

DEPARTMENT OF TRANSPORTATION
JOB OPPORTUNITY
CONNECTICUT CAREERS TRAINEE – TARGET CLASS TRANSPORTATION PLANNER 1
Bureau of Policy and Planning

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Newington, CT
Job Posting No: 31855
Hours: Full time, 40 hours per week
Salary: See salary schedule below
Closing Date: 4:00 p.m., December 7, 2011

Position Description: The Connecticut Department of Transportation has a Connecticut Careers Trainee (CCT) job opportunity in the Office of Environmental Planning in the Bureau of Policy and Planning, at the DOT Administration Building in Newington, Connecticut. The CCT training program will be either one or two years (see Experience and Training section below). Upon successful completion of the CCT training program, the incumbent will be promoted to the target classification of Transportation Planner 1. This position is in the P-4 bargaining unit.

This position is in the Environmental Document-Cultural Resources Unit and will assist in the preparation and review of environmental documentation as required by the National Environmental Policy Act, the Connecticut Environmental Policy Act, and the National Historic Preservation Act. This position is responsible for the preparation and review of environmental documentation and cultural resource mitigation scopes of services; processing environmental reviews for individual projects; and on-site field work to assist in determining socio-economic, environmental and cultural resource impacts of individual projects; performing related duties as required. This position will also involve the use of, and experience is preferred in, Geographic Information Systems (GIS) and other technical computer products and software, including Microsoft Word, Excel and Access. The ability to read and interpret design plans is also desirable. The candidate selected for this position will work under the direction of a Transportation Planner 2 or an employee of a higher grade, assisting the lead planner in environmental planning studies. In addition to the degree areas listed below under Experience and Training requirements, "related disciplines" may include natural resource management, environmental studies, and archaeology.

Eligibility Requirement: Candidates **must** meet the knowledge, skills and abilities, and experience and training requirements listed below. State employees currently holding the above title may apply for lateral transfer.

Knowledge, Skills and Abilities: Oral and written communication skills, ability to acquire knowledge and skills required for the target classification; ability to understand, evaluate and solve problems by exercising judgment and logic; ability to read, interpret and understand written material; ability to perform basic arithmetical computations; ability to interpret charts, graphs and tables; learning and reasoning ability; ability to establish and maintain cooperative relations with superiors, associates and general public.

Experience and Training Requirements:

2 year training program: Possession of a Bachelor's degree* in transportation or urban planning, civil engineering, geography, environmental science, political science, economics, or a related discipline.

1 year training program: Bachelor's degree as stated above plus a Master's Degree* in civil engineering, transportation, urban, regional or environmental planning.

*The educational institution must be recognized by the CT Department of Higher Education as an accredited institution (www.chea.org). For foreign degrees not listed as accredited, documentation of equivalency from a recognized United States accrediting service must be submitted with your application package.

Schedule of Starting Salaries:

First Year of Training

Bachelor's degree FS-15 Step 1 (\$42,817 annually)
Master's degree FS-15 Step 2 (\$44,360 annually)

Second Year of Training

FS-15 Step 5 (currently \$48,992 annually)

Transportation Planner 1

FS-22 (currently \$58,846 - \$81,218 annually)

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Submit a cover letter which states your interest and suitability for the position, resume, and application (State of Connecticut Application for Examination or Employment Form CT-HR-12) to:

DEPARTMENT OF TRANSPORTATION
Attn: Grisselle Gonzalez, Secretary 2
Bureau of Policy and Planning
2800 Berlin Turnpike
Newington, CT 06111
OR fax # (860) 594-3028
OR grisselle.gonzalez@ct.gov

State employees must include copies of their last 2 service ratings. Applications must be received by 4:00 p.m. on Wednesday, December 7, 2011 and will not be considered complete without all required documents.

Applications forms are available at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf. Refer to the DAS website at <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=4972>, <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=3255> for job specification requirements. Interviews may be limited to candidates whose experience and training most closely meet the requirements of this position. The candidate pool resulting from these interviews may be used to fill future Transportation Planner 1 positions within one year.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.