



STATE OF CONNECTICUT



DEPARTMENT OF EDUCATION

EMPLOYMENT OPPORTUNITY

TURNAROUND OFFICE ASSOCIATE EDUCATION CONSULTANT

Open to: The Public

Location: 165 Capitol Avenue, Hartford, CT 06106

Hours: 8:30 a.m. – 4:30 p.m.

Job Posting # 816 / 58071

Salary Range: \$84,350 - \$108,409*

Closing Date: December 10, 2013

* New hires to state employment start at the minimum of the above salary range.

The Connecticut State Department of Education is currently recruiting for an Associate Education Consultant in the Turnaround Office.

GENERAL STATEMENT OF DUTIES:

The Associate Education Consultant will serve as a School Turnaround Specialist on the Turnaround Office's field team. The incumbent will serve as a liaison to and support turnaround efforts in a portfolio of the State's lowest-performing schools, inclusive of Commissioner's Network, School Improvement Grant (SIG), and ESEA waiver schools. School Turnaround Specialists will play a critical role codifying and disseminating best practices and developing systems and tools to support school improvement statewide.

EXAMPLE OF DUTIES:

- Support a portfolio of turnaround schools by providing implementation support and progress monitoring relative to schools' turnaround plans;
- Build strong relationships with school leaders;
- Support the successful expansion of the Commissioner's Network, serving as the Commissioner's designee on local planning Turnaround Committees, as assigned;
- Operate in a consultative capacity supporting schools on various discrete projects and strategic initiatives;
- Coordinate school planning processes and requirements for Network, SIG, and Waiver schools;
- Conduct best practice research and prepare action-oriented toolkits and resources;
- Complete reporting requirements for the Commissioner's Network, SIG program, and ESEA Waiver;

- Track year-to-date school competitive grant spending relative to approved turnaround plans and budgets;
- Working collaboratively with other members of the Turnaround Office field team, proactively identify opportunities for school collaboration and best practice sharing;
- Working with the Data Specialist, create strong school accountability and support the execution of NetStat session;
- Support planning, logistics, content development, and execution of school team convenings and professional development opportunities;
- Create communication systems and processes to maintain ongoing, consistent, and streamlined communication with turnaround schools;
- Support CSDE special projects and strategic initiatives, as assigned;
- Identify and communicate best practices across schools, approximating the return on investment for various interventions.

QUALIFICATIONS

Knowledge, Skill and Ability:

Considerable knowledge of the philosophy and methods of education with particular reference to the field concerned; teaching skill; ability to prepare reports; ability to deal effectively with others.

Minimum Experience and Training Required:

An earned advanced degree and five (5) years of relevant professional K-12 experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

APPLICATION PROCEDURE:

Interested candidates should reference announcement #816, submit a letter of application and resume with details of experience and training, three (3) current professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov> to: **Mr. Morgan Barth, Education Division Director, 165 Capitol Avenue, Room 227, Hartford, CT 06106, Tel. # 860 713-6705.** **All required documents must be submitted by close of business on the closing date to be considered for interview.**

Closing date for applications: **December 10, 2013**

Anticipated date of employment: **Immediate upon selection**

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.** **The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction and provides equal access to school facilities and school premises to Boy Scouts and other designated youth groups.** Inquiries regarding the Connecticut State Department of Education’s nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101, Levy.Gillespie@ct.gov.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

#816
11/19/13