

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

**JOB OPPORTUNITY
HEAD NURSE POSITIONS**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: **State Employees**

| POSITION # | CLASSIFICATION | DIVISION | SHIFT | WORK SCHEDULE/HOURS |
|------------|----------------|---|-----------------|---|
| CV~28085 | Head Nurse | CT Valley Hospital General Psychiatry Division Battell 3 North ~ Partners in Recovery Unit | 2 nd | 3:00 p.m. to 11:30 p.m. 40 hours ~ 80-80-80 ~ Every other weekend |
| CV~27493 | Head Nurse | CT Valley Hospital General Psychiatry Division Woodward 2 South ~ Geriatrics Unit | 2 nd | 3:00 p.m. to 11:30 p.m. 40 hours ~ 80-80-80 ~ Every other weekend |

Salary Range: \$67,530 to \$91,440 Annually

Closing Date: July 15, 2014

Duties may include but not limited to: Coordinates delivery of care of professional and paraprofessional and provides and implements direct nursing care services to patients on the Unit; makes sound decisions after obtaining and analyzing pertinent information based on objective data; participates in continuous quality improvement; provides orientation to new employees; uses therapeutic skills to effectively implement client care according to the Nursing Care Plan; completes all assignments on schedule; works collaboratively with co-workers in order to maximize the effectiveness of work performed on the unit; applies new knowledge from in-service training or other learning sources; initiates effective problem solving related to the delivery of client care on the unit; provides clients and co-workers with rational explanation for decisions and actions; recognizes and responds to priorities in client care responsibilities of assigned unit; leads groups of clients in rehabilitative, educational and recreational activities; utilizes effective therapeutic interventions to facilitate achievement of the highest level of functioning in clients; activities of daily living; consistently provides concise, accurate reports; demonstrates understanding of new technologies, such as computers and Unit Dose Medication System, etc.; demonstrates collaboration with nursing and interdisciplinary staff.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

General Experience: Two (2) years of experience as a Registered Professional Nurse.

Special Experience: One (1) year of the General Experience must have been working with the type of patients and/or clients serviced by the agency.

Substitution Allowed: A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class may be required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other State Employees** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER