

(You can go directly to the DAS Procurement web page by clicking on the DAS logo below!)



Procurement Services
Weekly Information Newsletter

02/04/05

Issue 184



**2003 NASPO
Cronin Club
Gold Winner**

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Fixed Price Changes for Suburban Stationers



Effective January 25, 2005, new Suburban Stationers have applied price changes to Fixed Price paper items through the **General Office Supplies, Paper and Toner contract (04PSX0016)**. The new price list can be viewed on Supplement 2 of the contract or by clicking on the following link.

<http://www.das.state.ct.us/rfpdoc/SuburbanFixedPricePaperEff022605.xls>

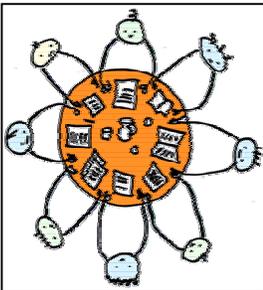
These price changes were loaded onto the Core-CT system on January 31, 2005. If you have any questions, please feel free to contact Cindy Milardo at cindy.Milardo@po.state.ct.us or call (860) 713-5084.

Procurement Forum Registration due!

Get your registration forms in! The cutoff date is **February 8, 2005!** Just in case you haven't heard, we will be holding a **Procurement Forum** on **Wednesday, February 16, 2005** from 8:30 a.m. to Noon at the State Office Building in Hartford.



Personnel from state agencies, schools, municipalities and not for profit organizations are welcome to attend. This forum is a round table discussion format where you can ask questions, share information and discuss procurement topics that affect you. Discussion topics include Core-CT, Set-Aside Goals, State Contracting Portal, the Contract Reform Task Force and other procurement topics introduced by attendees. You won't want to miss out on this one. Registration forms and directions are linked below. **To register, all you need to do is complete and return the following form (linked below) by February 8, 2005.** (We need to get a count for the continental breakfast!)



Registration Form:

<http://www.das.state.ct.us/rfpdoc/Forum021605.doc>

Directions:

<http://www.das.state.ct.us/rfpdoc/DirectionsSOB.doc>

Questions? Contact Laurie Melesko at laurie.melesko@po.state.ct.us or 860/713-5082

SCP Registration Continues!



Registration for the State Contracting Portal (SCP) has been brisk. Many people from state agencies and the Department of Higher Education have responded to Governor Rell’s Executive Order No. 3 which requires that all state and higher education agencies and institutions post all bids and requests for proposal on the State Contracting Portal. Here is a list of the most recent SCP registrants.

CT Health & Educational Facilities Authority	Eileen MacDonald
CT Development Authority	Carolyn Hawkins
CT Lottery Corp	Amie Wirth
CT Siting Council	Lisa Fontaine
DCF	Elizabeth DeLucia
DMHAS	Eileen Dean
DMR - West	Lynn Lantieri, Karen Spiegel
DMR-Central	Stacie Albert
DMR-North	Tina Jordan
DMR-South	Vanesa Sanchez-DiNatale, Bruce Wilmer
DOIT	Paula Mitchell
DPUC	Sean Condon
East Granby Board of Ed	Eve Spencer
Ethics Commission	Rosie Moreira
Gateway Community College	Lisa Cherhoniak
Greenwich Board of Ed	Raymond Wiley
Military Dept.	Cecile Ames, Marie Thompson
Office of Health Care Access	Kathleen Howe
Office of Victim Advocate	Gloria Davis-Delancy
State Properties Review Board	Anna Candelario

For a complete list of the organizations that are currently signed up for the State Contracting Portal, click on the following link:

<http://www.das.state.ct.us/rfpdoc/CurrentBidPostingEntites.xls>

For more information about the State Contracting Portal, contact Jim Passier at jim.passier@po.state.ct.us or 860/713-5086.



DOIT issues Master Agreements to SBE/MBE’s!



The Department of Information Technology is pleased to announce the release of the IT Professional Services Master Agreements, which are available to All Using State Agencies and Political Subdivisions. This procurement was released in cooperation with the DAS “Buy Smart – Buy Together” initiative. Agencies may choose a vendor based on the best-qualified candidate who fulfills their business needs. The lower pricing and electronic processing will further the state’s cost saving

efforts. DOIT's goal is a consolidated, streamlined and electronic approach to reduce costs for the State of Connecticut.

Master Agreements were awarded to four (4) IT Consulting Firms:

- **Corporate Information Technologies, Inc.** (Affiliated with two [2] SBE vendors)
- **Hallmark Totaltech, Inc.** (MBE)
- **On-Line Systems, Inc.** (SBE)
- **Tri-Com Consulting Group, LLC** (SBE)

For more detailed information go to the following site:

<http://www.ct.gov/doit/cwp/view.asp?a=1306&q=254992 - Consulting>

Questions? Contact Kathleen M. Anderson (860) 622-2328 or email Kathleen.m.anderson@po.state.ct.us .



ePartners



Got Milk? Need Milk?

