #	Art.	Vendor	Contact Name	Contact Info	Terms	Cat.
04PSX0347AA	MBE	<a href="#">The John W. Gross Company</a>	William Zielenbach	Phone - (860) 678-0070 Fax - (860) 678-0070 Email - <a href="mailto:bthez@comcast.net">bthez@comcast.net</a>	Net 45 - No Discount	No

**1. Click on the link [Review The Contract Document](#) to open the contract.** Scroll down to Contractor Information. Check to make sure the contact name, company address, phone number, fax number and email are current and correct.

charge is to be made for packing or packages.		
<b>CONTRACTOR INFORMATION:</b>		
<i>Company Name: The John W. Gross Co.</i>		
<i>Address: PO Box 370457, West Hartford, CT 06137-0457</i>		
<i>Tel. No.: 860-678-0070</i>	<i>Fax No.: 860-678-7725</i>	<i>Contract Value: \$35,070.00*</i>
<i>Contact Person: William Zielenbach</i>		<i>Delivery:</i>
<i>Certification Type (SBE, MBE, WBE or None): MBE - Woman</i>		<i>Agrees to Supply Political SubDivisions: N/A</i>
<i>Company E-mail Address and/or Company Web Site: <a href="mailto:fwgco@comcast.net">fwgco@comcast.net</a></i>		

**2. Look at the Contract Vendor Information.** Check to make sure the Contact Name, Contact Info (company phone number, fax number and email) is current and correct.

» Contract Vendor Information						
<b>Vendors:</b> Click on Contract # to link to CoreCT - <i>Valid when Peoplesoft supplies linking details</i> Click on Vendor name to obtain Full Vendor Info.						
Contract #	Cert.	Vendor	Contact Name	Contact Info	Terms	Cat.
04PSX0347AA	MBE	<a href="#">The John W. Gross Company</a> Avon, CT	William Zielenbach	Phone - (860) 678-0070 Fax - (860) 678-0070 Email - <a href="mailto:bthez@comcast.net">bthez@comcast.net</a>	Net 45 - No Discount	No

**3. Click on the Company Name link listed under the Vendor heading.** Once the page opens, make sure the company address and the contact information for all the people listed under contact information is accurate.

<b>Name:</b> <b>The John W. Gross Company</b>			
<b>TIN Type:</b> F			
<b>Address:</b> 266 Waterville Road P.O. Box 370457, W. Hdfd.CT 06137-0457 Avon, CT 06001-2864			
<b>Products:</b> Business Forms, Envelopes, Labels, Business Cards			
Contact Information			
Name	Telephone	Fax	Email
William Zielenbach	(860) 678-0070	(860) 678-0070	<a href="mailto:bthez@comcast.net">bthez@comcast.net</a>
Susan Zielenbach	(860) 678-0070	(860) 678-7725	<a href="mailto:tjwgccomcast.net">tjwgccomcast.net</a>
Susan Zielenbach	(860) 678-0070	(860) 678-7725	

**NOTE!** If there is a discrepancy, just send an email to [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us) with the correct information for the specified contract number. Peppy will make sure the appropriate contract specialist is informed and the information will be updated.



**Why not use a “generic” email for your company’s contact information?** (ie, [salesrep@yourcompany.com](mailto:salesrep@yourcompany.com) or [CTRegion@yourcompany.com](mailto:CTRegion@yourcompany.com)) This way, in the event your staff does change, the email will still be sent to your company and you won’t lose out on any business or news that may impact you.

**Contract Users and WIN Readers:** This is for you, too. If you come across “bad” information on any contract, or web page for that matter, let us know. If you tell us – we will fix it! Send us any incorrect contract contact information to [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us) Thanks for your help and support with this.

## “Certification Central”



### New Set-Aside Vendors!

Check this out! We have made it even easier for you to see which Connecticut vendors have recently become certified! Use the link we have provided to access the listing of **New Set-Aside Vendors Certified in last 7 Days**.

The link below lists the company name, contact information, product description and certification type of all the Connecticut small businesses that were certified during the **previous** week.

[http://www.das.state.ct.us/Purchase/ePartners/ep\\_whats\\_new.asp#Vendors](http://www.das.state.ct.us/Purchase/ePartners/ep_whats_new.asp#Vendors)

Questions regarding the Supplier Diversity Program can be directed Meg Yetishefsky, Supplier Diversity Manager, at [meg.yetishefsky@po.state.ct.us](mailto:meg.yetishefsky@po.state.ct.us) or 860/713-5228.

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## Epartners



## Why Post Your Bids On the DAS Website?

If you haven't signed up for our **Bid Posting Service** yet, what are you waiting for? Here are just a few reasons why you should use this free service.

- Save on advertising costs!
- Get your bid into the hands of a larger pool of prospective bidders!
- Benefit from increased competition!
- Posting your bid is an easy 3-step process!

We can tell you how great this service is but don't take our word for it. Read on to see what **Barbara Gayle from the City of Stamford** has to say about our **Bid Posting Service**:

*“I'm happy to say that this is such a wonderful service to have at our disposal. I certainly enjoy using this system because I think it is the best free place to list our projects, saves on time and advertising costs, keeps present bidders well informed while attracting new bidders and system is user friendly. Some vendors have come to depend on this system, as their resource (for bid opportunities)”*

Barbara is not alone. A total of 109 bids from Connecticut towns and schools were posted on the DAS website on 12/8/04. Just take a look at who utilizes this no-cost, easy to use service! To read more about the many advantages of the **Bid Posting Service** including Frequently

<a href="#">Bridgeport, City of</a>	<a href="#">Bridgeport</a>	2	Open Bids
<a href="#">Central Connecticut State University</a>	<a href="#">CCSU</a>	4	Open Bids
<a href="#">Correction, Department of</a>	<a href="#">DOC</a>	1	Open Bid
<a href="#">Danbury, City of</a>	<a href="#">Danbury</a>	2	Open Bids
<a href="#">Enfield, Town of</a>	<a href="#">Enfield</a>	3	Open Bids
<a href="#">Environmental Protection, Department of</a>	<a href="#">DEP</a>	2	Open Bids
<a href="#">Fairfield, Town of</a>	<a href="#">Fairfield</a>	2	Open Bids
<a href="#">Hartford, City of, Div. of Purchasing, Department of Finance</a>	<a href="#">Hartford</a>	3	Open Bids
<a href="#">Information Technology, Department of</a>	<a href="#">DOIT</a>	2	Open Bids
<a href="#">Kronenberger and Sons Restoration Inc.</a>	<a href="#">KSRI</a>	1	Open Bid
<a href="#">Metropolitan District Commission</a>	<a href="#">MDC</a>	4	Open Bids
<a href="#">New Britain, City of</a>	<a href="#">New Britain</a>	3	Open Bids
<a href="#">New Haven Housing Authority</a>	<a href="#">New Haven</a>	1	Open Bid
<a href="#">Norwalk, City of</a>	<a href="#">Norwalk</a>	4	Open Bids
<a href="#">Public Health, Department of</a>	<a href="#">DPH</a>	3	Open Bids
<a href="#">Public Works, Department of</a>	<a href="#">DPW</a>	9	Open Bids
<a href="#">Revenue Services, Department of</a>	<a href="#">DRS</a>	1	Open Bid
<a href="#">Shelton, City of</a>	<a href="#">Shelton</a>	2	Open Bids
<a href="#">Southern Connecticut State University</a>	<a href="#">SCSU</a>	4	Open Bids
<a href="#">Stamford Public Schools</a>	<a href="#">Stamford</a>	1	Open Bid
<a href="#">Stamford, City of</a>	<a href="#">Stamford</a>	12	Open Bids
<a href="#">Torrington, City of</a>	<a href="#">Torrington</a>	1	Open Bid
<a href="#">Waterford, Town of</a>	<a href="#">Waterford</a>	2	Open Bids
<b>Total Bids Open</b>		<b>109</b>	

Asked Questions, Registration Form and Instructions on how post your bids - use the link below. Happy Bid Posting!

<http://www.das.state.ct.us/Purchase/ePartners/BidPostingAdvantages.pdf>

Questions regarding the Bid Posting Service may be directed to Rob Zalucki at [robert.zalucki@po.state.ct.us](mailto:robert.zalucki@po.state.ct.us) or 860/713-5139.



Remember that if you're **LOOK**ing for a partner, you've got a partner in DAS!

The ePartners program services Connecticut municipalities, schools and not-for-profit organizations by offering products and services to save time and money. For more information about ePartners check out the webpage that was made just for you...our ePartners!

