

**CONNECTICUT DEPARTMENT OF CORRECTION  
JOB OPPORTUNITY**

**Correctional Deputy Warden**

**Please follow the specific application filing instructions at the bottom of this page!**

**Open To:** DOC Employees Only  
**Location:** Statewide Vacancies  
**Hours:** 1<sup>st</sup> Shift, Monday - Friday  
**Salary:** \$87,652.00 - \$119,518.00 (Annually)  
**Closing Date:** September 25, 2013

**Minimum Qualifications:**

Considerable knowledge of custody, security and control measures and techniques of maintaining discipline; considerable knowledge of functions and activities involved in contemporary treatment and training programs; considerable knowledge of modern correctional methods and practices; considerable knowledge of psychology of inmates in a correctional institution; knowledge of and ability to apply management principles and techniques; knowledge of employee training techniques; knowledge of practices and procedures concerning court commitments of individuals to correctional institutions; considerable interpersonal skills; considerable oral and written communication skills.

**Eligibility Requirement:**

To apply for the position of Correctional Deputy Warden, candidates must have applied for and passed the Correctional Deputy Warden exam and be on the current certification list promulgated by the Department of Administrative Services. DOC employees currently holding the above title or those who have previously attained permanent status in the class may also apply.

**Preferred Experience:**

Candidates with experience or education related to specific facility needs, will be given preference for each vacancy.

**Note:**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

**Application Instructions:**

**Application Instructions:** Current Department of Correction and Board of Pardons and Paroles employees who meet the above requirements should submit a cover letter outlining your qualifications, your last two (2) Performance Evaluations and an application for Employment (CT-HR-12) which is available at [http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf) to:

**Susan Levey, Administrative Assistant  
Department of Correction  
Recruitment Office  
24 Wolcott Hill Road  
Wethersfield, CT 06109  
[Susan.Levey@ct.gov](mailto:Susan.Levey@ct.gov)**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.