

CT VALLEY HOSPITAL
JOB OPPORTUNITY
HAIRDRESSER
ADMINISTRATIVE SUPPORT SERVICES DIVISION

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: State Employees
Location: CVH, Administrative Support Services Division – Patient Central Services
Job Posting No: CV105506
Hours: 1st shift: 8:00 a.m. to 4:00 p.m. - Monday – Friday (37.5 hours per week)
Salary: \$36,542.00 annually
Closing Date: August 11, 2013

The Hairdresser would be responsible for performing a variety of hairdressing duties including but not limited to the following: cutting hair; applying scalp treatments, coloring, permanent waving, finger waving and permanent cream relaxing; shampooing and blow drying hair; facial and manicure application; removing superfluous hair; applying make-up; sharpening and sterilizing clippers, scissors and other equipment; may requisition and maintain stock of hairdressing supplies; cleans work area; performs related duties as required.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for a lateral transfer by completing the State Employment Application (CT-HR-12).

General Experience and Training: Possession of a current license as a Hairdresser and Cosmetician issued by the Department of Health Services.

Working Conditions: Incumbents in this class may be exposed to communicable diseases and to risk of injury from clients/patients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions:

Due to the large number of applications received, it is extremely important to list the Position Number at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). This position number is found at the top of the posting.

To be considered for this position:

- 1 **DMHAS employees who are lateral/promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12).
- 2 **Candidates from other STATE AGENCIES:** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Joann K. Castaldo, Human Resource Associate
Connecticut Valley Hospital – Human Resources
P. O. Box 351, Middletown, CT 06457
Fax : (860) 262-5055
Email : Joann.Castaldo@ct.gov

The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers and strongly encourage the applications of women, minorities and persons with disabilities. NP-2