

DEPARTMENT OF LABOR  
JOB OPPORTUNITY  
IT ANALYST 2 (EU-28)  
TECHNICAL SUPPORT

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on the current exam list  
**Location:** 200 Folly Brook Blvd., Wethersfield, CT  
**Job Posting No:** 521  
**Hours:** 8:30 a.m. to 4:00 p.m. (35 hours per week)  
**Salary:** \$68,584 - \$86,919 (*employees new to state service start at the minimum salary*)  
**Closing Date:** **March 22, 2013**

**Eligibility Requirement:**

Candidates must have applied for and passed the IT Analyst 2 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees with permanent status in the class, or those who have previously attained permanent status, may apply for lateral transfer.

**Examples of Duties:** : Under general supervision, oversees day-to-day operation of computer networks including hardware/software support, training, and special projects; conducts advanced and complex windows server/systems administration in a large office environment by tracking server activity, performing upgrades of software, maintaining computer hardware, and maintaining Microsoft Windows Server and Hyper V environments; Addresses questions about technical problems; assists in installing, designing, configuring and maintaining systems; tracks the nature and resolution of problems; monitors usage to ensure security of data and access privileges; supports and maintains both physical and virtual network servers and appliances; installs and troubleshoots the storage area network; maintains user accounts, profiles, file share, access privileges and security; researches, analyzes, monitors, troubleshoots and resolves complex server and LAN/WAN problems; researches and evaluates new technologies related to computer networking; assists in planning, coordinating and consulting with vendors and customers for hardware/software purchases and on projects, evaluates system network functions for efficiency; designs and implements data connectivity for local area network (LAN) and wide area network (WAN) systems; assists in coordinating special projects including network related wiring plans, LAN/WAN hardware/software purchases, and system installation, backup, maintenance and problem solving; maintains user and technical documentation including hardware/software applications, support logs and other related information; Provides customization of operating system environments to client requirements including detailed program product installs, modifications, production modifications and the use of scripts; may serve as lead in planning and providing complex hardware and software configuration management for virtualized server environments using Hyper V. Keeps current regarding new hardware/software products for system enhancements; assists and provides support to other technology staff as requests including performing scheduled network tasks, updating anti-virus definition files, monitoring network servers, and providing internet and intranet user support and specialized training. May facilitate meetings; participates in yearly disaster recovery exercises; performs related duties as required. Ability to provide 7/24-service on-call, as needed.

**Preferred Skills:** The ideal candidate will have 8+ years experience in Server/Network support and 3+ years in Storage Area Networks, EMC VNX skills, Strong WINTEL Hardware skills and Microsoft Hyper V server virtualization experience. Candidate should possess expertise in Microsoft Internet Information Server, Server Disaster Recovery planning skills Microsoft Active Directory / Exchange. Candidate should have considerable knowledge of installation, maintenance, administration of switched networks as well as intricate problem determination and resolution capability for the Microsoft server family of products. Candidate should have knowledge of TCP/IP and VOIP; should have proven technical skills in support of multiple virtualized Server environments and operating systems; Candidate should possess advanced knowledge and experience with Windows Server 2000 thru 2008 R2 Operating Systems and related program product software installation; excellent oral and written communication skills are a should. Candidate should have critical problem solving skills, analysis with the ability to debug & diagnose system issues.

*The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.*

**Application Instructions:**

Eligible candidates should submit a cover letter, resume, Application for Examination or Employment (CT-HR-12) and the Pre-Authorization and Release Form (immediately follows this job announcement), which includes a statement regarding the Guide to the Code of Ethics. Current state employees are required to submit their last two service ratings. The CT-HR-12 can be downloaded from the DAS website at <http://www.das.state.ct.us/cr1.aspx?page=13>. Reference Job Posting No. 521 on the application. Applications will not be considered without all of the required documents. Applications received or postmarked after the closing date will not be considered. Submit via mail or fax to:

Department of Labor  
Human Resources Office  
200 Folly Brook Boulevard  
Wethersfield, CT 06109  
FAX (860) 263-6699

If you are faxing your application, please do not mail additional copies. **Due to the large number of expected applicants we cannot confirm receipt of application materials.** Please do not call concerning your application.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR

Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant’s Name (Last, First, Middle): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone Number: (    ) \_\_\_\_\_

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

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Date Signed	Signature of Applicant
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As a candidate being considered for employment at the Department of Labor, I have received a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

_____	_____
Date Signed	Signature

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link:

[http://www.ct.gov/ethics/lib/ethics/guides/public\\_officials\\_guide\\_10.pdf](http://www.ct.gov/ethics/lib/ethics/guides/public_officials_guide_10.pdf)