



# 450 Columbus Boulevard Update

## October- November 2015

### *Keeping You Updated About 450 Columbus Blvd*

#### Construction update

Construction continues on schedule. Floors have been hard wired with studs and walls going up. The prototype offices are slated to be done by Thanksgiving.

We will be scheduling tours for designated representatives from each agency for the first two weeks in December. We will be asking everyone who goes through the tour to complete a survey before they leave.



#### Parking

Renovations to the Morgan Street garage have been completed. Several entities are currently leasing out the garage. As agencies move in we will gradually be phasing out some of those leases.



## Committee work during the month of October

### Records Management Committee: Met September 1, 2015

Agencies gave an update on their cleanup activities. Members shared the need to stress the urgency needed in removing records for either disposal or storage. The State Library is open to changing records retention schedules if a request is made.

### Communication's Committee: Met September 2, 2015

- The first and second communication newsletters were edited and distributed to agency PIO's

### Adapting to New Work Spaces Committee: Met September 11, 2015

• Prototype options were shared with the committee. Height of walls and paper management accessories will be shown in the floor models. We will be developing a survey for visitors to complete so we can incorporate comments into the decision making process before any actual furniture and accessories are ordered. Noise canceling technology present in the building will be tested and adjusted if necessary. Committee discussed the prohibition of live plants in the new office space. Concerns regarding air quality and house-keeping were cited as reasons.

### Neighborhood Committee: Met September 30

• Scouting teams were put together for neighborhood amenities (restaurants and coffee shops for example) and for transportation options. The Department of Transportation is amenable to changing bus routes and schedules to accommodate the influx of employees. The YMCA is moving its downtown branch from the XL Center to Old State House square. A committee will be touring and gathering marketing materials to be included in an electronic welcome packet made available to employees moving in.

### Change Management Committee: Met October 22

- We discussed the negatives of current work environments: temperature control, parking limitations, elevator problems, environmental concerns.
- Positives of 450: technology, easy access to highways, accessibility to downtown neighborhood, clean, modern work space

### Upcoming Committee work scheduled:

- November 13th, New Technology Committee
- November 16th, New Building Committee
- November 20th, Neighborhood Committee

## Did You Know

- Did you know it takes 14 weeks to complete one floor? As tradesmen (electric, drywall etc.) finish work on one floor, they begin work on the floor below, creating a cascading effect to the construction, with work on a new floor starting every two weeks.
- A noise canceling system built in to the ceiling will aid in keeping the sounds soft and muted
- Our new building was purchased and is being renovated with energy efficiency in mind.  
For example...we are able to reduce the amount of light fixtures needed due to smart design utilizing natural light wherever possible.
- New temperature controls will make for a more comfortable work environment.