



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



JOB OPPORTUNITY

TALENT OFFICE

EDUCATION DIVISION DIRECTOR EDUCATOR EFFECTIVENESS AND PROFESSIONAL LEARNING

PLEASE FOLLOW THE APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE

Open To: The Public

Location: 165 Capitol Avenue, Hartford, CT 06106

Hours: 8:00 a.m. – 5:00 p.m.

Job Posting # 00059902– File #781

Salary Range: \$117,084 - \$149,403

Closing Date: July 19, 2013

The Connecticut State Department of Education is currently recruiting for the position of *Education Division Director for Educator Effectiveness and Professional Learning*.

GENERAL STATEMENT OF DUTIES:

The Division Director for Educator Effectiveness and Professional Learning will be a member of the Chief Talent Officer's leadership team and will oversee the implementation of the statewide Educator Evaluation and Support System, including Professional Learning, as well as other key strategic initiatives related to educator effectiveness.

EXAMPLE OF DUTIES:

- Coordinate the ongoing work of the Performance Evaluation Advisory Council (PEAC);
- Monitor progress to inform continuous improvement of CT's statewide system for educator evaluation and support;
- Facilitate and coordinate ongoing program development and evaluation;
- Oversee the development of a new statewide system for standards-based professional learning that aligns to CT's educator evaluation and support system;
- Coordinate with and leverage resources of the Performance Office to ensure a seamless system of data collection that supports educator evaluation and support and other aspects of performance management;
- Collaborate with external constituents/stakeholders to identify strategies to attract top talent to the teaching profession;
- Effectively integrate the work of educator effectiveness and professional learning with other core functions of the Talent Office, such as Educator Standards and Certification, and Leadership work-streams;

- Collaborate with the Academic, Performance and Turnaround Offices to ensure coherence and alignment across other initiatives;
- Collaborate with external organizations in the execution of Talent Office initiatives;
- Facilitate identification and sharing of best practices across the state's schools and also in other states that are implementing similar evaluation systems;
- Oversee the Teacher Education and Mentoring (TEAM) program;
- Provide on-going supervision and evaluation of staff in the Bureau of Educator Effectiveness and professional Learning;
- Perform other duties as requested by the Chief Talent Officer.

QUALIFICATIONS:

Knowledge, Skill and Abilities:

Extensive knowledge of research and practice related to educator effectiveness, including supervision and evaluation (performance management), teaching and learning and professional learning; knowledge of and experience with fiscal and grants management; strong interpersonal and collaborative skills; strong written and oral communication skills; ability to understand and apply relevant state and federal laws, statutes and regulations; experience as a program manager/supervisor.

Minimum Experience and Training Required:

An earned advanced degree and eleven (11) years of professional experience in the field of education or related areas.

Special Experience:

At least one (1) year of the professional experience must have been in a managerial capacity in an educational agency, organization, system or school.

1. Managerial capacity is defined as full time managerial responsibility for a major program. Position will have supervisory responsibilities but the emphasis should be management activities defined as formulating program goals and objectives, developing and implementing program procedures, initiating program policies, developing and/or monitoring a budget and program development.
2. For State Employees, the Special Experience is interpreted at the level of Education Bureau Chief.

Substitution Allowed:

1. A 092 Certificate (Intermediate Administrator), or 093 Certificate (Superintendent), Sixth Year Diploma in Educational Leadership, or an Ed.D. (Doctorate in Educational Leadership) may be substituted for one (1) additional year of the General Experience.
2. An advanced degree and five (5) years of managerial experience in the oversight of the development or administration of an educational bureau, system, operation, school or service may substitute for the General Experience and the Special Experience.

Preferred Experience and Training:

Hold a Master’s Degree or higher in the field of education, educator development or similar program; 10 years or more of experience in a leadership role in schools, districts, or similar agency devoted to improving education outcomes and educator effectiveness. Clearly demonstrated knowledge and passion for educator development and professional learning. Successful experience building partnerships and alliances to achieve results. Management role(s) that required the development of detailed project plans with clear measures of success; leading and motivating teams of professionals to accomplish mission, and successfully managing diversity of styles and perspectives that lead to better project outcomes.

The Department encourages applicants who do not meet the stated qualifications but who believe they possess equivalent qualifications to submit, in addition to their resumes, written statements indicating how their backgrounds and experience qualify them for the position.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #781, submit a letter of application and resume with details of experience and training, three (3) professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education web site at <http://www.sde.ct.gov> to: **Sarah Barzee, Interim Chief Talent Officer, 165 Capitol Avenue, Room 237, Hartford, CT 06106. Tel. # (860) 713-6848, e-mail - sarah.barzee@ct.gov. All required documents must be submitted by the closing date to be considered for interview.**

Closing date for applications: July 19, 2013

Anticipated date of employment: Immediate Upon Selection

“The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101. Levy.Gillespie@ct.gov.”

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

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