

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY
SUPERVISING CLINICIAN

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Assertive Community Treatment (ACT) Program, 500 Vine Street, Hartford, CT
Job Posting No: CR-106947
Hours: 1ST Shift; Monday – Friday; 8:00 am - 4:30 pm ~ 40 hours per week
Salary Range: (FP 28) \$79,559.00 to \$106,746.00 Annually
Posting Time Frame: January 24, 2014 to January 30, 2014

Duties may include but not limited to: Duties may include but not limited to: Responsible for the clinical and administrative supervision of the Assertive Community Treatment (ACT) Program, a mobile, multi-disciplinary team which provides a higher level of care to adults with serious mental illness and co-occurring substance use disorders that are in need of intensive community supports. The ACT program follows and complies with the ACT fidelity requirements and serves approximately 55 individuals utilizing a person centered, recovery based approach. Services include: assertive outreach, mental health, substance abuse & peer support services, vocational assistance family education and wellness skills training. The ACT Supervising Clinician directly supervises a multidisciplinary team and is responsible for the clinical and administrative supervision of the program, including but not limited to: direct supervision of staff, evaluating training and performance needs, providing regular administrative/clinical supervision and conducting competency based performance evaluations; oversight of the staff schedule/assignments and work; assisting with the development and implementation of program goals and objectives, policies and procedures; management of the client support funds; conducting thorough clinical reviews of all referrals to the ACT Program to ensure they meet eligibility criteria; identifying risk management issues, when further consultation is needed and making recommendations ; conducting medical records audits to ensure quality and compliance; assisting in recruitment and selection of staff; assisting in developing strategies for improving, reviewing and monitoring client care; performing clinical direct care duties including primary responsibility for a small caseload, and other related duties as assigned. This person will also provide after hours "on-call" coverage/ consultation to the staff.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

General Experience: Seven (7) years of professional health care experience in a psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. **Note:** For State Employees the lead level is interpreted at the level of a Clinical Social Worker Associate for social work discipline.

Special Requirement: **1)** Incumbents in this class must possess and retain a current license in the State of Connecticut as a Clinical Social Worker, Marital and Family Therapist, Professional Counselor or Registered Professional Nurse, Incumbents in this class may be required to possess certification as a clinical supervisor by the Connecticut Certification Board. **2)** Must possess and retain a current/valid Motor Vehicle Operator's License and are required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain clients and may have significant exposure to infectious and/or /communicable diseases, strongly disagreeable conditions and risk of injury.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

E-Mail: crmhcrecruitment@ct.gov OR Fax: (860) 297-0931

**Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. (P-1)