



AGENCY PROMOTIONAL EXAMINATION

MILITARY DEPARTMENT

BUILDING CONSTRUCTION PROJECT SUPERVISOR

**ANNUAL \$68,584
SALARY: \$95,985**

**SALARY
GROUP: ES 28a**

**APPLICATION CLOSING
DATE: JUNE 20, 2012**

**EXAM
NO: 121190APDM**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW.

PURPOSE OF CLASS: In the Military Department this class is accountable for the planning and oversight of construction of complex building projects belonging to the state and/or federal government.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **MILITARY DEPARTMENT** WHO BY **JUNE 20, 2012** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE*, SIX MONTHS SERVICE AT THE **MILITARY DEPARTMENT**, AND THE FOLLOWING EXPERIENCE AND TRAINING:

GENERAL EXPERIENCE: Eight years of experience in the engineering design and review of large construction projects including environmental planning and land preparation, utility services, and sustainable development practices for housing development and or specialty and commercial buildings.

SPECIAL EXPERIENCE: One year of the General Experience must have included responsibility for project administration of large complex construction projects. [Note: Large complex projects are not intended to include residential homes.]

SUBSTITUTIONS ALLOWED: (1) College training in architecture or engineering may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree. (2) A Master's degree in architecture or engineering may be substituted for one additional year of the General Experience.

SPECIAL REQUIREMENT: Incumbents in this class may be required to travel.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of principles, practices and methods of large scale building construction; considerable knowledge of sustainable development practices and responsible growth principles; considerable knowledge of construction management concepts; considerable knowledge of relevant state and federal laws; knowledge of environmental policies and practices; knowledge of building materials; considerable interpersonal skills; oral and written communication skills; ability to plan, direct, coordinate, supervise, expedite and evaluate work of construction management and/or administration firms and other technical staff involved in design, review and construction of particularly large complex building projects; ability to maintain records and prepare reports.

THE EXAMINATION WILL BE COMPOSED OF:

PART	WEIGHT
EXPERIENCE AND TRAINING	100%

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by June 20, 2012. A separate application form must be submitted for each exam you are applying for. Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2910).** If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by July 31, 2012.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Military Department.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, persons with disabilities and military veterans.