

**CENTRAL CONNECTICUT STATE UNIVERSITY
JOB OPPORTUNITY
MAINTENANCE SUPERVISOR 1 (ELECTRICAL)**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Lateral Transfers or Candidates on a current Maintenance Supervisor 1 examination list

Location: Facilities Management

Job Posting No: C14-032

Hours: Monday through Friday, 8 A.M. to 4 P.M. with a ½ hour meal period (37.5 hours per week)

Salary: \$56,166 to \$73,454 Annually

Closing Date: April 1, 2014

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Candidates must have applied for and passed the Maintenance Supervisor 1 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular position. Applicants must possess a State of Connecticut Electrician License at the level of E1. **Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Purpose of Class: The incumbent in this position is accountable for supervising a small crew (usually 1-5 workers) of highly skilled trades workers (Qualified Craft Workers) and skilled workers (Skilled Maintainers) but not solely Skilled Maintainers unless they are on a grounds crew and other lower level employees.

Examples of duties: Schedules, assigns, oversees and reviews the work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans crew work; establishes and maintains crew procedures; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; performs some of the more skilled duties involved; may estimate time, skills and material needed for proposed repairs or improvements; performs related duties as required.

Knowledge, Skills and Abilities: Considerable knowledge of modern methods and equipment involved in the trade indicated by the parenthetical title of the class; considerable knowledge of relevant State and national codes and regulations; interpersonal skills; oral and written communications skills; skill in performing technical duties of the class; ability to read and interpret specifications, blueprints, and sketches; supervisory ability.

Experience and Training: Electrical

General Experience: Five (5) years' experience in the Electrical trade area.

Special Experience: Two (2) years of the General Experience must have included performing highly skilled duties in the Electrical trade area. Note: For State employees, the Special Experience will be interpreted at the level of Qualified Craft Worker.

Special Requirements: ELECTRICAL

1. Must possess and retain a State of Connecticut Electrician License at the level of E1 during employment in this class.
2. Incumbent in this class may be required to travel within the State.
3. The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class.

Physical Requirements: Incumbents in this class must have adequate physical strength, stamina, physical agility, and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment. Incumbents may be required to use protective equipment such as respirators and safety goggles.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit: **1)** a cover letter specifying Job Posting C14-032; **2)** a completed State application (**CT-HR-12 – available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf** and **3)** the names, titles and phone numbers of two current professional references. **Application packages will not be considered without these documents. Applications must be postmarked by April 1, 2014. Faxes will not be accepted. Send cover letter, application and references to:**

**Human Resources
Davidson Hall – Room 119
Central Connecticut State University
1615 Stanley Street
New Britain, CT 06050**

(Telephone: 860-832-1756)

All candidates for employment at Central CT State University are subject to a pre-employment background investigation, including criminal background check, federal sanctions, and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity and affirmative action employer. Members of all underrepresented groups, women, veterans and persons with disabilities are invited and encouraged to apply.