<http://www.das.state.ct.us/Purchase/ePartners/epartners.asp>

Questions, comments or suggestions? Send them to [ePartners@po.state.ct.us](mailto:ePartners@po.state.ct.us) or call Maureen Friedman 860/713-5069.

## AWK! Speak out! We can't hear you! Tell us your SOS!



Just in case you are not aware, **S.O.S** stands for **Stories Of Savings**. Have you saved time or money by using our contracts? Have you found success by posting your bids on our web site? **Let us hear about it! Send your S.O.S to the ePartners email address below and we will print them in WIN to share with everyone!**

The ePartners program services Connecticut municipalities, schools and not-for-profit organizations by offering products and services to save time and money. For more information about ePartners email [ePartners@po.state.ct.us](mailto:ePartners@po.state.ct.us) or call Maureen Friedman 860/713-5069.

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## CT Environmentally Preferable Purchasing

### Energy Saving Tips for the Winter Weather

It's that time of year again... With the cold winter weather moving in around us, it's time to look at some energy saving tips that will keep us warm until the Spring.

#### Tip 1. Find leaks, then weatherize.

- Test your home for air leaks by holding a lit candle or incense stick next to dropped ceilings, recessed lights, attic entrances, window sills and frames, furnace flues, ducting, exterior door frames, chimney flashing and electrical outlets. If the smoke moves horizontally, you have found an air leak that may need caulking, sealing or weather-stripping.

#### Tip 2. Check your windows.

- Use well fitted, insulating window shades on windows.
- Close your curtains and shades at night. Open curtains and shades during the day to take advantage of solar warming and daylight.
- If you find drafts, or consistently see condensation and frost on the glass, use clear plastic weatherizing kits to seal out the drafts.



#### Tip 3. Keep track of temperatures.

- Install a programmable thermostat and set the temperature for the time you're at home as low as is comfortable. Keep the temperature setting low at night (pile on some extra blankets). Lowering your thermostat setting from 72° to 65° for eight hours a day can save you up to 10% on your heating bill.
- Insulate your hot water heater and hot water pipes. Set the temperature on your hot water heater a few degrees lower.
- Regularly clean or replace furnace air filters, follow the manufacturer's maintenance schedule, and don't block the registers.

#### Tip 4. Turn out the lights.

- Turn off the lights in any room you're not using.
- If you just can't remember to turn out the lights, consider installing timers or occupancy sensors.
- Use task lighting that only illuminates where you need it.
- Use three-way bulbs that offer a selection of light intensity for different situations.
- Use compact fluorescent lamps (CFLs); they are much more efficient than incandescent bulbs and last up to six times longer. Don't be put off by the fact that CFLs cost more; they pay for themselves by saving energy over their lifetime.

These tips, a warm sweater and a good pair of wool socks can help get you through the Winter with some money left in your pockets this Spring.

CT DAS state contracts offer a number of environmentally preferable products and services. For more information on how you can purchase or use environmentally preferable products and services where you live and work, you may contact CT EPP at [Barbara.moser@po.state.ct.us](mailto:Barbara.moser@po.state.ct.us) or call at (860) 713-5081.



### Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)

## Contract Information: DAS Contracts

The following is a listing of contracts issued during the week of 12/06/04

Contract #	Contract Name	For:	Contract Term
<a href="#">04PSX0261</a>	The Department of Transportation's requirements for Anodized Fencing in accordance with Federal Required Provisions, Wage Scales CT & Federal, District Map and Traffic Patterns.	Department of Transportation, All Using State Agencies & Political Sub-Divisions	January 1, 2004 through December 31, 2006
<a href="#">04PSX0352</a>	Snow Removal Services for DMR West Region, Norwalk Location	Department of Mental Retardation, West Region	November 24, 2004 through June 30, 2006
<a href="#">04PSX0355</a>	Snow Removal Services for A.I. Prince CTHS	The Department of Education	November 26, 2004 through April 30, 2006
<a href="#">04PSX0357</a>	Snow Removal Services for the Department of Public Works Managed by Fusco Management	The Department of Public Works	November 26, 2004 through April 20, 2005
<a href="#">04PSX0272</a>	Cigarette Tax Stamps (Heat Applied)	Department of Revenue Services	January 1, 2005 through December 31, 2007

