



State of Connecticut
JOB POSTING

DEPARTMENT OF ADMINISTRATIVE SERVICES
Information Technology Manager 3

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Location: 55 Farmington Avenue, Hartford, CT

Job Posting No. 3973

Hours: 40 Hour Work Week

Salary: \$102,546-\$139,826 (MP70)

Closing Date: June 3, 2014

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for a lateral transfer.

The Department of Administrative Services is seeking a results-oriented team player with good leadership, communication and interpersonal skills for an ITM 3 position to lead the Bureau of Enterprise Systems and Technology/Security Services Division in East Hartford. This position reports to the Chief Information Officer

Assignment responsibilities:

- Plan and manage all activities of the Security Services Division
- Responsible for establishing priorities of information technology initiatives; developing IT Security service offerings and projecting future utilizations
- Work with the Office of Policy and Management towards the development of IT Security policies for the state
- Provide guidance and recommendations to CIO and state business leadership on security issues
- Plan and manage rollout of the state's Identity and Access Management Solution
- Establish and implement statewide security program including training, monitoring, and securing the enterprise
- Facilitate auditing by federal regulating entities and monitor adherence to security best practices
- Manage support vendors for infrastructure components
- Procurement of hardware and software as needed
- Project status presentations
- Other duties assigned by the Chief Information Officer.

Preferred skills:

- Enterprise security experience
- Excellent communication and presentation skills
- Change control and ITIL experience

KNOWLEDGE, SKILL AND ABILITY:

- Plan and Deploy for Business Results, which includes the ability to develop and implement business plans, IT plans, budget plans, and human resource plans in order to maximize budget allocations, technology, personnel and other resources to achieve agency and program goals.
- Lead Change, which includes innovation, the ability to be a creative problem solver and a strategic thinker, and the ability to recognize and develop opportunities to grow and develop information technology services in response to customers and a changing work environment
- Focus on Results and Quality, including exercising and promoting accountability, and the ability to analyze surveys, financial and other data, and use strategic planning and performance measurement techniques to continuously improve performance and maintain competitiveness
- Understand Customers and Markets, which includes the ability to establish customer satisfaction and loyalty, forecast and conduct market analyses, keep ahead of industry trends and incorporate “best practices” into information technology operations.
- Lead People, including the ability to resolve conflict, communicate effectively, coach and train employees, recognize performance, and foster diversity and teamwork.
- Build Coalitions, including the ability to explain and advocate facts and ideas in a convincing manner, to negotiate with individuals and groups internally and externally, to gain cooperation from others, and to identify the internal and external politics that impact the work of the organization.
- Business Knowledge, including knowledge of the technical, professional, procedural and legal requirements of the specific information technology area.

General Experience:

1. Ten (10) years of experience in computer or network operations, production control, systems development, information technology analysis and planning. One (1) year of the General Experience must have been in a managerial capacity. (Note: For State Employees, this is interpreted to be at the level of an Information Technology Manager 2).

Substitutions Allowed:

1. College training in computer science, management information systems or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor’s Degree.
2. A Master’s Degree in computer science, management information systems or a closely related field may be substituted for one (1) additional year of the General Experience.

State Benefits can be found at the following links:

<http://www.osc.ct.gov/benefits/docs/EmployeeHandbook.pdf>
<http://www.osc.ct.gov/empret/tier3spd/index.html>
<http://www.osc.ct.gov/stemploy.htm>
<http://www.das.state.ct.us/cr1.aspx?page=56>

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, the last two service ratings and a State Application (HR-12) for Employment (this can be found at <http://www.das.state.ct.us/cr1.aspx?page=13>) to:

DEPARTMENT OF ADMINISTRATIVE SERVICES
55 Farmington Avenue
Hartford, CT 06105
Fax# (860) 622-2617
lorraine.vittner@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.