Jim Gotta, DAS Contract Specialist wants to know. The current contract for **Milk, Milk Products, Cream and Related Dairy Products [03PSX0297](#)** is due to expire on June 30, 2005. Jim is working on a new RFP and would like to know if you would be interested to be a part of it. If you are, please complete the following survey by February 11, 2005 and return it to Jim via email jim.gotta@po.state.ct.us or fax 860/622-2921. The more agencies, cities, towns and not for profit organizations that show an interest will give Jim more leveraging power with the new RFP.

<http://www.das.state.ct.us/rfpdoc/PoliticalSubDairy.xls>

Questions? Call Jim at 860/713/5074. He will be more than happy to answer them.

The ePartners program services Connecticut municipalities, schools and not-for-profit organizations by offering products and services to save time and money. For more information about ePartners check out the webpage that was made just for you...our ePartners!

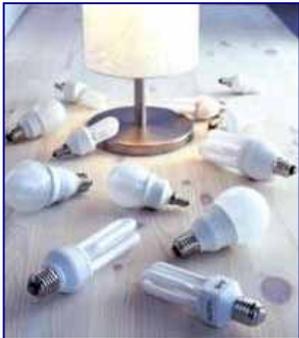
<http://www.das.state.ct.us/Purchase/ePartners/epartners>.

Questions, comments, suggestions? Send them to ePartners@po.state.ct.us or call Maureen Friedman 860/713-5069.

CT Environmentally Preferable Purchasing

Want to start saving energy?

One of the easiest and cheapest places to start is with lighting.



Replace your most frequently used incandescent bulbs with compact fluorescent lights. Compact fluorescent light bulbs use only about a third as much electricity as standard incandescent. Though the bulbs are slightly more expensive to buy, a compact-fluorescent will easily pay for itself by lasting up to ten times longer than regular bulbs. According to some experts, if you substitute compact fluorescent bulbs for a quarter of the incandescent used in high-use areas, you can cut the amount of electricity you use on lighting by half -- saving money and our environment.

Replace outdoor lighting with a motion-detector equipped bulb or fixture. Outdoor lights that are left on all night can add unnecessary costs to your power bill. Using a bulb or fixture with a motion detector solves the problem. Though installing a new fixture may require some professional assistance, in the long run, it's worth the cost.

Install a Light Dimmer. The simple device can help you save big on your lighting costs. Dimming a light by 25 percent can save 10 percent on energy use and extend the life of the bulb!



Thanks to The Energy Alternative for sharing these tips with us. CT DAS state contracts offer a number of environmentally preferable products and services. For more information on how you can purchase or use environmentally preferable products and services where you live and work, you may contact CT EPP at Barbara.moser@po.state.ct.us or call at (860) 713-5081.

“Certification Central”

New Set-Aside Vendors!



Check this out! We have made it even easier for you to see which Connecticut vendors have recently become certified! Use the link we have provided to access the listing of **New Set-Aside Vendors Certified in last 7 Days.**

The link below lists the company name, contact information, product description and certification type of all the Connecticut small businesses that were certified during the **previous** week.

http://www.das.state.ct.us/Purchase/ePartners/ep_whats_new.asp#Vendors

Questions regarding the Supplier Diversity Program can be directed Meg Yetishefsky, Supplier Diversity Manager, at meg.yetishefsky@po.state.ct.us or 860/713-5228.



Bid Notice Postings

To view the entire DAS bid notice listing, click on the following hyperlink to go to our web page. [DAS Bid Notices](#)

Contract Information:

DAS Contracts

The following is a listing of contracts issued during the week of 01/31/05

Contract #	Contract Name	For:	Contract Term
04PSX0429	Walleye Fingerlings	Dept. of Environmental Protection, All Using State Agencies, Political Sub Divisions, Schools and Not for Profits	January 31, 2005 through December 15, 2008.
04PSX0410	Purchase Road Watch Non-Contact Temperature Measuring Systems	Department of Transportation, All Using State Agencies & Political Subdivisions	March 01, 2005 through February 28, 2007
05PSX0011	Rubbish removal services for the Department of Veteran's Affairs facilities in Middletown and Rocky Hill.	Department of Veteran's Affairs	February 5, 2005 through January 31, 2008
04PSX0408	Purchase Non-OEM Heavy-Duty Radiators for Freightliner Trucks	Department of Transportation, All Using State Agencies & Political Subdivisions	February 01, 2005 through January 31, 2008
04PSX0339	Caps, Baseball and Painters for DOT, All Using State Agencies and Political Sub Divisions	Department of Transportation, All Using State Agencies & Political Subdivisions	January 31, 2005 through September 30, 2007

Contracts Expiring

Did you know that our state contracts are reviewed one to three months prior to the actual expiration date? During this review process, the contract specialist examines the specifications and products/services included within each contract

[Contract Search](#)

Click on the list of "Contracts Issued/**Expiring** In Last/Next 30/60/90/120 Days". Choose the radio button marked "**Expiring** Contracts" and select the time frame. Then click "Get Contracts". That's all there is to it!