Contract #	Contract Name	For:	Contract Term
<a href="#">04PSX0295</a>	Purchase Mercury Twin 225-HP Outboard Motors per specifications	Department of Environmental Protection	December 08, 2004 through December 31, 2005
<a href="#">04PSX0304</a>	Snow Removal Services for Dept. Public Safety/Div. of State Police Various Locations	The Department of Public Safety / Div. of State Police	November 1, 2004 through October 31, 2007
<a href="#">04PSX0327</a>	Sand, Gravel and Topsoil	The Department of Transportation All Using State Agencies and Political Subdivisions of the State	January 1, 2005 through December 31, 2006
<a href="#">04PSX0343</a>	Transcription Services for CHRO	Commission on Human Rights and Opportunities	February 1, 2005 through January 31, 2007
<a href="#">04PSX0358</a>	Purchase Dump TRUCK with Plow per specifications	Department of Mental Retardation (West Region), AUSA & Political Subdivisions of the State	December 08, 2004 through December 31, 2005 with option to extend
<a href="#">04PSX0368</a>	Maintenance/Testing/Inspection of the Fire Alarm Equipment System at The Hartford Armory in Hartford, CT.	The Hartford Armory	December 01, 2004 through September 30, 2010
<a href="#">04PSX0354</a>	Inspect, Repair & Certify Hoists and Cranes at Six Military Facilities	Military Department	January 1, 2005 through September 30, 2007

## Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract

### [Contract Search](#)

Click on the list of “Contracts Issued/**Expiring** In Last/Next 30/60/90/120 Days”. Choose the radio button marked “**Expiring** Contracts” and select the time frame. Then click “Get Contracts”. That’s all there is to it!

## Peppy’s Toolbox



Click on the “toolbox” on the left to help yourself to any of the helpful “tools” (electronic forms) that are available to you. *Do you have “tools” that you would like to share to help others in their jobs?* Send them in to [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us)

## Peppy's Points to Ponder...

***People forget how fast you did a job - but they remember how well you did it.***

***-Howard Newton***

**Come on WINners! Thanks to all my loyal WINners for submitting all these great quotes. Keep them coming!** Please take a minute to send them to me at [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us) and watch for them to appear in future issues of WIN.



### Ask Peppy!

Do you have a purchasing question and you can't seem to find the answer? Send it to me at [peppy.procurement@po.state.ct.us](mailto:peppy.procurement@po.state.ct.us) and I will do my best to find the answer for you and post it in a future issue of WIN.

## Core-CT Information



### Asset Management - Asset Profile Information

A screenshot of a spreadsheet with multiple rows and columns. The first column contains profile IDs, some starting with "1" and some with "IS". The second column contains profile names, such as "Internal Service Fund" and "DASS1".

The Office of the State Comptroller (OSC) has updated the listing of valid Asset Profile Categories to be used in the Core-CT Asset Management system. This information will be used by all agencies when entering new asset information and when converting existing asset information. The updated list can be found on the Core-CT website by navigating to Financials User > Asset Management > Updated Asset Profiles or by going directly to [http://www.core-ct.state.ct.us/fin2/xls/updtd\\_asst\\_prfls.xls](http://www.core-ct.state.ct.us/fin2/xls/updtd_asst_prfls.xls)

The statewide profiles are listed first on the spreadsheet with a "1" preceding the profile ids. The Internal Service Funds and Bradley profiles are listed with an "IS" preceding the profile ids. (Internal Service Fund agencies include DASS1, DOCS1, DOTD1, and ITDS1.)

All profile ids have been changed, so please use the new profiles when creating your conversion file in the PROFILE\_ID field.

Please be sure to check the Core-CT Financials Users website periodically for updates to this or any other document. If you have any questions regarding the new Asset Profile ID's please contact OSC directly. The OSC Fiscal Policy Services Division telephone number is (860) 702-3440.

### **Financials to be Unavailable from 3 p.m. December 13**

Core-CT Financials will come down at 3 p.m. Monday December 13 for system maintenance. Please do not try to sign on to the system from then until Tuesday morning.

### **CFSR Available by Mail**

The Comprehensive Financial Statement Reports (CFSR) have not been available for some agencies in the EPM Financials Report repository due to a sizing problem. Therefore, the CFSRs for November have been created and are available in a shared network drive. If you are having trouble viewing the CFSRs and would like a copy of these reports, please call the Level I helpdesk at 860-622-2300 ext. 1 and a copy of the CFSR will be emailed directly to you.

### **Billing Overview Training Available**

The Billing Overview training is now available. Please contact your agency's Core-CT Sponsor (see list at <http://www.core-ct.state.ct.us/liaisons/sponsors/>) or Training Registration Contact (see list at <http://www.core-ct.state.ct.us/user/training/financials.asp>) for detailed information on accessing the training at your agency.

## **Looking for Catalog Items in Core-CT/PeopleSoft?**



Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)

## **Getting Help Quickly And Easily**



Click on the "Help" link below to access **ALL** the **Core-CT** help options that are available to you such as the Core-CT web site, current and past Daily Mail, help desk phone numbers, agency super users and more!

[Core-CT Help](#)

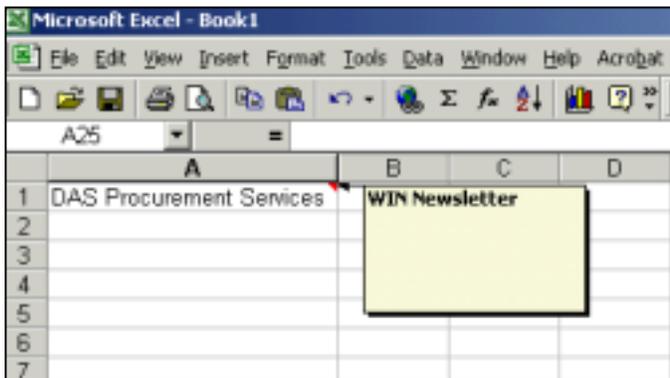
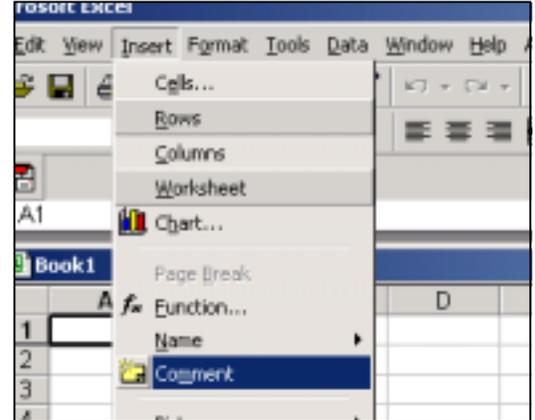


## Tech Talk with Ms. Bits n' Bytes

### Inserting Comments in Excel

Are there times when you wish you could write comments or notes onto an Excel spreadsheet without adding an entire row? Well guess what? You can! You can add information or a note for a specified cell very easily. All you need to do is:

- Click on the cell to which you want to add the comment.
- On the Insert menu, click Comment.



- A yellow box will appear for you to enter text (we used WIN Newsletter for our example)
- When you finish typing the text, click outside the comment box. You will now notice a red mark at the top right side of the cell. This indicates that there is a comment attached to the cell. If you hover over it with your mouse the comment will be displayed.

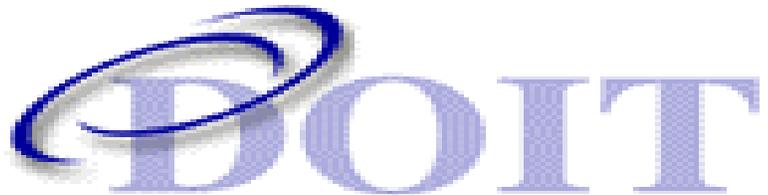
Pretty cool, huh? Thought you would like this neat trick!

Thanks to Ada Rivera our “temporary techie” for sharing this with our readers.

Don't forget to write to me if you have a computer question, problem or perhaps just something you would be interested in learning about. You can email me at:

[maureen.blackburn@po.state.ct.us](mailto:maureen.blackburn@po.state.ct.us)

## Department of Information Technology



### Contracts & Purchasing Division Information

#### DOIT Contacts

- Click on the following hyperlink [DOITContacts](#) to jump to DOIT's Information section of their web site.

#### DOIT Bid/Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

## DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

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## Contact Us

If you would like to subscribe, or if know someone who may benefit by receiving the **WIN newsletter**, send an email to Teresa with the following information:



**Name:**  
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**Agency/Organization Name:**  
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**Email:**

**Email Teresa Dupont at [teresa.dupont@po.state.ct.us](mailto:teresa.dupont@po.state.ct.us) or fax it to her at 860-622-2940.** Once the information is received, they will be added to the “**WIN**ner” list! Likewise, if you do not wish to receive **WIN**, send us a note and your name will be removed. Questions? Call Teresa at 860-713-5073.

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