Peppy's Points to Ponder...



Thank You to **Karyn Pitt** for sending in this week's Point to Ponder!

Those who profess to favor freedom, and yet depreciate agitation, are men who want rain without thunder and lightning.

Frederick Douglass (1817 -1895)

Reminder!



We are sending **Karyn Pitt 5 CT Shops commemorative retractable name badge holders** because her quote was published in WIN! If you would like to receive these badge holders just like Karyn, click on the following link to find out how!

<http://www.das.state.ct.us/rfpdoc/WeHaveWays.doc>

Come on WINners! Send them in! Thanks to all my loyal WINners for submitting all these great quotes. Keep them coming! Please take a minute to send them to me at peppy.procurement@po.state.ct.us and watch for them to appear in future issues of WIN.

Peppy's Toolbox



Click on the "toolbox" on the left to help yourself to any of the helpful "tools" (electronic forms) that are available to you.

Looking for Catalog Items in Core-CT/PeopleSoft?



Use the following link to access the listing of the vendors, contract number and contract name that have been loaded into the **Core-CT** catalog.

[Core-CT Catalog](#)

Getting Help Quickly And Easily



Click on the "Help" link below to access **ALL** the **Core-CT** help options that are available to you such as the Core-CT web site, current and past Daily Mail, help desk phone numbers, agency super users and more!

[Core-CT Help](#)

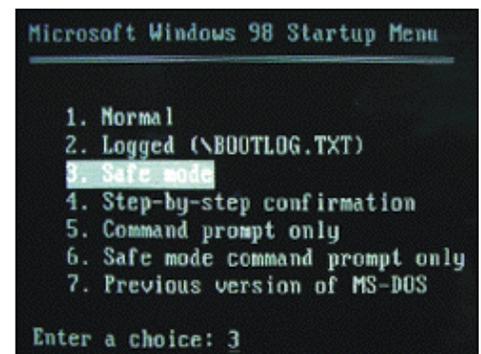


Tech Talk with Ms. Bits n' Bytes

Q: What is "Safe mode"?

A: Safe mode is a Windows maintenance mode where only the bare minimum of drivers are loaded. You don't have access to CD ROMs, printers, or other non-essential devices.

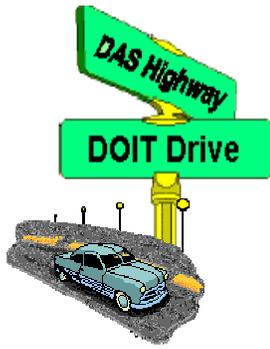
It's helpful to use this mode when you are having problems with your PC. For example, if you just installed a new video card, but then realized you loaded the wrong driver for it. This in turn would cause your video display under windows to be non-existent. If you go into Safe mode, you can fix it.



It is also helpful to find problems with programs. If you get lots of "illegal operation" messages, try to run the program in safe mode to see if the program itself is the problem. If the program runs fine in safe mode, you can assume that another program or driver is interfering with the program's operation and causing the error. (Note that not all software runs in Safe mode - especially more robust programs, but it's still worth a shot).

To get to Safe mode, press the F8 key when Windows starts to boot. You have to do this **BEFORE** you see the first "Windows" screen. Start tapping the F8 as soon as you turn on your PC since it has initiated before manufacturer's splash screen appears. Hope you found this tip helpful!

Don't forget to write to me and let me know if you have a computer question, problem or perhaps just something you would be interested in learning about. You can email me at: maureen.blackburn@po.state.ct.us



Keep up to speed with what's happening in the

Department of Information Technology



Contracts & Purchasing Division Information



Need to contact someone at **DOIT**? Click here to link to the [DOIT Contact Information](#) page of their web site.

DOIT Bid/ Proposals

- Click on the following hyperlink [DOITBidPostingNotices](#) to jump to DOIT's Bid Posting Notices section of their web page.

DOIT Contract Awards

- Click on the following hyperlink [DOITContractAwards](#) to jump to DOIT's Contract Award section of their web page.

Contact Us

If you know someone who may be interested in receiving this newsletter, have him or her send an email with the following information:



Name:
Job Title:
Agency/Organization Name:
Mailing Address:
City/State/Zip:
Phone:
Fax:
Email:

Email Teresa Dupont at teresa.dupont@po.state.ct.us or fax it to her at 860-622-2940. Once she gets the information, they will be added to the "WINner" list! Likewise, if you do not wish to receive **WIN**, send us a note and your name will be removed. Questions? Call Teresa at 860-713-5073.

Miss a Previous Issue of WIN?

Use the following link to jump to the DAS Newsletters web page, scroll down to Weekly Information Newsletters (WIN) and click on the issue you missed!

<http://www.das.state.ct.us/News/NewsLetters.htm>